



Ron Sellers  
District 1  
Vice-Chair

Ron Hirst  
District 2  
Member

Daniel P. Friesen  
District 3  
Chair

**Courthouse**  
206 W. 1st Avenue  
Hutchinson, KS 67501

## **A G E N D A**

### **Reno County Annex Conference Room 125 W. 1st Avenue, Hutchinson Tuesday, March 8, 2022, 9:00 AM**

- 1. Call to Order**
- 2. Pledge of Allegiance to the American Flag and Prayer**
- 3. Welcome and Announcements by Commission Chair**
- 4. Public Comment on Items not on the Agenda**  
*Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.*
- 5. Determine Additions or Revisions to the Agenda**
- 6. Consent Agenda**
  - 6.A Vouchers (bills or payments owed by the county or related taxing units).
  - 6.B Pending Added, Abated and Escaped Taxation Change orders
  - 6.C Reappointment of Christine Vargas, Olivia Kite and Mark Mains; and Appointment of Quinton Moore to the Reno County Health Department Advisory Board effective 1/1/22 to 12/31/2024.
  - 6.D Appointment of Travis D. Friesen to the Reno County Public Transportation Commission for a 3 year term commencing on January 1, 2022 and ending on December 31, 2024.
  - 6.E Appointment of Vertron Miller as Trustee to Grant Township Board
  - 6.F Agreement with Kirkham Michael for Engineering Services to perform the Biennial Routine Bridge Inspections of the FAS & Off-System Bridges.  
The Agreement total is \$32,882.00.
  - 6.G Public Works purchase of a 2022 1.25 Ton 4x2 Dodge Ram 4500 Crew Cab and Chassis from Allen Samuels, Hutchinson, Kansas, for a cost of \$50,714.00 after trade of a 1991 Ford F700 with approximately 145,000 miles.
  - 6.H Public Works purchase of a 2022 Bobcat S770 Skid Steer from White Star Machinery, Wichita, Kansas, for a cost of \$47,420.80 after trade of a 2002 Bobcat 873H with 5,648.2 hours.
  - 6.I Public Works purchase of a 2022 Komatsu Wheel Loader from Berry Tractor, Wichita, Kansas, for a cost of \$169,464.00 after trade of a 2002 JCB ZX with approximately 8400 hours.
  - 6.J Purchase of Two (2) 2022 Ford F-250 Crew Cab 4X4 Trucks from Midway Motors for the Solid Waste Department in the amount of \$75,830.00
  - 6.K Purchase of a 2022 Caterpillar 150-15AWD Motor Grader for the price of

- \$307,761.45 including trade-in from Foley Equipment Wichita, KS  
6.L Administrative Services Agreement with Ranson Financial Group for Sewer District  
Nos. 201 (Yoder) and 202 (HABIT)

**7. Business Items**

- 7.A Annual Update from Public Works
- County Crew Projects
  - County Bridge Crew
  - County Mowing/Sign Crew
  - County Dirt Crew
  - Noxious Weed Crew
  - Contracted Projects
  - High Risk Rural Roads Project
  - Yoder Water District
  - Yoder and Habit Sewer Districts Rehabilitation
  - KDOT Agreement (K14/96 Northwest Passage)
- 7.B Yearly update from Youth Services
- 7.C Health Department's Aid to Local Grant Applications in the amount of  
\$1,249,538.65.

**8. County Administrator Report**

- 8.A Monthly Department Reports
- 8.B Financial Report

**9. County Commission Report/Comments**

**10. Adjournment**



## AGENDA ITEM

## **AGENDA ITEM #6.B**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Deputy Clerk Jenna Fager

**AGENDA TOPIC:**  
Pending Added, Abated and Escaped Taxation Change orders

**SUMMARY & BACKGROUND OF TOPIC:**  
none

**ALL OPTIONS:**  
Approval

**RECOMMENDATION / REQUEST:**  
Approval by the Commission

**POLICY / FISCAL IMPACT:**  
none

Tax Year: 2021

TAX ROLL CORRECTION - PERSONAL PROPERTY AAELT013

Printed by / Date Time jenna.fager 2/16/2022 12:19:38PM

TaxPayer ANGE00008
ANGEL, MARTY G
10307 E 4TH AVE
HUTCHINSON, KS 67501

System Control # 2022000162
User Control # 2022000162
Cama # 145-16-0-20-01-004-00-0-
Tax Unit 188 VALLEY TOWNSHIP / USD 313
Property Location 10307 B E 4TH AVE - HUTCHINSON, KS 67501

Tax Year 2021
Doc # 249749
Quick Ref. R27505

APPRAISER SECTION (Value) Feb 16 2022 11:30AM Shayna Johnson Approved

Appraised Prior To Correction:

Value 1,000 Penalty % 50.00

Non-Watercraft Assessed Prior To Correction:
Value 115 Penalty 58 Total 173

Watercraft Only Assessed Prior To Correction:
0 0 0

Exempt Value: 0

Comment: 1972 GUERDON MH WAS TORN DOWN PRIOR TO JANUARY 1ST, 2021. REMOVING FOR TAX YEAR 2021.

Appraised After Correction:

Value 0 Penalty % 50.00

Non-Watercraft Assessed After Correction:
Value 0 Penalty 0 Total 0

Watercraft Only Assessed After To Correction:
0 0 0

Exempt Value: 0

Net Change -1,000

-173

0

0

CLERK SECTION (Tax) Feb 16 2022 12:19PM Jenna Fager Order to Pr

Tax Prior To Correction:

Levy 155.809000 Gen Tax 26.96
SB41 \$ 2.30
Exempt Tax Dollars 24.66

Comment:

Tax After Correction:

Levy Gen Tax 0.00
SB41 \$ 0.00
Exempt Tax Dollars 0.00

Net Change

-26.96

2.30

-24.66

TREASURER SECTION (Summary)

Net Change in Assessed Value -173

Mill Levy 155.809000

Net Change in Levied Tax Dollars -26.96

Net Change in Exempt Tax Dollars 2.30

Net Change in Total Tax Dollars -24.66

Refund Amount 0.00

Type of Correction Abate

Correction Code CL

Tax Statement # 202764

Comments 1972 GUERDON MH WAS TORN DOWN PRIOR TO JANUARY 1ST, 2021. REMOVING FOR TAX YEAR 2021.

Comment:

By order of the Board of County Commissioners (RENO COUNTY, Kansas.

(Per K.S.A. 79-1475, 79-1701, 79-1701a, and 79-1702)

(Date)

Approved by Commission:

Attest by County Clerk:



TaxPayer SCHR00481  
SCHROCK, GLEN  
SCHROCK, ESTHER  
1201 SE MILL POND CT UNIT 4211  
ANKENY, IA 50021-6550

System Control # 2022000164  
User Control # 2022000164  
Cama # 165-16-0-00-00-006-00-0-01  
Tax Unit 204 YODER TOWNSHIP / USD 312  
Property Location 8218 S HALSTEAD ST - HUTCHINSON, KS 67501

Tax Year 2019  
Doc # 250859  
Quick Ref. 28215

**APPRAISER SECTION (Value)** Feb 16 2022 12:43PM Shayna Johnson Approved

**Appraised Prior To Correction:**

Value	Penalty %	
11,270	50.00	

**Non-Watercraft Assessed Prior To Correction:**

Value	Penalty	Total
1,296	648	1,944

**Watercraft Only Assessed Prior To Correction:**

Value	Penalty	Total
0	0	0

Exempt Value: 0

Comment: PER SALES VALIDATION QUEST 1996 FLEETWOOD MH VIN#TXFLT12A51495FD12 WAS PURCHASED 3/30/2018 BY REGENA R C

**Appraised After Correction:**

Value	Penalty %	
0	50.00	

**Non-Watercraft Assessed After Correction:**

Value	Penalty	Total
0	0	0

**Watercraft Only Assessed After To Correction:**

Value	Penalty	Total
0	0	0

Exempt Value: 0

Net Change  
-11,270

-1,944

0

0

**CLERK SECTION (Tax)** Feb 17 2022 11:48AM Jenna Fager Order to Pr

**Tax Prior To Correction:**

	Levy	<u>145.925000</u>	Gen Tax			
				<u>283.68</u>		
			SB41 \$	<u>25.92</u>		
				<u>257.76</u>		

Comment:

**Tax After Correction:**

	Levy		Gen Tax			
				<u>0.00</u>		
			SB41 \$	<u>0.00</u>		
				<u>0.00</u>		

**Net Change**

-283.68

25.92

-257.76

**TREASURER SECTION (Summary)**

Net Change in Assessed Value	<u>-1.944</u>		
Mill Levy	<u>145.925000</u>		
Net Change in Levied Tax Dollars	<u>-283.68</u>		
Net Change in Exempt Tax Dollars	<u>25.92</u>		
Net Change in Total Tax Dollars	<u>-257.76</u>		
Refund Amount	<u>0.00</u>		

Comment:

Type of Correction Abate  
Correction Code CL  
Tax Statement # 204431

Comments PER SALES VALIDATION QUEST 1996 FLEETWOOD MH VIN#TXFLT12A51495FD12 WAS PURCHASED 3/30/2018 BY REGENA R GARBER. REMOVING FROM GLEN SCHROCK.

By order of the Board of County Commissioners ( RENO COUNTY ), Kansas. \_\_\_\_\_, (Date)

Approved by Commission: \_\_\_\_\_

Attest by County Clerk: \_\_\_\_\_

Tax Year: 2020

TAX ROLL CORRECTION - PERSONAL PROPERTY AAELT013

Printed by / Date Time jenna.fager 2/17/2022 11:48:44AM

TaxPayer SCHR00481
SCHROCK, GLEN
SCHROCK, ESTHER
1201 SE MILL POND CT UNIT 4211
ANKENY, IA 50021-6550

System Control # 2022000167
User Control # 2022000167
Cama # 165-16-0-00-00-006-00-0-01
Tax Unit 204 YODER TOWNSHIP / USD 312
Property Location 8218 S HALSTEAD ST - HUTCHINSON, KS 67501

Tax Year 2020
Doc # 250859
Quick Ref. 28215

APPRaiser SECTION (Value) Feb 16 2022 12:43PM Shavna Johnson Approved

Appraised Prior To Correction:

Value Penalty %
8,940 50.00

Non-Watercraft Assessed Prior To Correction:

Value Penalty Total
1,028 514 1,542

Watercraft Only Assessed Prior To Correction:

0 0 0

Exempt Value: 0

Comment: PER SALES VALIDATION QUEST 1996 FLEETWOOD MH VIN#TXFLT12A51495FD12 WAS PURCHASED 7/31/2019 BY CHARLES D

Appraised After Correction:

Value Penalty %
0 50.00

Non-Watercraft Assessed After Correction:

Value Penalty Total
0 0 0

Watercraft Only Assessed After To Correction:

0 0 0

Exempt Value: 0

Net Change
-8,940

-1,542

0

0

CLERK SECTION (Tax) Feb 17 2022 11:48AM Jenna Fager Order to Pr

Tax Prior To Correction:

Levy 144.777000 Gen Tax 223.26
SB41 \$ 20.56
Exempt Tax Dollars 202.70

Comment:

Tax After Correction:

Levy Gen Tax 0.00
SB41 \$ 0.00
Exempt Tax Dollars 0.00

Net Change

-223.26

20.56

-202.70

TREASURER SECTION (Summary)

Net Change in Assessed Value -1,542
Mill Levy 144.777000

Type of Correction Abate
Correction Code CL
Tax Statement # 205332

Net Change in Levied Tax Dollars -223.26

Net Change in Exempt Tax Dollars 20.56

Net Change in Total Tax Dollars -202.70

Refund Amount 0.00

Comments PER SALES VALIDATION QUEST 1996 FLEETWOOD MH VIN#TXFLT12A51495FD12 WAS PURCHASED 7/31/2019 BY CHARLES D DEAN; REMOVING FROM GLEN SCHROCK.

Comment:

By order of the Board of County Commissioners (RENO COUNTY), Kansas. (Date)

Approved by Commission:

Attest by County Clerk:

Tax Year: 2021

TAX ROLL CORRECTION - PERSONAL PROPERTY
AAELT013

Printed by / Date Time
jenna.fager 2/17/2022 11:48:44AM

TaxPayer SCHR00481
SCHROCK, GLEN
SCHROCK, ESTHER
1201 SE MILL POND CT UNIT 4211
ANKENY, IA 50021-6550

System Control # 2022000168
User Control # 2022000168
Cama # 165-16-0-00-006-00-01
Tax Unit 204 YODER TOWNSHIP / USD 312
Property Location 8218 S HALSTEAD ST - HUTCHINSON, KS 67501

Tax Year 2021
Doc # 250859
Quick Ref. 28215

APPRAISER SECTION (Value) Feb 16 2022 12:43PM Shayna Johnson Approved

Appraised Prior To Correction:

Value Penalty %
11,400 50.00

Non-Watercraft Assessed Prior To Correction:

Value Penalty Total
1,311 656 1,967

Watercraft Only Assessed Prior To Correction:

0 0 0

Exempt Value: 0

Comment: PER SALES VALIDATION QUEST 1996 FLEETWOOD MH VIN#TXFLT12A51495FD12 WAS PURCHASED 7/31/2019 BY CHARLES D

Appraised After Correction:

Value Penalty %
0 50.00

Non-Watercraft Assessed After Correction:

Value Penalty Total
0 0 0

Watercraft Only Assessed After To Correction:

0 0 0

Exempt Value: 0

Net Change
-11,400

-1,967

0

0

CLERK SECTION (Tax) Feb 17 2022 11:48AM Jenna Fager Order to Pr

Tax Prior To Correction:

Levy 140.479000 Gen Tax 276.34
SB41 \$ 26.22
Exempt Tax Dollars 250.12

Tax After Correction:

Levy Gen Tax 0.00
SB41 \$ 0.00
Exempt Tax Dollars 0.00

Net Change

-276.34

26.22

-250.12

Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value -1.967
Mill Levy 140.479000

Type of Correction Abate
Correction Code CL
Tax Statement # 204133

Net Change in Levied Tax Dollars -276.34

Net Change in Exempt Tax Dollars 26.22

Net Change in Total Tax Dollars -250.12

Refund Amount 0.00

Comments PER SALES VALIDATION QUEST 1996 FLEETWOOD MH VIN#TXFLT12A51495FD12 WAS PURCHASED 7/31/2019 BY CHARLES D DEAN; REMOVING FROM GLEN SCHROCK.

Comment:

By order of the Board of County Commissioners ( RENO COUNTY, Kansas. (Date)

Approved by Commission:

Attest by County Clerk:

Tax Year: 2021

TAX ROLL CORRECTION - PERSONAL PROPERTY  
AAELT013

Printed by / Date Time  
jenna.fager 2/17/2022 11:48:44AM

TaxPayer HILD00055  
HILDEBRANDT, DENNIS  
HILDEBRANDT, LORI  
28512 W CLARK RD  
PLEVNA, KS 67568-9034

System Control # 2022000173  
User Control # 2022000173  
Cama # 094-17-0-00-00-004-00-0-  
Tax Unit 102 HUNTSVILLE TOWNSHIP / USD 310  
Property Location 28512 W CLARK RD - PLEVNA, KS 67568

Tax Year 2021  
Doc # 200836367881  
Quick Ref. 8633

APPRaiser SECTION (Value) Feb 17 2022 10:21AM Shayna Johnson Approved

Appraised Prior To Correction:

Value 7,000 Penalty % 0.00

Non-Watercraft Assessed Prior To Correction:

Value 2,100 Penalty 0 Total 2,100

Watercraft Only Assessed Prior To Correction:

0 0 0

Exempt Value: 0

Comment: TRAILER SHOULD BE EXEMPT FOR FARM; PROVIDED INCOME & EXPENSE FOR DOCUMENTATION. EXEMPTING FOR 2021.

Appraised After Correction:

Value 0 Penalty % 0.00

Non-Watercraft Assessed After Correction:

Value 0 Penalty 0 Total 0

Watercraft Only Assessed After To Correction:

0 0 0

Exempt Value: 0

Net Change  
-7,000

-2,100

0

0

CLERK SECTION (Tax) Feb 17 2022 11:48AM Jenna Fager Order to Pr

Tax Prior To Correction:

Levy 171.473000 Gen Tax 360.10  
WC Levy SB41 \$ 0.00  
Exempt Tax Dollars ..... 360.10

Comment:

Tax After Correction:

Levy 0.00 Gen Tax 0.00  
WC Levy SB41 \$ 0.00  
Exempt Tax Dollars ..... 0.00

Net Change

-360.10

0.00

-360.10

TREASURER SECTION (Summary)

Net Change in Assessed Value -2,100  
Mill Levy 171.473000  
Watercraft Levy  
Net Change in Levied Tax Dollars -360.10  
Net Change in Exempt Tax Dollars 0.00  
Net Change in Total Tax Dollars -360.10  
Refund Amount 0.00

Type of Correction Abate  
Correction Code CL  
Tax Statement # 204945

Comments TRAILER SHOULD BE EXEMPT FOR FARM; PROVIDED INCOME & EXPENSE FOR DOCUMENTATION. EXEMPTING FOR 2021.

Comment:

By order of the Board of County Commissioners ( RENO COUNTY ), Kansas. \_\_\_\_\_, (Date)

Approved by Commission: \_\_\_\_\_

Attest by County Clerk: \_\_\_\_\_



## **AGENDA ITEM**

## **AGENDA ITEM #6.C**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Karla Nichols

**AGENDA TOPIC:**

Reappointment of Christine Vargas, Olivia Kite and Mark Mains; and Appointment of Quinton Moore to the Reno County Health Department Advisory Board effective 1/1/22 to 12/31/2024.

**SUMMARY & BACKGROUND OF TOPIC:**

The Reno County Health Department Advisory Board is not a statutory requirement. The Board was created at the discretion of the Board of County Commissioners in consultation with, and likely at the request, of the Director of the Health Department in 1982. In addition, there are certain grants awarded to the Health Department which contractually require a Health Department Advisory Board for purposes set out in the grant documents.

The Reno County Health Department Advisory Board shall advise the Director of the Reno County Health Department on health issues, evaluate the department's progress, and serve as a liaison between the department and the community.

Attached you will find reappointment applications from Christine Vargas, Olivia Kite, and Mark Mains. You will also find a new application from Quinton Moore, who will be replacing Tim Carey, as a pastor representative on our Advisory Board.

**ALL OPTIONS:**

1. Appointment /Approve the nominations.
2. Deny the nominations and send back to the department for additional nominations.

**RECOMMENDATION / REQUEST:**

Appointment/Approval of nominated applicants.

**POLICY / FISCAL IMPACT:**

None



RENO COUNTY HEALTH DEPARTMENT  
209 West Second Ave.  
Hutchinson, Kansas 67501-5232  
620-694-2900  
Fax: 620-694-2901

TDD: Kansas Relay Center 1-800-766-3777

December 10, 2021

Christine Vargas  
Hutchinson, KS

Your current term on the Reno County Health Department Advisory Board expires December 31, 2021. According to our records, you are eligible to serve another term (three years) on the Advisory Board. Please indicate your choice below and return as soon as possible to the health department.

I would be willing to serve another term on the Reno County Health Department Advisory Board, if reappointed.

At this time, I elect not to serve another term on the Reno County Health Department Advisory Board.

Sincerely,

Kathy Winger  
Administrative Associate

Christine R. Vargas      12/29/2021  
Signature                      Date



**Public Health**  
Prevent. Promote. Protect.

**APPLICATION FOR APPOINTMENT TO RENO COUNTY  
BOARDS/COMMITTEES/COMMISSIONS**

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Health Department Advisory Board

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Reno County Health Department Advisory Board

Name: Christine R. Vieyra-Vargas

Residence Address: 44 E. 27th Ave

City: Hutchinson

State: KS

Zip: 67502

Home Phone:

Cell-Phone:

Email: christinevieyra@gmail.com

Are you presently employed where you may be reached for board, committee or commission purposes? YES

Name of Business: Kroger-KASH

Address: 2400 E. 4th

City: Hutchinson

State: KS

Zip: 67504

Work Phone: 620-560-6623

Email: christinevieyra@gmail.com

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I would be honored to continue for a second term as a At Large seat member on the Reno County Health Department board. I am currently sitting as board member to Rise up Reno, Leadership Reno County as well as Vieyra Honors Foundation as VP. I feel I am very involved in the community, non-profit organizations and feel I bring a voice on behalf of the citizens of Reno County.

Thank You for this opportunity to re-apply.

*Christine R. Vargas*

Signature of Applicant

Date



RENO COUNTY HEALTH DEPARTMENT  
209 West Second Ave.  
Hutchinson, Kansas 67501-5232  
620-694-2900  
Fax: 620-694-2901

TDD: Kansas Relay Center 1-800-766-3777

December 10, 2021

Olivia Kite  
USD 308  
Hutchinson Public School2  
1520 N. Plum  
Hutchinson, KS 67501

Your current term on the Reno County Health Department Advisory Board expires December 31, 2021. According to our records, you are eligible to serve another term (three years) on the Advisory Board. Please indicate your choice below and return as soon as possible to the health department.

I would be willing to serve another term on the Reno County Health Department Advisory Board, if reappointed.

At this time, I elect not to serve another term on the Reno County Health Department Advisory Board.

Sincerely,

Kathy Winger  
Administrative Associate

OKite RN, MSN 1-3-22  
Signature Date





APPLICATION FOR APPOINTMENT TO RENO COUNTY  
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Health Department Advisory Board

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Name: Olivia Kite

Residence Address: 3102 Northwestern Ave

City: Hutchinson

State: KS

Zip: 67502

Home Phone: n/a

Cell-Phone:

Email: kite.olivia@usd308.com

Are you presently employed where you may be reached for board, committee or commission purposes? yes

Name of Business: USD 308: Hutchinson Public Schools

Address: 1520 N. Plum

City: Hutchinson

State: KS

Zip: 67501

Work Phone: 620-615-4030

Email: kite.olivia@usd308.com

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am currently an advisory board member renewing for a new term. My current position as Director of Nursing and Student Health at Hutchinson Public Schools brings a unique knowledge to the advisory board. I look forward to serving another term.

Signature of Applicant

Date

1/5/2022



RENO COUNTY HEALTH DEPARTMENT  
209 West Second Ave.  
Hutchinson, Kansas 67501-5232  
620-694-2900  
Fax: 620-694-2901

TDD: Kansas Relay Center 1-800-766-3777

December 10, 2021

Mark Mains  
Wesley Towers

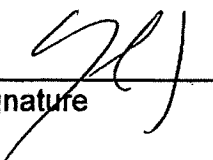
Your current term on the Reno County Health Department Advisory Board expires December 31, 2021. According to our records, you are eligible to serve another term (three years) on the Advisory Board. Please indicate your choice below and return as soon as possible to the health department.

I would be willing to serve another term on the Reno County Health Department Advisory Board, if reappointed.

At this time, I elect not to serve another term on the Reno County Health Department Advisory Board.

Sincerely,

Kathy Winger  
Administrative Associate

 \_\_\_\_\_  
Signature Date 12/16/2021



**Public Health**  
Prevent. Promote. Protect.

APPLICATION FOR APPOINTMENT TO RENO COUNTY  
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Health Department Advisory Board

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

N/A

Name: Mark Mains

Residence Address: 8415 N. State Road 96 (Reno County)

City: Sterling

State: KS

Zip: 67579

Home Phone:

Cell-Phone:

Email: mmains@wesleytowers.com

Are you presently employed where you may be reached for board, committee or commission purposes? Yes

Name of Business: Wesley Towers, Inc.

Address: 700 Monterey Place

City: Hutchinson

State: KS

Zip: 67502

Work Phone: 620-663-9175

Email: mmains@wesleytowers.com

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

To help connect with the broader healthcare environment in the city and county and offer insight or assistance when possible. I have worked in senior care and housing management for 32 years; 24 in Wichita and 8 at Wesley Towers in Hutchinson. Wesley Towers works closely with hospitals, physicians, practitioners, dietitians, and many other health providers while employing several registered and licensed nurses.

Signature of Applicant

Date

APPLICATION FOR APPOINTMENT TO RENO COUNTY  
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Health Department Advisory Board

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Name: Quintin Moore

Residence Address: 5810 N. Lorraine Hutchinson Ks

City: Hutchinson State: Ks Zip: 67502

Home Phone: 620.314.9768 Cell-Phone: → Email: quintin@fathershouse.net

Are you presently employed where you may be reached for board, committee or commission purposes?  yes

Name of Business: Fathers House

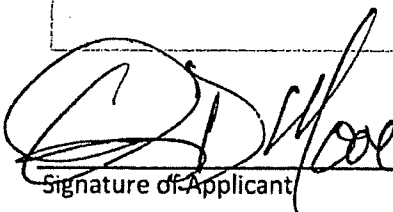
Address: 1505 E 20

City: Hutchinson State: Ks Zip: 67502

Work Phone: 620.662.0645 Email: quintin@fathershouse.net

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I've become more and more aware of the valuable work this agency fulfills - I think I have insight into our community from a unique perspective

  
Signature of Applicant

1.31, 22  
Date



## AGENDA ITEM

## **AGENDA ITEM #6.D**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Barbara Lilyhorn Director - Reno County Public Transportation Department

**AGENDA TOPIC:**

Appointment of Travis D. Friesen to the Reno County Public Transportation Commission for a 3 year term commencing on January 1, 2022 and ending on December 31, 2024.

**SUMMARY & BACKGROUND OF TOPIC:**

The Reno County Public Transportation Commission by resolution serves as a Citizen Advisory Committee. The Commission is charged with the review, evaluation and consideration of issues related to providing public transportation in Reno County. The Commission consists of a maximum of 11 and not less than 8 members. Only residents of Reno County are eligible to be appointed to the commission. Commission members shall represent: City of Hutchinson, small towns, persons involved with public and private education, the business community, senior citizens and those living with disability. Appointments of members shall be made for 3 year terms. Members may be appointed to successive terms.

**ALL OPTIONS:**

Approve the appointment.

Table the appointment.

Decline the appointment.

**RECOMMENDATION / REQUEST:**

Approve the appointment.

**POLICY / FISCAL IMPACT:**

Appointments have no fiscal impact on the Departmental budget.

**APPLICATION FOR APPOINTMENT TO RENO COUNTY  
BOARDS/COMMITTEES/COMMISSIONS**

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Public Transportation Commission

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Travis D. Friesen

Residence Address: 1807 N. Monroe st.

City: Hutchinson

State: Kansas

Zip: 67502

Home Phone:

Cell-Phone:

Email: travis@newbeginnings-inc.org

Are you presently employed where you may be reached for board, committee or commission purposes? yes

Name of Business: New Beginnings Inc.

Address: P.O. Box 2504

City: Hutchinson

State: Kansas

Zip: 67504

Work Phone: 620-314-7581

Email: travis@newbeginnings-inc.org

Please Indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I work with people within the community on a daily basis that are homeless, and the majority of those people range in age from 40-65. I work with people of all ages, but the individuals that are older (over 50) seem to have a harder time finding and/or keeping employment. Some of them lack certain and/or necessary skillsets and others are physically unable to perform some job requirements. I believe as a community that we can develop a program or programs to help our seniors receive the respect, care and benefits that they deserve along with giving them an opportunity to pass on their knowledge and wisdom to younger people.

  
Signature of Applicant

1/7/2022  
Date



## AGENDA ITEM

## **AGENDA ITEM #6.E**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Jenna Fager, Deputy County Clerk

**AGENDA TOPIC:**  
Appointment of Verton Miller as Trustee to Grant Township Board.

**SUMMARY & BACKGROUND OF TOPIC:**

Randy Moore served as Grant Township Trustee and has recently passed away. Patrick Henke and Angie Davenport the two remaining board members have recommended Verton Miller to fill this position. Verton has expressed interest in filling this position. If not approved the township board will only have two members and will be unable to fulfill their duties as outlined by K.S.A. 80-505, until this position can be filled.

**ALL OPTIONS:**

Alternative actions include asking the township board for another recommendation or making your own nomination.

**RECOMMENDATION / REQUEST:**

Appointment of Verton Miller as Grant Township Trustee as recommended by Patrick Henke, Grant Township Treasurer and Angie Davenport, Grant Township Clerk.

**POLICY / FISCAL IMPACT:**

There is no county fiscal impact, however there is a fiscal impact to the township by not having the trustee position filled.

February 17, 2022

Grant Township of Reno County

2 South Cheney

Nickerson, KS 67561

Dear Sirs:

Randy Moore was the Trustee for our township. Randy passed away January 23, 2022.

We would like to appoint Verton Miller to serve out the rest of Randy's term.

Verton Miller

5708 W 50<sup>th</sup> Ave

Hutchinson, KS 67502

620-727-5238

Sincerely,

Patrick Henke, treasurer

Patrick Henke

Angie Davenport, secretary

Angie Davenport

**FILED**

**FEB 17 2022**

*Donna Patton*  
**COUNTY CLERK**



I accept the nomination for the position vacated by the late Randy More on the Grant Township Board.

Sincerely



Verton Miller

**FILED**

**FEB 17 2022**

*Donna Patton*  
**COUNTY CLERK**



## **AGENDA ITEM**

## **AGENDA ITEM #6.F**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Don Brittain, Public Works Director

**AGENDA TOPIC:**

Agreement with Kirkham Michael for Engineering Services to perform the Biennial Routine Bridge Inspections of the FAS & Off-System Bridges. The Agreement total is \$32,882.00.

**SUMMARY & BACKGROUND OF TOPIC:**

This Agreement is for the Biennial Bridge Inspections as required by the Kansas Department of Transportation. The Agreement is for 401 bridges at a cost of \$82.00 per bridge for a total of \$32,882.00. It is my recommendation for the Board of County Commissioners to award and sign this Agreement with Kirkham Michael to perform the 2022 Biennial Bridge Inspections. Funds for this agreement will come from the 006 Special Bridge Fund.

**ALL OPTIONS:**

1. Approval and signature of Agreement.
2. Send back to staff for revisions.

**RECOMMENDATION / REQUEST:**

Approval and signature of Agreement.

**POLICY / FISCAL IMPACT:**

Budgeted in the Fund 006 Special Bridge

## **Agreement for Engineering Services FAS & Off-System Bridge Inventory and Appraisal**

This Agreement is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between **Reno County, Kansas**, hereinafter referred to as the **OWNER**, and **Kirkham, Michael and Associates, Inc.**, hereinafter referred to as the **CONSULTANT**.

### **Article I**

1. Routine biennial bridge inspections will be completed following the four-page “Local Bridge Inspection Contract Scope of Services” and the articles following.

Note:

- (a) Fracture Critical bridges will be noted, but not inspected;
- (b) Load ratings for structures requiring a revised rating due to change of condition factors will be noted, but new load ratings not completed;
- (c) Special equipment such as snooper trucks, bucket trucks, scaffolding, etc. and climbing are not included as part of a routine inspection;
- (d) Special inspections such as, but not limited to, underwater, pin and hanger, field x-rays, ultrasonic testing, radiographic inspection, borings, excavations, or destructive material testing are not included as part of a routine inspection;
- (e) No more than one inspector shall be required during routine inspections.

All of the services discussed in (a) through (e) can be provided by Kirkham Michael under a supplemental agreement\*\*. Costs for these services will be in addition to the costs of this proposal.

\*\*KDOT has a statewide contract for pin and hanger, fracture critical, and underwater inspections.

2. The CONSULTANT’s services will be based on a visual inspection of the bridge as of the date of its field report. All transmittals to KDOT will be done electronically via e-mail, the internet, or KDOT’s bridge inspection web portal. Hard copies may be provided to KDOT for an additional cost.
3. Proposed services will include, as a minimum, submittal of the following;
  - (a) All data compiled in a report for the OWNER, up to five (5) copies of said report will be provided;
  - (b) Load ratings will be performed on all structures receiving an inventory inspection;

### **Article II**

The OWNER agrees:

1. To employ the CONSULTANT to perform the services as described in the Agreement for the fee stipulated;
2. To provide the CONSULTANT with their current bridge file for each bridge;



3. To pay the CONSULTANT a lump sum fee for engineering services as follows:

**Routine Biennial and Inventory Bridge Inspections**

**401 Bridges at \$82.00 each; \$32,882.00 total**

114 FAS; 287 Off-System; 0 Other

This fee may be adjusted to the actual number of bridges inspected.

Inventory inspections will be completed for a lump sum fee of \$500.00 each.

The CONSULTANT will bill 50% after completion of the field inspection. The final billing will be sent following delivery of the bridge inspection report to the OWNER.

The attached Exhibit A: Terms and Conditions and the Local Bridge Inspection Contract Scope of Services are hereby made an integral part of this agreement.

Respectfully submitted,  
**Kirkham, Michael and Associates, Inc.**  
P.O. Box 164  
Cheney, KS 67025

Accepted,  
**The Governing Board of Reno County, Kansas**  
2016 W. 1st  
South Hutchison, KS 67505

John Riggins, P.E.  
Vice President

Chairman, Board of Commissioners

Public Works Director

**Attest:**

\_\_\_\_\_  
County Clerk  
(Seal)

Number of Reports Requested: \_\_\_\_\_ (max 5)



## **AGENDA ITEM**

## **AGENDA ITEM #6.G**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Don Brittain, Public Works Director

**AGENDA TOPIC:**

Public Works purchase of a 2022 1.25 Ton 4x2 Dodge Ram 4500 Crew Cab and Chassis from Allen Samuels, Hutchinson, Kansas, for a cost of \$50,714.00 after trade of a 1991 Ford F700 with approximately 145,000 miles.

**SUMMARY & BACKGROUND OF TOPIC:**

The 2022 1.25 Ton 4x2 Dodge Ram 4500 Crew Cab and Chassis will be replacing a 1991 Ford F700 with approximately 145,000 miles. The 1991 Ford F700 was purchased through Haven Ford Sales, Haven, Kansas, on May 24, 1991. Public Works 2 Ton trucks are replaced after 15 years or 200,000 miles. The 1991 Ford F700 is a 2 Ton truck 31 years old.

**ALL OPTIONS:**

1. Approve the bid from Allen Samuels, Hutchinson, Kansas, in the amount of \$50,714.00 after trade of a 1991 Ford F700 with 145,000 miles.
2. Deny the purchase.

**RECOMMENDATION / REQUEST:**

Award bid for a 2022 1.25 Ton 4x2 Dodge Ram 4500 Crew Cab and Chassis to Allen Samuels.

**POLICY / FISCAL IMPACT:**

Budgeted for 2022 per the CIP. Public Works Fund 007 Operational Equipment per Equipment Plan.



**1.25 TON 4 X 2 CREW CAB DUALY CAB AND CHASSIS (Quantity 1)**

Receive Bids by 9:00 a.m., Thursday, February 10, 2022

Award Bid at next available Commision meeting.

	Allen Samuels	Shep Chevrolet	MidWest Superstore	Don Hattan Chevrolet
	1421 E. 30th Avenue Hutchinson 67502 620-665-5567 John Brislin/Gary Klasen jbrislin@asag.net/gklasen@cox.net	106 E. 2nd Haven 67543 800-468-3650 Rich Durano rich@shepchevrolet.com	1100 E. 30th Avenue Hutchinson 67502 620-662-6631 Troy Pfaff tpfaff@rustyheckford.com	6000 Hattan Dr Wichita 67219 316-633-7175 Kenny Sweet ksweet@donhattan.com
<b>Year</b>	2022	-	2022	-
<b>Make</b>	RAM	-	Ford	-
<b>Model</b>	4500 Crew Cab	-	F-450	-
<b>Warranty</b>		-		-
<b>Bid Price</b>	\$54,714.00	-	\$57,070.00	-
<b>Total Trade In Allowance</b>	\$4,000.00	-	\$3,000.00	-
<b>Each Unit Price</b>		-		-
<b>Total Price</b>	\$50,714.00	-	\$54,070.00	-

Bid Tab Notes:

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DEPARTMENT HEAD:



RENO COUNTY PUBLIC WORKS

BID REQUEST FOR: ONE (1) 2022 1.25 TON CREW CAB DUALY 4X2 CAB AND CHASSIS

PLEASE PLACE BIDS IN A SEALED ENVELOPE CLEARLY MARKED:  
1.25 TON CREW CAB DUALY 4 x 2 CAB AND CHASSIS

RETURN BID TO:

RENO COUNTY PUBLIC WORKS

ATTN: DAVID SERVISS

600 SCOTT BLVD

SOUTH HUTCHINSON, KS 67505

ON OR BEFORE: Thursday, February 24, 2022 @ 9:00 a.m.

These specifications are written with the intention of obtaining bids on like equipment. This equipment shall consist of a new current model each equipped with or exceeding the accompanying specification.

Reno County reserves the right to waive minor technicalities under this specification, and to reject any or all bids, and to accept the bid which, in its opinion, is in the best interest of Reno County.

The equipment shall meet the current Kansas Statute regarding size, weight, and load of vehicles.

The equipment shall be delivered F.O.B. to the  
Reno County Public Works Facility at:  
600 Scott Blvd. South Hutchinson, Kansas.

If your bid is accepted, payment will be made on the County's next regular payment date after delivery and certification that specifications were met. Questions regarding this bid may be directed to David Serviss, Public Works Superintendent at 620-694-2976.

Cash Price: \$ 54,714

Standard Warranty(s) if additional cost: \$ \_\_\_\_\_

Total Cash Price \$ 54,714

Trade In: EQ#0428 - 1991 Ford F700 \$ 4,000  
VIN # 1FDWK74P8MVA28038

Total Cash Price with Trade-Ins: \$ 50,714

NOTE: Please submit standard warranty with bid and list any additional warranties below: \_\_\_\_\_

Standard: 3yr - 30,000 mile Bumper to Bumper (excluding wear items) 5yr - 60K powertrain warranty

Delivery Date: 05/02/2022

Company Name: Allen Samuels CDJR of Hutchinson

Company Representatives Email Address: gklasen@asag.net / libristin@asag.net

Company Representatives Printed Name: Gary Klase

Signature: [Signature] Date: 2/11/2022



**RENO COUNTY PUBLIC WORKS  
BID SPECIFICATION  
One (1) - 1.25 TON 4 X 2 DUALY CREW CAB AND CHASSIS**

Make: Ram  
Model: 4500 Crew Cab - Cab + Chassis Dually CA-60"  
Year: 2022

On the line to the left please write whether the bid meets or exceeds the corresponding specification.

**FRAME**

- A.  GVW 15,000 lbs minimum 16,500
- B.  Wheel base 157.5 in. minimum. 173.4
- C.  Tow hooks on front and back. Front

**CAB**

- A.  Crew Cab 4 door
- B.  Only Cab and Chassis

**FRONT AXLE**

- A.  5,000 lbs. front axle min.
- B.  Power steering.
- C.  Front suspension coil springs & shocks 5,000 lbs. min.

**REAR AXLE**

- A.  11,000 lbs. min.
- B.  Heavy-duty leaf springs with shocks 11,000 lbs. min.

**ENGINE**

- A.  6 cyl. Diesel min.
- B.  Radiator - maximum cooling as recommended by engine mfg.
- C.  Alternator 125 amp. minimum.
- D.  Engine oil cooler.
- E.  12 volt heavy duty starter.
- F.  Batteries to be 12 volt maintenance free, 600 CCA (min).
- G.  Clutch fan as recommended by engine mfg.
- H.  Heavy duty dry type air cleaner.

**TRANSMISSION**

- A.  Heavy duty automatic with overdrive.
- B.  H.D. transmission oil cooler.

**TIRES/WHEELS**

- A.  Front & rear tires to be 10 ply steel belted radials.
- B.  7 - 1 piece wheels.
- C.  Spare Wheel and Tire



D.  All Season type tread on front and back.

A. 52 **FUEL TANK**  
40 gal fuel capacity min.

A.  **BRAKES**  
Front & rear disc brakes.

- MISCELLANEOUS EQUIPMENT**
- A.  Standard factory vinyl interior with rubber floor covering.
  - B.  Front seat 40/20/40 split-bench and center fold-down armrest with storage.
  - D.  Fresh air heater with defroster.
  - E.  Below eye level type mirrors 6 x 9 in. minimum to clear 96 in. wide load.
  - F.  Speedometer/odometer.
  - G.  Voltmeter or amp meter.
  - H.  Fuel gauge.
  - I.  Oil pressure gauge.
  - J.  Water temperature gauge.
  - K.  Factory installed air conditioning.
  - L.  Glove box.
  - M.  AM/FM radio, factory installed.
  - N.  Circuit breakers or fuse.
  - O.  Tinted glass all windows.
  - P.  Windshield wipers with intermittent feature and washers.
  - Q.  Heavy duty cab insulation.
  - R.  Inside sun visors right and left.
  - S.  Headlights/turn signals.
  - T.  Interior cab lighting.
  - U.  All standard factory equipment as recommended by mfg.
  - V.  Exterior paint color to be white.
  - X.  Cruise control.

**TRADE IN**

A.  1991 Ford F700 with Approx. 145,000 miles VIN#1FDWK74P8MVA28038

  
Signature: Reno County Public Works Superintendent

2-1-2022  
Date:



## **AGENDA ITEM**

## **AGENDA ITEM #6.H**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Don Brittain, Public Works Director

**AGENDA TOPIC:**

Public Works purchase of a 2022 Bobcat S770 Skid Steer from White Star Machinery, Wichita, Kansas, for a cost of \$47,420.80 after trade of a 2002 Bobcat 873H with 5,648.2 hours.

**SUMMARY & BACKGROUND OF TOPIC:**

The 2022 Bobcat S770 Skid Steer will be replacing a 2001 Bobcat 873H with 5,648.2 hours. The 2001 Bobcat S770 Skid Steer was purchased through White Star Machinery, Wichita, Kansas on July 20, 2001. Public Works Skid Steers/Bobcats are replaced after 20 years. The 2001 Bobcat 873H is 21 years old.

**ALL OPTIONS:**

1. Approve the bid from White Star Machinery, Wichita, Kansas, in the amount of \$47,420.80 after trade of 2001 Bobcat 873H with 5,648.2 hours.
2. Deny the purchase

**RECOMMENDATION / REQUEST:**

Award bid for a 2022 Bobcat S770 Skid Steer to White Star Machinery.

**POLICY / FISCAL IMPACT:**

Budgeted for 2022 per the CIP. Public Works Fund 007 Operational Equipment per Equipment Plan.

**SKID STEER (Quantity 1)**  
**Receive Bids by 9:00 a.m., Thursday, February 17, 2022**  
**Award Bid at next available Commision meeting.**

	<b>Equipment Share (VLP)</b>	<b>White Star Machinery</b>	<b>Murphy Tractor</b>	<b>Foley Equipment</b>
	3250 North Hydraulic Street Wichita, KS 67219 316-838-3346 J.J. Milanovich <a href="mailto:jj.milanovich@equipmentsshare.com">jj.milanovich@equipmentsshare.com</a>	3223 North Hydraulic Avenue Wichita, KS 67219 316-858-8146 Zack Simmons <a href="mailto:zsimmons@whitestarmachinery.com">zsimmons@whitestarmachinery.com</a>	5255 North Deere Road Park City, KS 67219-3308 316-942-1457 Travis Goeken <a href="mailto:tgoeken@murphytractor.com">tgoeken@murphytractor.com</a>	1550 South West Street Wichita, KS 67213 316-943-4211 Shawn T. Smith <a href="mailto:STSmith@foleyeq.com">STSmith@foleyeq.com</a>
<b>Year</b>	2022	2022	2022	
<b>Make</b>	Case	Bobcat	John Deere	
<b>Model</b>	SV340B	S770	330G	
<b>Warranty</b>				
<b>Bid Price</b>	\$61,000.00	\$60,420.80	\$61,026.54	
<b>Total Trade In Allowance</b>	\$11,000.00	\$13,000.00	\$8,000.00	
<b>Each Unit Price</b>				
<b>Total Price</b>	\$50,000.00	\$47,420.80	\$53,026.54	

Bid Tab Notes: White Star Machinery - 90 day delivery.

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DEPARTMENT HEAD:





RENO COUNTY PUBLIC WORKS  
BID REQUEST FOR: ONE (1) SKID STEER

PLEASE PLACE BIDS IN A SEALED ENVELOPE CLEARLY MARKED:  
"BID SKID STEER"

RETURN BID TO:  
RENO COUNTY PUBLIC WORKS  
ATTN: DAVID SERVISS  
600 SCOTT BLVD  
SOUTH HUTCHINSON, KS 67505  
ON OR BEFORE: Thursday, February 17, 2022 @ 9:00 a.m.

These specifications are written with the intention of obtaining bids on like equipment. This equipment shall consist of a new current model each equipped with or exceeding the accompanying specification.

Reno County reserves the right to waive minor technicalities under this specification, and to reject any or all bids, and to accept the bid which, in its opinion, is in the best interest of Reno County.

The equipment shall meet the current Kansas Statute regarding size, weight, and load of vehicles.  
The equipment shall be delivered F.O.B. to the  
Reno County Public Works Facility at:  
600 Scott Blvd. South Hutchinson, Kansas.

If your bid is accepted, payment will be made on the County's next regular payment date after delivery and certification that specifications were met. Questions regarding this bid may be directed to David Serviss, Public Works Superintendent at 620-694-2976.

Cash Price:	\$	<u>60,420.80</u>
Standard Warranty(s) if additional cost:	\$	<u>STD. w/ \$0.<sup>00</sup> 24mo / 2000 HR FULL WARRANTY</u>
<b>Total Cash Price</b>	\$	<u>60,420.80</u>
Trade In: EQ#0960 – 2002 Bobcat 873 H VIN # 514149335	\$	<u>13,000.<sup>00</sup></u>
<b>Total Cash Price with Trade-Ins:</b>	\$	<u>47,420.80</u>

NOTE: Please submit standard warranty with bid and list any additional warranties below: \_\_\_\_\_

24mo./2000hr FULL / multiple options available  
standard / for extended

Delivery Date: 90 days approx.

Company Name: White Star Machinery

Company Representatives Email Address: zsimmons@whitestarmachinery.com

Company Representatives Printed Name: Zack Simmons

Signature: Zachary R. Simmons Date: 02/16/2022

**RENO COUNTY PUBLIC WORKS  
BID SPECIFICATION  
Skid Steer**

Make: Bobcat  
Model: S770  
Year: 2022

On the line to the left please specify if the bid meets or exceeds the corresponding specification.

**ENGINE**

- A.  90 hp minimum 92
- B.  Turbo charged.
- C.  Fuel type diesel.
- D.  Fuel tank capacity 25 gallon minimum.
- E.  Battery shall be 12 volt with a minimum 950 cold-cranking amps.
- F.  Engine shutdown shall be provided and monitor engine coolant temperature, engine oil pressure and engine RPM to help prevent engine damage.

**MACHINE WEIGHT**

- A.  Operating weight 9100 lbs. minimum.

**DIMENSIONS**

- A.  Length w/o bucket 110 in. minimum.
- B.  Dump height with standard bucket 104 in. minimum.
- C.  Width over tires 68 in. minimum.
- D.  Ground clearance 8 in. minimum.
- E.  Hinge pin height 131 in. minimum.
- F.  Wheelbase 48 in. minimum.
- G.  Bucket width 74".

**HYDRAULICS**

- A.  Hydraulic pressure at couplers shall be 3,500 psi minimum.
- B.  Hydraulic pump capacity for standard flow shall be capable of providing 23 gpm for bucket, lift arm and attachment operation.
- C.  Hydraulic pump capacity for high flow shall be capable of providing 36.5 gpm for high flow attachments.
- D.  Variable flow auxiliary hydraulics with pressure release quick couplers and dual direction detent.
- E.  Pump type shall be a gear type pump for standard and high flow hydraulics.

**ATTACHMENT COUPLER**

- A.  The quick change mechanism shall incorporate two handles that drive spring loaded, wear compensating wedges into the attachment ensuring a tight attachment fit-up.
- B.  The quick change mechanism shall be driven by hydraulics and be available as an option.
- C.  Quick change mechanism must be capable of attaching manually and electronically to Bobcat attachments.

**TIRES**

- A.  12 ply rated minimum skid steer tires



### PERFORMANCE

- A.  Lift breakout 6,000 lbs. minimum.
- B.  Tilt breakout 6,800 lbs. minimum.
- C.  Rated operating capacity 3,300 lbs. minimum.
- D.  Tipping capacity 6,700 lbs. minimum.

### DRIVE SYSTEM

- A.  Hydrostatic four wheel drive.
- B.  2 Speed transmission

### OPERATOR STATION

- A.  Enclosed pressurized cab.
- B.  Heating and Air Conditioning.
- C.  Front and rear wipers.
- D.  Front and rear work lights.
- E.  Front door shall be a one piece design and curved.
- F.  Joystick Control system.

### INSTRUMENTATION

- A.  Engine coolant gauge.
- B.  Fuel gauge.
- C.  Battery voltage.
- D.  Engine RPM.
- E.  Service codes.
- F.  Volt meter.
- G.  Backup alarm.

### MANUALS

- A.  Parts, operator, and technical manuals to be furnished by dealer.

### FILTERS

- A.  One full set of filters for machine.

### WARRANTY

- A.  Full Manufacturers Warranty.

### EQUIPMENT TO BE TRADED IN ON PURCHASE

2002 Bobcat 873H  
w/approx.5700 hrs.

Quote  
Included w/  
packet!

  
\_\_\_\_\_  
Signature: Public Works Superintendent

1-18-2022  
\_\_\_\_\_  
Date



## AGENDA ITEM

## **AGENDA ITEM #6.I**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Don Brittain, Public Works Director

**AGENDA TOPIC:**

Public Works purchase of a 2022 Komatsu Wheel Loader from Berry Tractor, Wichita, Kansas, for a cost of \$169,464.00 after trade of a 2002 JCB ZX with approximately 8400 hours.

**SUMMARY & BACKGROUND OF TOPIC:**

The 2022 Komatsu Wheel Loader will be replacing a 2002 JCB ZX with approximately 8400 hours. The 2002 JCB ZX was purchased through Sellers Tractor Co, Inc., Wichita, Kansas on November 7, 2001. Public Works Loaders are replaced after 20 years or 10,000 hours per the equipment plan. The 2002 JCB ZX is 20 years old.

**ALL OPTIONS:**

1. Approve the bid from Barry Tractor, Wichita, Kansas, in the amount of \$169,464.00 including the trade in of a 2002 JCB ZX.
2. Deny the purchase.

**RECOMMENDATION / REQUEST:**

Award bid for a 2022 Komatsu Wheel Loader to Barry Tractor.

**POLICY / FISCAL IMPACT:**

Budgeted for 2022 per the CIP. Public Works Fund 007 Operational Equipment per Equipment Plan.

**2022 Wheel Loader (Quantity 1)**  
**Receive Bids by 9:00 a.m., Thursday, February 24, 2022**  
**Award Bid at next available Commision meeting.**

	<b>Barry Tractor</b>	<b>Foley Equipment</b>	<b>Murphy Tractor</b>	-	-
	930 South West Street Wichita, KS 67213 316-943-4246 Clayton Shively cshively@barrytractor.com	1550 South West Street Wichita, KS 67213 316-943-4211 Shawn T. Smith STSmith@foleyeq.com	5255 North Deere Road Park City, KS 67219-3308 316-942-1457 Travis Goeken tgoeken@murphytractor.com	-	-
<b>Year</b>	2022	2022	2022	-	-
<b>Make</b>	Komatsu	CAT	John Deere	-	-
<b>Model</b>	WA 320-8	938M HL	624P	-	-
<b>Warranty</b>				-	-
<b>Bid Price</b>	\$199,464.00	\$216,851.11	\$204,115.06	-	-
<b>Total Trade In Allowance</b>	\$30,000.00	\$20,000.00	\$18,000.00	-	-
<b>Each Unit Price</b>				-	-
<b>Total Price</b>	\$169,464.00	\$196,851.11	\$186,115.06	-	-

Bid Tab Notes:

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DEPARTMENT HEAD:





RENO COUNTY PUBLIC WORKS  
BID REQUEST FOR: ONE (1) WHEEL LOADER

PLEASE PLACE BIDS IN A SEALED ENVELOPE CLEARLY MARKED:  
"BID WHEEL LOADER"

RETURN BID TO:  
RENO COUNTY PUBLIC WORKS  
ATTN: DAVID SERVISS  
600 SCOTT BLVD  
SOUTH HUTCHINSON, KS 67505  
ON OR BEFORE: Thursday, February 24, 2022 @ 9:00 a.m.

These specifications are written with the intention of obtaining bids on like equipment. This equipment shall consist of a new current model each equipped with or exceeding the accompanying specification.

Reno County reserves the right to waive minor technicalities under this specification, and to reject any or all bids, and to accept the bid which, in its opinion, is in the best interest of Reno County.

The equipment shall meet the current Kansas Statute regarding size, weight, and load of vehicles.  
The equipment shall be delivered F.O.B. to the  
Reno County Public Works Facility at:  
600 Scott Blvd. South Hutchinson, Kansas.

If your bid is accepted, payment will be made on the County's next regular payment date after delivery and certification that specifications were met. Questions regarding this bid may be directed to David Serviss, Public Works Superintendent at 620-694-2976.

Cash Price:	\$	<u>\$ 199,464.00</u>
Standard Warranty(s) if additional cost:	\$	<u>12 Months / Unlimited Hours</u>
Total Cash Price	\$	<u>\$ 199,464.00</u>
Trade In: EQ#0976 – 2002 JCB ZX 4.6 cu yd bucket VIN # 539349 approx. 8400 hrs.	\$	<u>&lt; 30,000.00 &gt;</u>
Total Cash Price with Trade-Ins:	\$	<u>\$ 169,464.00</u>

NOTE: Please submit standard warranty with bid and list any additional warranties below: \_\_\_\_\_

12 Month Warranty      3 years / 2,000 Hours Komatsu Care

Delivery Date: 6 months from order date

Company Name: Berry Tractor and Equipment Company

Company Representatives Email Address: cshively@berrytractor.com

Company Representatives Printed Name: Clayton Shively

Signature: C. Shively Date: 2-22-2022

**RENO COUNTY PUBLIC WORKS  
BID SPECIFICATION  
Wheel Loader**

Make: Komatsu  
Model: WA320-8 High Lift  
Year: 2022

On the line to the left please specify if the bid meets or exceeds the corresponding specification.

**ENGINE**

- A. Yes 149 hp minimum
- B. Yes Turbo charged.
- C. Yes Fuel type diesel.
- D. Yes Fuel tank capacity 51 gallon minimum.
- E. Yes Batteries (2) shall be 12 volt with a minimum 950 cold-cranking amps each
- F. Yes Engine shutdown shall be provided and monitor engine coolant temperature, engine oil pressure and engine RPM to help prevent engine damage.

**MACHINE WEIGHT**

- A. Yes Operating weight 34,500 lbs. minimum.

**DIMENSIONS**

- A. Yes Dump height with pin on general purpose bucket 11' minimum.
- B. Yes Length of machine including bucket 24 ft. 11 in. minimum
- C. Yes Width over tires 8 ft 6 in minimum
- D. Yes Wheelbase 9 ft. 11 in. minimum.

**BUCKET**

- A. Yes Bucket must have bolt on cutting edge
- B. Yes Bucket size must be 3 yd. minimum
- C. Yes Bucket must be heavy duty General Purpose

**HYDRAULICS**

- A. Yes Machine must be high lift.

**TIRES**

- A. Yes Standard size 20.5 R25

**PERFORMANCE**

- A. Yes Bucket breakout 29,994 lb. minimum
- B. Yes Ride Control System installed



**OPERATOR STATION**

- A. Yes Enclosed ROPs cab.
- B. Yes Heating and Air Conditioning.
- C. Yes Front and rear wipers.
- D. Yes Front and rear work lights.
- E. Yes AM/FM stereo

**INSTRUMENTATION**

- A. Yes Engine coolant gauge.
- B. Yes Fuel gauge.
- C. Yes Battery voltage.
- D. Yes Engine RPM.
- E. Yes Service codes.
- F. Yes Backup alarm.

**Filters**

- A. Yes 1 full set of filters must be provided

**Manuals**

- A. Yes Parts, operator, and technical manuals to be furnished by dealer.

**Warranty**

- A. Yes Full manufactures warranty

**EQUIPMENT TO BE TRADED IN ON PURCHASE**

Yes Eq # 976 2002 JCB ZX 456 4.6 cu yd bucket VIN# 539349 apprx 8400 hrs.



Signature: Public Works Superintendent

1-31-2022

Date



## AGENDA ITEM

## **AGENDA ITEM #6.J**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Megan Davidson, Reno County Solid Waste Director

**AGENDA TOPIC:**

Purchase of Two (2) 2022 Ford F-250 Crew Cab 4X4 Trucks from Midway Motors for the Solid Waste Department in the amount of \$75,830.00

**SUMMARY & BACKGROUND OF TOPIC:**

The landfill currently has 2-2009 Chevrolet 4x4 Trucks. These trucks have been used 5 days a week 10 hours a day and have reached the end of their life cycle at the landfill. The dusty/muddy/rough terrain of the landfill is very hard on suspensions, the hours that are ran on the engines from being either driven around the site all day or running as a spotters truck in the field. Requests for bids were sent out to Midway Motors, Midwest Ford, and Allen Samuels. Midway Motors was the low bid which was for 2-2022 Ford F-250 Crew Cab 4X4 trucks for the total amount of \$75,830 this includes trade-ins on the 2-2009 Chevrolet Trucks. All of the dealerships did not have an estimated delivery date due to supply and demand.

**ALL OPTIONS:**

1. Accept the low bid of \$75,830 from Midway Motors
2. Delay the acceptance of the low bid and discuss further options.
3. Resend Bids out to other dealerships

**RECOMMENDATION / REQUEST:**

Accept the low bid from Midway Motors for (2) 2022 Ford F-250 Crew Cab 4x4 trucks in the amount of \$75,830.00

**POLICY / FISCAL IMPACT:**

These trucks will be purchased from the Capital Outlay account of equipment Purchases and they were budgeted for the 2022 calendar year.

Dealership	Truck Type	Truck Total	Total Price	Delivery
Midway Motors	2- 2022 F-250 Color White or	\$75,830.00	\$75,830	Didn't specify
	2-2022 Dodge 2500 White	\$81,690.00		
Midwest Ford	2- 2022 F-250 Color White	\$79,830.00	\$79,830	Didn't specify
Allen Samuels	2-22022 Dodge 2500 Tradesman	\$85,128.00	\$85,128	Didn't specify

<b>Award Bid to Midway Motors</b>	<b>2- F-250 Crew Cab 4x4 Trucks</b>	<b>\$75,830.00</b>
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Reno County Solid Waste  
703 S. Mohawk  
Hutchinson, KS 67501  
(620) 694-2586  
Fax (620) 694-669-8126

## Quote

### 2 CREW CAB PICKUPS

Reno County Solid Waste Department requests a quote on the following item. Please return the quote to the Reno County Landfill office by 9:00am on Friday February 18th. Please include pictures if available. If you have any questions please contact Megan Davidson or Gavin Graham at (620)694-2587.

#### VEHICLE PREFERENCES:

¾ Ton ✓

4 Wheel Drive ✓

Automatic Transmission ✓

Crew Cab ✓

White Preferred in Color but will take what is available ✓

Minimum 5.7 V8 or Larger (Gas) 6.2 - Ford 6.4 Ram

6.5' Bed ✓

Cloth Seats ✓

Vinyl (Preferred) Carpet will work if that is all that is available ✓

Tow Package ✓

Tow Hooks ✓

Cruise ✓

Power Windows ✓

Standard Equipment ✓

No Extra Warranties ✓

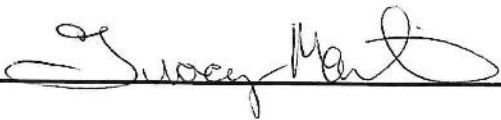
Trade In: ✓

FOB RENO COUNTY SOLID WASTE

COMPANY NAME:

Midway Motors Super Center

SIGNATURE:

 Fleet Mgr. 620-241-1042

DATE: 2-14-22

Can not guarantee delivery  
at this time.

We do have 2 trade-ins to put towards the purchase of this vehicle. They can be seen at the Reno County Landfill. Please contact Megan Davidson or Gavin Graham at 620-694-2587 to schedule a time to see it.

Vehicle:

2009 Chevrolet 1 Ton

VIN: 1GCHK34K18E177438

EQ# 379

# 8,000<sup>00</sup>

2009 Chevrolet 2500

VIN: 1GCHK43K09F147298

EQ# 380

# 7,000<sup>00</sup>





Preview Order 8866 - W2B 4x4 Crew Cab SRW: Order Summary Time of Preview: 02/14/2022 14:19:06

Dealership Name: Midway Motors Ford Lincoln

Sales Code: F53553

Dealer Rep. Tracy Martin	Type Retail	Vehicle Line Superduty	Order Code 8866
Customer Name X XXXXX	Priority Code 19	Model Year 2022	Price Level 245

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 CREW CAB PICKUP/160	\$42885	TRAILER TOWING PACKAGE	\$0
160 INCH WHEELBASE	\$0	CV LOT MANAGEMENT	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
CLOTH 40/20/40 SEAT	\$315	XL DECOR PACKAGE	\$0
MEDIUM EARTH GRAY	\$0	10000# GVWR PACKAGE	\$0
PREFERRED EQUIPMENT PKG.600A	\$0	50 STATE EMISSIONS	\$0
.XL TRIM	\$0	SPARE TIRE AND WHEEL	\$0
.AIR CONDITIONING -- CFC FREE	\$0	TELESCPNG TT MIRR-POWR/HTD SIG	\$0
.AM/FM STEREO MP3/CLK	\$0	JACK	\$0
.6.2L EFI V-8 ENGINE	\$0	XL VALUE PACKAGE	\$395
6-SPEED AUTOMATIC TRANS G	\$0	.CRUISE CONTROL	\$0
.LT245/75R17E BSW ALL-SEASON	\$0	FUEL CHARGE	\$0
3.73 RATIO REGULAR AXLE	\$0	PRICED DORA	\$0
POWER EQUIPMENT GROUP	\$1125	DESTINATION & DELIVERY	\$1695
JOB #1 ORDER	\$0		
TOTAL BASE AND OPTIONS		# 45,415 per unit	MSRP 46415
DISCOUNTS			NA
TOTAL			46415

Customer Name: \_\_\_\_\_ Customer Email: \_\_\_\_\_  
Customer Address: \_\_\_\_\_ Customer Phone: \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

*This order has not been submitted to the order bank.  
This is not an invoice.*

2 units \* 90,830<sup>00</sup>  
- 15,000 trades  


---

\* 75,830<sup>00</sup>  
total

All terrain tires can be added  
for # 165<sup>00</sup>.

MIDWAY MOTORS CHRYSLER, JEEP, DODGE LL  
 2075 E KANSAS AVE  
 MCPHERSON, KS 674604005

Configuration Preview

Date Printed: 2022-02-14 3:40 PM VIN: Quantity: 2  
 Estimated Ship Date: VON: Status: BA - Pending order

**Sold to:** MIDWAY MOTORS CHRYSLER, JEEP, DODGE LLC (45333)  
 2075 E KANSAS AVE  
 MCPHERSON, KS 674604005

**Ship to:** MIDWAY MOTORS CHRYSLER, JEEP, DODGE LLC (45333)  
 2075 E KANSAS AVE  
 MCPHERSON, KS 674604005

Vehicle: 2022 2500 TRADESMAN CREW CAB 4X4 (149 in WB 6FT 4 IN box) (DJ7L91)

	Sales Code	Description	MSRP(USD)
Model:	DJ7L91	2500 TRADESMAN CREW CAB 4X4 (149 in WB 6FT 4 IN box)	45,710
Package:	2GA	Customer Preferred Package 2GA	0
	ESB	6.4L V8 Heavy Duty HEMI MDS Engine	0
	DFX	8-Spd Auto 8HP75-LCV Transmission	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	0
	-X9	Black	0
Options:	A6B	Tradesman Level 2 Equipment Group	1,445
	XEA	Tow Hooks	100
	MDA	Front License Plate Bracket	0
	CK9	Delete Carpet	0
	DK3	Elec Shift-On-The-Fly Transfer Case	295
	5N6	Easy Order	0
	174	Zone 74-Denver	0
	4EA	Sold Vehicle	0
Discounts:	YG2	5.2 Additional Gallons of Gas	0
Destination Fees:			1,795

= Restriction

HB: 1,426  
 FFP: 46,046  
 EP: 44,313  
 Total Price: 49,345

Order Type: Retail  
 Scheduling Priority: 1-Sold Order  
 Salesperson:  
 Customer Name:  
 Customer Address:

PSP Month/Week:  
 Build Priority: 99

Instructions:

*Handwritten notes circled in black:*  
 \$ 96,690 - 2 units  
 - 15,000 trades  
 -----  
 \$ 81,690<sup>00</sup> total

*Handwritten note:* \$ 48,345<sup>00</sup> per unit

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



Reno County Solid Waste  
703 S. Mohawk  
Hutchinson, KS 67501  
(620) 694-2586  
Fax (620) 694-669-8126

---

## Quote

### **2 CREW CAB PICKUPS**

Reno County Solid Waste Department requests a quote on the following item. Please return the quote to the Reno County Landfill office by 9:00am on Friday February 18th. Please include pictures if available. If you have any questions please contact Megan Davidson or Gavin Graham at (620)694-2587.

#### VEHICLE PREFERENCES:

¾ Ton

4 Wheel Drive

Automatic Transmission

#### **Crew Cab**

White Preferred in Color but will take what is available

Minimum 5.7 V8 or Larger (Gas)

6.5' Bed

Cloth Seats

Vinyl (Preferred) Carpet will work if that is all that is available

Tow Package

Tow Hooks

Cruise

Power Windows

Standard Equipment

No Extra Warranties

Trade In:

FOB RENO COUNTY SOLID WASTE

COMPANY NAME:

Midwest Superstore

SIGNATURE:

Troy Paff

Troy Paff

316-312-0445

DATE:

2/17/2022

We do have 2 trade-ins to put towards the purchase of this vehicle. They can be seen at the Reno County Landfill. Please contact Megan Davidson or Gavin Graham at 620-694-2587 to schedule a time to see it.

Vehicle:

2009 Chevrolet 1 Ton

VIN: 1GCHK34K18E177438

EQ# 379

Ren

2009 Chevrolet 2500

VIN: 1GCHK43K09F147298

EQ# 380

new

# RENO COUNTY SOLID WASTE

TOTAL QUOTE FOR ONE UNIT WITHOUT TRADE: \$47,415<sup>00</sup> X(2) \$94,830<sup>00</sup>

MAKE Ford MODEL F-250 CREW CAB 4X4

## Trade In Vehicles

2009 CHEVROLET 1 TON 1GCHK34K18E177438  
2009 CHEVROLET 1 TON 1GCHK43K09F147298

TOTAL QUOTE WITH TRADES: \$79,830<sup>00</sup>

WARRANTY: SEE ATTACHED

COMPANY NAME: MIDWEST SUPERSTORE  
1100 E 30TH AVE.  
HUTCHINSON, KS 67502

2/17/2022  
DATE

Tom PPM  
SIGNATURE

# RENO COUNTY SOLID WASTE

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2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

---



PICTURE IS FOR GENERAL PURPOSE

## Client Proposal

Prepared by:

Troy Pfaff

Office: 316-312-0445

Date: 02/16/2022







Prepared by: Troy Pfaff  
02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## As Configured Vehicle

Code	Description	MSRP
<b>Base Vehicle</b>		
W2B	Base Vehicle Price (W2B)	\$42,885.00
<b>Packages</b>		
600A	Order Code 600A <i>Includes:</i> - Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel - Transmission: TorqShift-G 6-Spd Auto w/SelectShift - 3.73 Axle Ratio - GVWR: 10,000 lb Payload Package - Tires: LT245/75Rx17E BSW A/S (4) - Spare may not be the same as road tire. - Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers. - SYNC Communications & Entertainment System Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port.	N/C
<b>Powertrain</b>		
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift	Included
X37	3.73 Axle Ratio	Included
STDGV	GVWR: 10,000 lb Payload Package	Included
<b>Wheels &amp; Tires</b>		
TD8	Tires: LT245/75Rx17E BSW A/S (4) Spare may not be the same as road tire.	Included
64A	Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments.	Included
<b>Seats &amp; Seat Trim</b>		
1	Cloth 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar.	\$315.00
<b>Other Options</b>		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.





Prepared by: Troy Pfaff

02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

### As Configured Vehicle (cont'd)

Code	Description	MSRP
160WB	160" Wheelbase	STD
96V	XL Value Package <i>Includes:</i> - Bright Chrome Hub Covers & Center Ornaments - Chrome Front Bumper - Chrome Rear Step Bumper - Steering Wheel-Mounted Cruise Control	\$395.00
90L	Power Equipment Group <i>*Deletes passenger-side lock cylinder. Includes upgraded door trim panel.</i>  <i>Includes:</i> - Accessory Delay - Trailer Tow Mirrors w/Power Heated Glass <i>Includes manual folding, manually telescoping, heated convex spotter mirror and integrated clearance lamps and turn signals.</i> - Advanced Security Pack <i>Includes SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors.</i> - Power Locks - Power Tailgate Lock - Power Front & Rear Seat Windows <i>Includes 1-touch up/down driver/passenger window.</i> - Remote Keyless Entry	\$1,125.00
PAINT	Monotone Paint Application	STD
587	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i>  <i>Includes:</i> - SYNC Communications & Entertainment System <i>Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port.</i>	Included

### Fleet Options

WARANT	Fleet Customer Powertrain Limited Warranty  Requires valid FIN code.  <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
--------	--	-----

### Emissions

425	50-State Emissions System	STD
-----	---------------------------	-----

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Prepared by: Troy Pfaff  
02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## As Configured Vehicle (cont'd)

Code	Description	MSRP
<b>Interior Color</b>		
1S_02	Medium Earth Gray w/Cloth 40/20/40 Split Bench Seat	N/C
<b>Exterior Color</b>		
Z1_01	Oxford White	N/C
SUBTOTAL		\$44,720.00
Destination Charge		\$1,695.00
TOTAL		\$46,415.00

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Prepared by: Troy Pfaff  
02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

## 2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

### Selected Equip & Specs

#### Dimensions

- Exterior length: 250.0"
- Exterior width: 80.0"
- Wheelbase: 160.0"
- Rear track: 67.2"
- Min ground clearance: 8.5"
- Rear legroom: 43.6"
- Rear headroom: 40.4"
- Rear hiproom: 64.7"
- Rear shoulder room: 65.9"
- Approach angle: 16.9 deg
- Cargo volume: 52.1cu.ft.
- Box length: 81.9"
- Cab to axle: 39.9"
- Exterior height: 81.5"
- Front track: 68.3"
- Turning radius: 26.5'
- Front legroom: 43.9"
- Front headroom: 40.8"
- Front hiproom: 62.5"
- Front shoulder room: 66.7"
- Passenger volume: 131.8cu.ft.
- Departure angle: 21.1 deg
- Maximum cargo volume: 52.1cu.ft.

#### Powertrain

- 385hp 6.2L SOHC 16 valve V-8 engine with variable valve control, SMPI
- federal
- Part-time
- Fuel Economy Highway: N/A
- Recommended fuel : regular unleaded
- TorqShift-G 6 speed automatic transmission with overdrive
- Fuel Economy Cty: N/A

#### Suspension/Handling

- Front Mono-beam non-independent suspension with anti-roll bar, HD shocks
- Firm ride Suspension
- Front and rear 17 x 7.5 argent steel wheels
- Rear rigid axle leaf spring suspension with HD shocks
- Hydraulic power-assist re-circulating ball Steering
- LT245/75SR17 EBSW AS front and rear tires

#### Body Exterior

- 4 doors
- Conventional right rear passenger
- \* Turn signal indicator in mirrors
- \* Chrome bumpers
- Bed-rail protectors
- Box style: regular
- Front and rear 17 x 7.5 wheels
- Conventional left rear passenger
- \* **Driver and passenger power remote heated, manual folding door mirrors with turn signal indicator**
- Black door mirrors
- Class V trailer hitch with trailer sway control
- Trailer harness
- Clearcoat paint
- 2 front tow hook(s)

#### Convenience

- Manual air conditioning with air filter
- \* **Cruise control with steering wheel controls**

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Prepared by: Troy Pfaff  
02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## Selected Equip & Specs (cont'd)

- \* **Power windows**
- \* **Driver and passenger 1-touch down**
  - Manual tilt steering wheel
  - Day-night rearview mirror
  - 911 Assist emergency SOS
  - AppLink smart device integration
  - Front and rear cupholders
  - Full overhead console
- \* **Rear door bins**
- \* **Driver and passenger 1-touch up**
- \* **Remote power door locks with 2 stage unlock and illuminated entry**
  - Manual telescopic steering wheel
  - FordPass Connect 4G internet access
  - Wireless phone connectivity
  - 2 1st row LCD monitors
  - Passenger visor mirror
- \* **Driver and passenger door bins**

### Seats and Trim

- Seating capacity of 6
- 4-way driver seat adjustment
- 4-way passenger seat adjustment
- 60-40 folding rear split-bench seat
- Front 40-20-40 split-bench seat
- Manual driver lumbar support
- Centre front armrest with storage

### Entertainment Features

- AM/FM stereo radio
- Steering wheel mounted radio controls
- Streaming audio
- SYNC external memory control
- 4 speakers
- Fixed antenna

### Lighting, Visibility and Instrumentation

- Halogen aero-composite headlights
- Auto on/off headlights
- Light tinted windows
- Tachometer
- Compass
- Camera(s) - rear
- Trip computer
- Delay-off headlights
- Variable intermittent front windshield wipers
- Front and rear reading lights
- Oil pressure gauge
- Outside temperature display
- Low tire pressure warning
- Trip odometer

### Safety and Security

- 4-wheel ABS brakes
- 4-wheel disc brakes
- ABS and driveline traction control
- Dual seat mounted side impact airbag supplemental restraint system
- \* **Remote activated perimeter/approach lighting**
- Brake assist with hill hold control
- AdvanceTrac w/Roll Stability Control Electronic stability control
- Dual front impact airbag supplemental restraint system
- Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system
- \* **Power remote door locks with 2 stage unlock and panic alarm**

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Troy Pfaff  
02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

**2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)**

Price Level: 245

**Selected Equip & Specs (cont'd)**

- \* Security system with SecuriLock immobilizer
- MyKey restricted driving mode
- Manually adjustable front head restraints
- 3 manually adjustable rear head restraints

**Dimensions**

*General Weights*

* Curb	<b>6,500 lbs.</b>	GVWR	10,000 lbs.
Payload	3,470 lbs.		

*Front Weights*

Front GAWR	5,600 lbs.	* Front curb weight	<b>3,838 lbs.</b>
Front axle capacity	6,000 lbs.	Front spring rating	5,600 lbs.
Front tire/wheel capacity	6,390 lbs.		

*Rear Weights*

Rear GAWR	6,340 lbs.	* Rear curb weight	<b>2,662 lbs.</b>
Rear axle capacity	6,200 lbs.	Rear spring rating	6,340 lbs.
Rear tire/wheel capacity	6,390 lbs.		

*Trailer Type*

Type	Regular	Harness	Yes
Class	V	Hitch	Yes
Trailer sway control	Yes		

*General Trailing*

5th-wheel towing capacity	12500 lbs.	Gooseneck towing capacity	12500 lbs.
Towing capacity	12500 lbs.	GCWR	19500 lbs.

*Fuel Tank type*

Capacity	34 gal.
----------	---------

*Off Road*

Approach angle	17 deg	Departure angle	21 deg
Ramp breakover angle	21 deg	* Min ground clearance	8 "
Load floor height	37 "		

*Exterior cargo*

Length	81.9 "	Minimum width	50.5 "
Volume	65.4 cu.ft.	Pickup box depth	21.1 "
Maximum width	66.9 "	Tailgate width	60.5 "

*Interior cargo*

Cargo volume	52.1 cu.ft.	Maximum cargo volume	52.1 cu.ft.
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**Powertrain**

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Prepared by: Troy Pfaff  
02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## Selected Equip & Specs (cont'd)

### Engine Type

Block material	Iron	Cylinders	V-8
Head material	Aluminum	Ignition	Spark
Injection	Sequential MPI	Liters	6.2L
Orientation	Longitudinal	Recommended fuel	Regular unleaded
Valves per cylinder	2	Valvetrain	SOHC
Variable valve control	Yes		

### Engine Spec

Bore	4.02"	Compression ratio	9.8:1
Displacement	379 cu.in.	Stroke	3.74"

### Engine Power

SAEJ1349 AUG2004 compliant	Yes	Output	385 HP @ 5,750 RPM
Torque	430 ft.-lb @ 3,800 RPM		

### Alternator

Amps	157
------	-----

### Battery

Amp hours	72	Cold cranking amps	650
Run down protection	Yes		

### Transmission

Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		

### Transmission Gear Ratios

1st	4.17	2nd	2.34
3rd	1.52	4th	1.14
5th	0.87	6th	0.69
Reverse Gear ratios	3.4		

### Transmission Torque Converter

Stall ratio	2.01
-------------	------

### Transmission Extras

Driver selectable mode	Yes	Sequential shift control	SelectShift
Oil cooler	Regular duty		

### Drive Type

4wd type	Part-time	Type	Four-wheel
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### Drive Feature

Traction control	ABS and driveline	Locking hub control	Auto
Transfer case shift	Electronic		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Troy Pfaff  
02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## Selected Equip & Specs (cont'd)

### Drive Axle

Ratio 3.73

### Exhaust

Material Stainless steel System type Single

### Emissions

CARB Federal

### Fuel Economy

Fuel type Gasoline

### Fuel Economy (Alternate 1)

Fuel type E85

### Acceleration

0-60 mph (s) 6.77

### 1/4 Mile

Seconds 15.2 Speed 91 mph

### Skid Pad

Lateral acceleration (g) 0.6

### Slalom

Speed 50 mph

## Driveability

### Brakes

ABS 4-wheel ABS channels 4  
Type 4-wheel disc Vented discs Front and rear

### Brake Assistance

Brake assist Yes Hill hold control Yes

### Suspension Control

Ride Firm Electronic stability control Stability control with anti-roll

### Front Suspension

Independence Mono-beam non-independent Anti-roll bar Regular

### Front Spring

Type Coil Grade Regular

### Front Shocks

Type HD

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Price Level: 245

## Selected Equip & Specs (cont'd)

### Rear Suspension

Independence Rigid axle Type Leaf

### Rear Spring

Type Leaf Grade HD

### Rear Shocks

Type HD

### Steering

Activation Hydraulic power-assist Type Re-circulating ball

### Steering Specs

# of wheels 2

## Exterior

### Front Wheels

Diameter 17" Width 7.50"

### Rear Wheels

Diameter 17" Width 7.50"

### Spare Wheels

Wheel material Steel

### Front and Rear Wheels

Appearance Argent Material Steel

\* Covers Chrome hub

### Front Tires

Aspect 75 Diameter 17"  
Sidewalls BSW Speed S  
Tread AS Type LT  
Width 245mm LT load rating E  
RPM 649

### Rear Tires

Aspect 75 Diameter 17"  
Sidewalls BSW Speed S  
Tread AS Type LT  
Width 245mm LT load rating E  
RPM 649

### Spare Tire

Mount Underbody w/crankdown Type Full-size

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2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

**Selected Equip & Specs (cont'd)**

*Wheels*

Front track	68.3"	Rear track	67.2"
Turning radius	26.5'	Wheelbase	160.0"

*Body Features*

Body material	Aluminum	Side impact beams	Yes
Front tow hook(s)	2		

*Body Doors*

Door count	4	Left rear passenger	Conventional
Right rear passenger	Conventional	Cargo	Tailgate

*Pickup*

Box style	Regular	Bed-rail protectors	Yes
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*Exterior Dimensions*

Length	250.0"	Body width	80.0"
Body height	81.5"	Cab to axle	39.9"
Frame section modulus	10.7cu.in.	Frame yield strength (psi)	50000.0
Front bumper to Front axle	38.2"	Front bumper to back of cab	151.8"

**Safety**

*Airbags*

Driver front-impact	Yes	Driver side-impact	Seat mounted
Overhead Safety Canopy System curtain 1st and 2nd row		Passenger front-impact	Yes
Passenger side-impact	Seat mounted		

*Seatbelt*

Rear centre 3 point	Yes	Height adjustable	Front
---------------------	-----	-------------------	-------

*Security*

Immobilizer	SecuriLock	* Panic alarm	Yes
Restricted driving mode	MyKey		

**Seating**

*Passenger Capacity*

Capacity	6
----------	---

*Front Seats*

Split	40-20-40	Type	Split-bench
-------	----------	------	-------------

*Driver Seat*

Fore/aft	Manual	Reclining	Manual
Way direction control	4	Lumbar support	Manual

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Prepared by: Troy Pfaff  
02/16/2022

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2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## Selected Equip & Specs (cont'd)

### Passenger seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

### Front Head Restraint

Control	Manual	Type	Adjustable
---------	--------	------	------------

### Front Armrest

Centre	Yes	Storage	Yes
--------	-----	---------	-----

### Rear Seats

Descriptor	Split-bench	Facing	Front
Folding	60-40	Folding position	Fold-up cushion
Type	Fixed		

### Rear Head Restraints

Control	Manual	Type	Adjustable
Number	3		

### Front Seat Trim

* Material	Cloth	* Back material	Cloth
------------	-------	-----------------	-------

### Rear Seat Trim Group

* Material	Cloth	Back material	Carpet
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## Convenience

### AC And Heat Type

Air conditioning	Manual	Air filter	Yes
Underseat ducts	Yes		

### Audio System

Radio	AM/FM stereo	Radio grade	Regular
Seek-scan	Yes	External memory control	SYNC

### Audio Speakers

Speaker type	Regular	Speakers	4
--------------	---------	----------	---

### Audio Controls

Steering wheel controls	Yes	Voice activation	Yes
Streaming audio	Bluetooth yes		

### Audio Antenna

Type	Fixed
------	-------

### LCD Monitors

1st row	2	Primary monitor size (inches)	4.2
---------	---	-------------------------------	-----

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Prepared by: Troy Pfaff  
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Price Level: 245

## Selected Equip & Specs (cont'd)

### *Cruise Control*

\* **Cruise control With steering wheel controls**

### *Convenience Features*

* <b>Retained accessory power</b>	<b>Yes</b>	12V DC power outlet	<b>2</b>
Emergency SOS	911 Assist	Wireless phone connectivity	Bluetooth
Smart device integration	App link		

### *Door Lock Activation*

* <b>Type</b>	<b>Power with 2 stage unlock</b>	* <b>Remote</b>	<b>Keyfob (all doors)</b>
* <b>Integrated key/remote</b>	<b>Yes</b>		

### *Door Lock Type*

\* **Tailgate/rear door lock Included with power door locks**

### *Door Locks Extra FOB Controls*

Remote engine start      Smart device only

### *Instrumentation Type*

Appearance      Analog

### *Instrumentation Gauges*

Tachometer	Yes	Oil pressure	Yes
Engine temperature	Yes	Transmission fluid temp	Yes
Engine hour meter	Yes		

### *Instrumentation Warnings*

Oil pressure	Yes	Engine temperature	Yes
Battery	Yes	Lights on	Yes
Key	Yes	Low fuel	Yes
Door ajar	Yes	Service interval	Yes
Brake fluid	Yes	Low tire pressure	Tire specific

### *Instrumentation Displays*

Clock	In-radio display	Compass	Yes
Exterior temp	Yes	Systems monitor	Yes
Camera(s) - rear	Yes		

### *Instrumentation Feature*

Trip computer	Yes	Trip odometer	Yes
---------------	-----	---------------	-----

### *Steering Wheel Type*

Material	Urethane	Tilting	Manual
Telescoping	Manual		

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2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## Selected Equip & Specs (cont'd)

### Front Side Windows

\* Window 1st row activation **Power**

### Windows Rear Side

\* 2nd row activation **Power**

### Window Features

\* 1-touch down **Driver and passenger**      \* 1-touch up **Driver and passenger**  
Tinted **Light**

### Front Windshield

Wiper **Variable intermittent**

### Rear Windshield

Window **Fixed**

## Interior

### Passenger Visor

Mirror **Yes**

### Rear View Mirror

Day-night **Yes**

### Headliner

Coverage **Full**      Material **Cloth**

### Floor Trim

Coverage **Full**      Covering **Vinyl/rubber**

### Trim Feature

Gear shifter material **Urethane**      Interior accents **Chrome**

### Lighting

Dome light type **Fade**      Front reading **Yes**  
\* **Illuminated entry** **Yes**      Rear reading **Yes**  
Variable IP lighting **Yes**

### Overhead Console Storage

Storage **Yes**      Type **Full**

### Storage

\* **Driver door bin** **Yes**      Front Beverage holder(s) **Yes**  
Glove box **Locking**      \* **Passenger door bin** **Yes**  
Illuminated **Yes**      Rear yes **Yes**  
Instrument panel **Covered bin**      Dashboard **Yes**

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Prepared by: Troy Pfaff  
02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## Selected Equip & Specs (cont'd)

* Rear door bins	Yes		
<i>Legroom</i>			
Front	43.9"	Rear	43.6"
<i>Headroom</i>			
Front	40.8"	Rear	40.4"
<i>Hip Room</i>			
Front	62.5"	Rear	64.7"
<i>Shoulder Room</i>			
Front	66.7"	Rear	65.9"
<i>Interior Volume</i>			
Passenger volume	131.8 cu.ft.		

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Prepared by: Troy Pfaff

02/16/2022

Rusty Eck Ford | 7310 E Kellogg Wichita Kansas | 67207

2022 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 245

## Warranty

### Standard Warranty

#### *Basic*

Distance	36,000 miles	Months	36 months
----------	--------------	--------	-----------

#### *Powertrain*

Distance	60,000 miles	Months	60 months
----------	--------------	--------	-----------

#### *Corrosion Perforation*

Distance	Unlimited miles	Months	60 months
----------	-----------------	--------	-----------

#### *Roadside Assistance*

Distance	60,000 miles	Months	60 months
----------	--------------	--------	-----------

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Reno County Solid Waste  
703 S. Mohawk  
Hutchinson, KS 67501  
(620) 694-2586  
Fax (620) 694-669-8126

---

## Quote

### 2 CREW CAB PICKUPS

Reno County Solid Waste Department requests a quote on the following item. Please return the quote to the Reno County Landfill office by 9:00am on Friday February 18th. Please include pictures if available. If you have any questions please contact Megan Davidson or Gavin Graham at (620)694-2587.

#### VEHICLE PREFERENCES:

¾ Ton

4 Wheel Drive

Automatic Transmission

#### **Crew Cab**

White Preferred in Color but will take what is available

Minimum 5.7 V8 or Larger (Gas)

6.5' Bed

Cloth Seats

Vinyl (Preferred) Carpet will work if that is all that is available

Tow Package

Tow Hooks



Cruise

Power Windows

Standard Equipment

No Extra Warranties

Trade In:

FOB RENO COUNTY SOLID WASTE

COMPANY NAME:

*Allen Samuels*

SIGNATURE:

*[Handwritten Signature]*

DATE:

*2/16/2022*

We do have 2 trade-ins to put towards the purchase of this vehicle. They can be seen at the Reno County Landfill. Please contact Megan Davidson or Gavin Graham at 620-694-2587 to schedule a time to see it.

Vehicle:

2009 Chevrolet 1 Ton

VIN: 1GCHK34K18E177438

EQ# 379

2009 Chevrolet 2500

VIN: 1GCHK43K09F147298

EQ# 380

**PRODUCT PRICING SUMMARY - ALLEN SAMUELS CHRYSLER DODGE JEEP RAM OF HUTCH**

**Vehicles and Heavy Duty Trucks**

**Allen Samuels Chrysler Dodge Jeep RAM, 1421 30TH Ave. Hutchinson, KS 67502**

Customer: Reno County Solid Waste  
 Contact: Megan Davidson  
 E-Mail: Megan.davidson@renogov.org  
 , 2022 RAM 2500 Tradesman Crew 4x4

Prepared by: John Brislin  
 Phone: 620-200-1990  
 E-Mail: JBRISLIN@asaq.net  
 Date: Wednesday, February 16, 2022

A. **2022 RAM 2500 Tradesman Crew 4x4** A. Base Price: \$45,710.00

**B. Published Options (Itemize each below)**

Code	Options	Bid Price	Code	Options	Bid Price
DJ7L91	2022 RAM 2500 Tradesman Crew 4x4	\$0.00			
2GA	Customer Preferred Package 2GA	\$0.00			
ESB	6.4L HD V8 HEMI	\$0.00			
DFX	8-Spd Auto. 8HP75-LCV Transmission	\$0.00			
PW7	Bright Wight Exterior	\$0.00			
APA	Monotone Paint	\$0.00			
*V9	Cloth 40/20/40 Split Bench	\$0.00			
X9	Black interior	\$0.00			
KEA	Tow Hooks	\$100.00			
A6B	Tradesman Lvl 2 Equipment Group	\$1,445.00			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
<b>Total of B. Published Options:</b>					<b>\$1,545.00</b>

**C. Additional Options / Bid Requirements**

Options	Bid Price	Options	Bid Price
	\$0.00		\$0.00
	\$0.00		\$0.00
	\$0.00		\$0.00
	\$0.00		\$0.00
	\$0.00		\$0.00
	\$0.00		\$0.00
	\$0.00		\$0.00
<b>Total of C. Unpublished Options:</b>			<b>\$0.00</b>

D.		<u>\$0.00</u>
E.	Manufacturer Destination / Delivery:	<u>\$1,795.00</u>
F.	Subtotal (individual vehicle):	<u>\$49,050.00</u>
G.	ALLEN SAMUELS Price Adjustment: <u>Allen Samuels HOME TOWN FIRST RESPONDER Discount</u>	<u>-\$1,986.00</u>
H.	Adjusted Sale Price (individual vehicle):	<u>\$47,064.00</u>
I.	Final Sale Price:	<u>\$47,064.00</u>
J.	Quantity Ordered: <u>2</u> x ITEM I	<u>\$94,128.00</u>
K.	Trade in: <u>1GCHK34K18E177438 - 2009 CHEVROLET 1-TON 4X4</u>	<u>-\$4,500.00</u>
	<u>1GCHK43K09F147298 - 2009 CHEVROLET 2500</u>	<u>-\$4,500.00</u>
L.	<b>TOTAL PURCHASE PRICE:</b>	<b><u>\$85,128.00</u></b>

Standard Features - DJ7L91-2500 TRADESMAN CREW CAB 4X4 (149 in WB 6FT 4 IN box)

Code	Description
ME4	"RAM" Door Badges
ME6	"RAM" Grille Badge
DRQ	11.50" Single Wheel Rear Axle
JCB	120 MPH Primary Speedometer
JJJ	12V Auxiliary Power Outlet
WF1	17" Steel Spare Wheel
WDA	17X7.5 Steel Styled Wheels
BAD	180 Amp Alternator
CSJ	2 Way Rear Headrest Seat
DME	3.73 Axle Ratio
NFT	31 Gallon Fuel Tank
CDP	4 Way Front Headrests
SCF	4-Spoke Steering Wheel
CBE	40/20/40 Split Bench Seat
MUS	4X4 Badge
RFU	5.0" Touchscreen Display
NAS	50 State Emissions
RCG	6 Speakers
DJN	6,000# Front Axle
ESB	6.4L V8 Heavy Duty HEMI MDS Engine
XFK	7 Pin Wiring Harness
BCN	730 Amp Maintenance Free Battery
DFX	8-Spd Auto 8HP75-LCV Transmission
RD3	Accent Color Shark Fin Antenna
MDX	Active Grille Shutters
JLW	Active Noise Control System
CG3	Advanced Multistage Front Air Bags
HAA	Air Conditioning
BRT	Anti-Lock 4-Wheel Disc Brakes
RSU	Audio Jack Input for Mobile Devices
LMG	Automatic Headlamps
CTL	Base Door Trim Panel
A6A	Base Equipment Group
MNA	Black Door Handles
LE4	Black Exterior Mirrors
MB1	Black Front Bumper
MBN	Black Rear Bumper
CKJ	Black Vinyl Floor Covering
XJ8	Body Color Fuel Filler Door
BGE	Brake Assist
LPE	Cargo and CHMSL Lamp
WMJ	Center Hub
CGU	Child Seat Anchor System-LATCH Ready

Standard Features - DJ7L91-2500 TRADESMAN CREW CAB 4X4 (149 in WB 6FT 4 IN box)

Code	Description
MFP	Chrome Headlamp Bezels
XFR	Class V Receiver Hitch
JAE	Cluster 3.5" TFT B&W Display
XCT	Coat Hooks
DS7	Conventional Differential Frt Axle
DS8	Conventional Differential Rear Axle
HGB	Dash Liner Insulation
LM1	Daytime Running Headlamps, Low Beam
MD8	Delete Front License Plate Bracket
CLP	Door Sill Scuff Pads
JVA	Driver Seat - Manual Adjust 4-Way
CSP	Driver/Passenger Assist Handles
JJB	Dual Note Electric Horns
DH4	Electronic Range Select
BNS	Electronic Roll Mitigation
BNB	Electronic Stability Control
NHN	Electronically Controlled Throttle
NHJ	Exterior Mirrors w/Heating Element
HGF	Floor Tunnel Insulation
MXB	Front Air Dam
CDR	Front Armrest w/Cupholders
SFB	Front Heavy Duty Shock Absorbers
CGD	Front Height Adjust Shoulder Belts
LAX	Front Passenger Seat Belt Alert
SHA	Front Stabilizer Bar
MHR	Front Wheel Well Liners
XGA	Front/Rear Climate Control Outlets
JWA	Frt Pass Seat - Manual Adjust 4-Way
TBB	Full Size Spare Tire
RDG	Global Telematics Box Module (TBM)
JKH	Glove Box
JLP	GPS Antenna Input
MFF	Grille-Matte Black Mesh
MM5	Grille-Surround Matte Black
Z7F	GVW Rating - 10000#
LME	Halogen Quad Headlamps
*TX	HD Vinyl 40/20/40 Split Bench Seat
LHD	Headlamp Off Time Delay
SDB	Heavy Duty Suspension
MW5	Hemi Badge
BNG	Hill Start Assist
JE1	I/P Bezels-Painted
LAC	Illuminated Entry

Standard Features - DJ7L91-2500 TRADESMAN CREW CAB 4X4 (149 in WB 6FT 4 IN box)

Code	Description
LA6	Incandescent Tail Lamps
JY1	Instrument Cluster Theme 1 (Base)
JBF	Instrument Panel Black Bezel
XR8	Integrated Voice Command w/Bluetooth
CEU	Key Fob - Black
LNK	LED Hitch Lamp in Tailgate Handle
XJJ	Locking Tailgate
TWD	LT245/70R17E BSW All Season Tires
DK1	Man Shift-On-The-Fly Transfer Case
LBA	Map/Courtesy Lamp
RSF	Media Hub-2 USB, Full Funct, Aux
APA	Monotone Paint
JMD	N95+Bio HVAC Cabin Filter
NZD	Next Generation Engine Controller
CUH	No Underseat Storage
XA8	Non Adjustable Pedals
CUN	Overhead Console
LBT	Overhead Cupholder Lamp
XAC	ParkView Rear Back-up Camera
GNM	Passenger Side Sun Visor w/Mirror
XBS	Pickup Box
JKY	Power Accessory Delay
GT6	Power Heated Mirrors, Fold-Away
SBE	Power Steering
GX4	Pushbutton Start
JP3	Pwr Front Windows, 1-Touch, Up & Down
MS4	Ram 2500 Badge
MGA	Ram's Head Badge
BHD	Ready Alert Braking
LCH	Rear Dome Lamp
GJD	Rear Fixed Window
CFM	Rear Folding Seat
SGB	Rear Heavy Duty Shock Absorbers
CUE	Rear Underseat Compartment Storage
GNA	Rear View Day/Night Mirror
LTF	Red Tail Lamp Bezels
GXM	Remote Keyless Entry
RSX	Remote USB Port
RS3	Remote USB Port - Charge Only
C1G	Rotary Shifter-Black
GXX	Sentry Key Theft Deterrent System
RT1	SiriusXM Guardian-included trial (B)
NHM	Speed Control



Standard Features - DJ7L91-2500 TRADESMAN CREW CAB 4X4 (149 in WB 6FT 4 IN box)

Code	Description
JPH	Speed Sensitive Power Locks
CUY	Storage Tray
CJ2	Supp. Side Curtain Frt/Rr Air Bags
CJ1	Supplemental Frt Seat Side Air Bags
CGS	Supplemental Side Air Bags
JFJ	Temperature & Compass Gauge
SUA	Tilt Steering Column
GAC	Tinted Glass Windows
GBB	Tinted Windshield Glass
XBN	Tip Start
TBM	Tire Carrier Winch
LAW	Tire Fill Alert
XGM	Tire Pressure Monitoring Display
BNM	Traction Control
BNT	Trailer Sway Damping
XFU	Trailer Tow w/4-Pin Connector Wiring
UAA	Uconnect 3 with 5" Display
RF7	USB Host Flip
JHA	Var Intermittent Windshield Wipers
LAZ	Vehicle Information Center
XCM	Vendor Painted Cargo Box
4ZB	Vendor Painted Cargo Box Tracking



## **AGENDA ITEM**

## **AGENDA ITEM #6.K**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Megan Davidson, Director of Solid Waste

**AGENDA TOPIC:**

Purchase of a 2022 Caterpillar 150-15AWD Motor Grader for the price of \$307,761.45 including trade-in from Foley Equipment Wichita, KS

**SUMMARY & BACKGROUND OF TOPIC:**

The landfill currently runs two motor graders onsite 6 days a week. The main focus is to cover dirt on both sites and shoot GPS grade on the lifts. It also maintains roads, builds slopes, assists in all construction aspects of new landfill pre-cell work as well as other projects going on at the landfill. The landfill has an equipment replacement schedule and at 10,000 hours these machines are replaced due to the increase in chances of expensive equipment failures after the 10,000 hour mark. The machine that we are trading in has 9,117 hours to date.

**ALL OPTIONS:**

1. Purchase the 2022 CAT 150AWD Motor Grader for the price of \$307,761.45
2. Deny the purchase and return to staff for revisions.
3. Move the purchase of the motor grader to the following year, but keep in mind the risk of major equipment failures after 10,000 hours and also the equipment replacement plan has equipment purchases planned out regarding hours on machines.

**RECOMMENDATION / REQUEST:**

Purchase the 2022 CAT 150-15Awd Motor Grader from Foley Equipment in the amount of \$307,761.45

**POLICY / FISCAL IMPACT:**

This was in the CIP Budget for 2022, it will come out of the Operational Equipment line in the capitol outlay for Solid Waste.



Reno County Solid Waste  
4015 W Clark Rd  
Hutchinson, KS 67501  
(620) 694-2586  
Fax (620) 694-669-8126

---

Details	Foley Equipment	Murphy Tractor	
Make, Model	2022 CAT 150-15AWD	NO BID	
Price	\$307,761.45		



Reno County Solid Waste  
703 S. Mohawk  
Hutchinson, KS 67501  
(620) 694-2586  
Fax (620) 694-669-8126

---

**MEMO**

To: Dealers  
From: Megan Davidson, Reno County Solid Waste  
Date: February 2, 2022  
Re: One (1) New All-Wheel Drive Motor Grader

---

Enclosed is a Request for Quotation and Specifications for **One (1) New 2022 All-Wheel Drive Motor Grader.**

Please note on the Quote Request from the Trade-In Allowance Line for one 2016 Cat 140M3AWD SN# N9G00148 to be traded in on the one New Motor Grader. We will not accept a quote without the trade-in allowance. Please contact Megan Davidson for further details and/or to set up an appointment to view the equipment trade-in.

We request only one quote per Dealer.

Please submit quote via mail, or in person to the following address and by the following date:

Reno County Solid Waste

Attn: Megan Davidson

703 S Mohawk Rd, Hutchinson, KS 67501.

As per the enclosed request, **quotes are due by Thursday February 24, by 4:00PM.**

Any questions may be directed to Megan Davidson, Solid Waste Director at 620-694-2587.

## QUOTE SPECIFICATION

### All-Wheel Motor Grader

Make: CAT  
Model: 150-15AWDX  
Year: 2022

On the line to the left please specify if the bid meets or exceeds the corresponding specification. If you do not meet specifications please explain on a separate sheet of paper.

Exceeds Machine Base Operating Weight must be a minimum of 39,710 lbs.  
meets Machine Base Horse Power to be a minimum of 220 with AWD on  
meets 17.5R25 Tires, Michelin or Bridgestone  
meets 14ft Moldboard, 1" thick  
meets Premium Circle  
meets Rear Ripper with 5 Ripper Shanks and 9 Scarifier Shanks  
meets Push Block  
meets 150 Amp Alternator  
meets AM/FM Bluetooth Radio  
meets Tinted Windows  
meets Joystick Control  
meets Auto Shift Transmission  
meets Rear View Camera  
meets 24V Heated Mirrors  
meets Auto Articulation  
meets Factory Installed Cross Slope  
meets Premium Light Package  
meets Block Heater  
meets Trimble Earthworks Mastless GPS System  
meets Parts and Service Manuals  
meets 3 year / 5000 Hours Full Machine Warranty with Travel Time Included

Trade In: Eq# 318 - 2016 Cat 140M3AWD SN# N9G00148



REQUEST FOR QUOTE FOR ONE (1) NEW ALL-WHEEL DRIVE MOTOR GRADER

RETURN QUOTE TO:

RENO COUNTY SOLID WASTE ATTN:  
MEGAN DAVIDSON

703 S MOHAWK RD,  
HUTCHINSON, KS 67501

QUOTES DUE BACK ON OR BEFORE: Thursday February 24, 4:00PM.

These specifications are written with the intention of obtaining quotes on like equipment. This equipment shall consist of a new current model (or new in stock model) each equipped with or exceeding the accompanying specification.

Reno County reserves the right to waive minor technicalities under this specification, and to reject any or all bids, and to accept the bid which, in its opinion, is in the best interest of Reno County.

The equipment shall meet the current Kansas Statute regarding size, weight, and load of vehicles.

The equipment shall be delivered to:

Reno County Solid Waste facility at

703 S Mohawk Rd, Hutchinson, Kansas.

If your quote is accepted, payment will be made on the County's next regular payment date after delivery and certification that specifications were met. Questions regarding this bid may be directed to Megan Davidson at 620-694-2587.

**New Machine Cash Price:** \$ 382,761.45

**Trade In:** EQ#318 2016 CAT 140M3AWD SN# N9G00148 \$ 75,000.00

**Total Cash Price with Trade-In:** \$ 307,761.45

**NOTE: Please submit standard warranty with quotes plus 3 year, 5000 Hours Full Machine Extended Warranty with Travel Time included to Reno County Solid Waste.**

Approximate Delivery Date: 15 - 30 Days from signed agreement

Company Name: Foley Equipment

Company Representatives Email Address: stsmith@foleyeq.com

Company Representatives Printed Name: Shawn Smith

Signature: Shawn Smith Date: 2/23/2022



## **AGENDA ITEM**

## **AGENDA ITEM #6.L**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Don Brittain, Public Works Director

**AGENDA TOPIC:**

Administrative Services Agreement with Ranson Financial Group for Sewer District Nos. 201 (Yoder) and 202 (HABIT)

**SUMMARY & BACKGROUND OF TOPIC:**

Attached is an Administrative Services Agreement with Ranson Financial to handle loan and grant application with KDHE and USDA for the Yoder and HABIT sewer project. Our engineers with Schwab Eaton recommend using Ranson Financial, as they have years of experience with these specific loan and grant applications. This agreement was mentioned to the commission last year, as we are also working with Ranson on rate studies for the two sewer districts.

**ALL OPTIONS:**

- Approve the agreement and authorize the Chair to sign.
- Deny the agreement and have staff find an alternate consultant.

**RECOMMENDATION / REQUEST:**

Approve agreement with Ranson Financial Group and authorize the Chair to sign.

**POLICY / FISCAL IMPACT:**

The cost will be paid by the sewer districts in conjunction with other project and financing costs.

## ADMINISTRATIVE SERVICES AGREEMENT

March 1, 2022

To: Board of County Commissioners  
Reno County, Kansas  
ATTN: Randy Partington, County Administrator  
206 West 1<sup>st</sup> Avenue  
Hutchinson, KS 67501

RE: Reno County Sewer District Nos. 201 (Yoder) and 202 (HABIT)

We are pleased to submit this agreement to provide KDHE Wastewater Revolving Loan Fund administrative services to the Reno County, Kansas. A copy of the proposal will be submitted to KDHE for review and approval if using loan funds to pay for the proposed services. Also included in the proposal is the completion of the USDA rd-apply application and Environmental Review. This paperwork will cover from the start of the project to the project completion.

We agree to provide the following professional services and such other services as, in our judgment, may be necessary and advisable for the completion of this project:

- A. To work with County Staff and County Consultant(s) in the preparation of KDHE documents including, but not limited to, original Loan Application which includes the environmental review, Request for Reimbursement, semi-annual MBE/WBE reports (if applicable), attending the Public Meeting and Public Hearing, attending the Bid Letting and Pre-Construction Conference, prepare amended loan application (if applicable), and complete on-site labor interviews in the most efficient, economical manner.
- B. To work with County Staff and County Consultants in the prepared of the USDA rd-apply application and Environmental Review.
- C. To present paperwork to the County Commissioners for processing and execution by the Chairman or authorized representative.
- D. To provide copies of all submitted work to KDHE to the County for their files.

Our fee is \$85.00/Hour plus mileage and relevant expenses (i.e. mileage, etc), if applicable, with a ***not to exceed*** amount of \$15,000.00 for the KDHE paperwork, \$10,000 for rd-apply and \$5,000 to complete the USDA Environmental Review.. Monthly statements, as needed, will be submitted for County Commissioners approval and payment upon receipt of funding.

This agreement shall be in force and effect until the project is completed unless terminated and shall be subject to cancellation by either party with ten (10) days advance written notice. However, unlikely, if the scope of work changes from the initial application and additional services are required by the loan administrator, an addendum may be issued to cover any additional costs.

The Agreement will comply with the attached KDHE SRF Consultant Contract Provisions.

This Agreement is submitted in triplicate. Your acceptance will be indicated by the signature of the Chairman and County Clerk on all copies and by returning two executed copies to us.

Respectfully submitted,

Ranson Financial Group, LLC

***Rose Mary Saunders***

Municipal Consultant

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

BOARD OF COUNTY COMMISSIONERS  
RENO COUNTY, KANSAS

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
County Clerk

(Seal)

# **KDHE SRF CONTRACT PROVISIONS FOR CONSULTANT CONTRACTS**



STATE OF KANSAS  
ACT AGAINST DISCRIMINATION  
CONTRACT PROVISION CERTIFICATION FORM

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of (1) through (4) in every applicable subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

PROJECT/CONTRACT NAME AND NO.

MUNICIPALITY Reno Co., KS

KPWSLF NO. C20-3029-01

CONTRACTOR'S  
SIGNATURE

TITLE

DATE

Joese Mary Saunders  
Municipal Consultant  
3-1-2022



CA0-3029-01  
KDHE PROJECT #

## CERTIFICATION REGARDING LOBBYING

### CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Rose Mary Saunders Municipal Consultant  
Typed Name & Title of Authorized Representative

Rose Mary Saunders 3-1-2022  
Signature and Date of Authorized Representative

### Contract Provisions for Equal Opportunity

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
3. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States." [Sec. 202 amended by EO 11375 of Oct. 13, 1967, 32 FR 14303, 3 CFR, 1966-1970 Comp., p. 684, EO 12086 of Oct. 5, 1978, 43 FR 46501, 3 CFR, 1978 Comp., p. 230]

### **Contract Provisions for the Kansas Act Against Discrimination**

(a) Except as provided by subsection (c), every contractor for or on behalf of the State and any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration, or repair of any public building or public work or for the acquisition of materials, equipment, supplies, or services shall contain provisions by which the contractor agrees that:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of subsections (a)(1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

(b) The Kansas Human Rights Commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas Act Against Discrimination.

(c) The provisions of this section shall not apply to a contract entered into by a contractor:

- (1) Who employs fewer than four employees during the term of such contract; or
- (2) Whose contracts with the governmental entity letting such contract cumulatively total \$5,000 or less during the fiscal year of such governmental entity.

### **Contract Provisions for Restrictions on Lobbying**

The Contractor agrees to comply with Title 40 CRF Part 34, New Restrictions on Lobbying. **A Certification form must be submitted with the bid documents.**

### **Contract Provisions for the Trafficking Victims Protection Act of 2000**

The Contractor, its employees, sub-contractors, and sub-contractors employees under any KPWSLF Loan Agreement, may not engage in severe forms of trafficking in persons during the period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the award or sub-awards under the award.

### **Contract Provisions for Suspension and Debarment**

The Contractor certifies that it is not suspended or debarred from participating in federal assistance and benefit programs and further agrees to fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Responsibilities of Participants Regarding Transactions." The Contractor must ensure that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Covered Transactions," includes a term or condition requiring compliance with Subpart C. The Contractor agrees that failing to disclose the required information in 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

#### **Contract Provisions for Non Discrimination**

The contractor must comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and a variety of program-specific statutes with nondiscrimination requirements.

Other civil rights laws may impose additional requirements on the contractor. These laws include, but are not limited to, Title VII of the Civil Rights Act of 1964 (prohibiting race, color, national origin, religion, and sex discrimination in employment), the Americans with Disabilities Act (prohibiting disability discrimination in employment and in services provided by State and local governments, businesses, and non-profit agencies), and the Fair Housing Act (prohibiting race, color, national origin, age, family status, and disability discrimination in housing), as well as any other applicable civil rights laws.

#### **Contract Provisions for Non Segregated Facilities**

The contractor must ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex or national origin cannot result. The contractor may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. The contractor's obligation extends further to ensuring that its employees are not assigned to perform their services at any location, under the contractor's control, where the facilities are segregated. This obligation extends to all contracts containing the equal opportunity clause regardless of the amount of the contract. The term "facilities," as used in this section, means waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, wash rooms, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees; *Provided*, That separate or single-user restrooms and necessary dressing or sleeping areas shall be provided to assure privacy between the sexes.





## AGENDA ITEM

## **AGENDA ITEM #7.A**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Don Brittain, Public Works Director

**AGENDA TOPIC:**

Annual Update from Public Works

- County Crew Projects
- County Bridge Crew
- County Mowing/Sign Crew
- County Dirt Crew
- Noxious Weed Crew
- Contracted Projects
- High Risk Rural Roads Project
- Yoder Water District
- Yoder and Habit Sewer Districts Rehabilitation
- KDOT Agreement (K14/96 Northwest Passage)

**SUMMARY & BACKGROUND OF TOPIC:**

Annual update on Public Works.

**RECOMMENDATION / REQUEST:**

Discussion only



## AGENDA ITEM

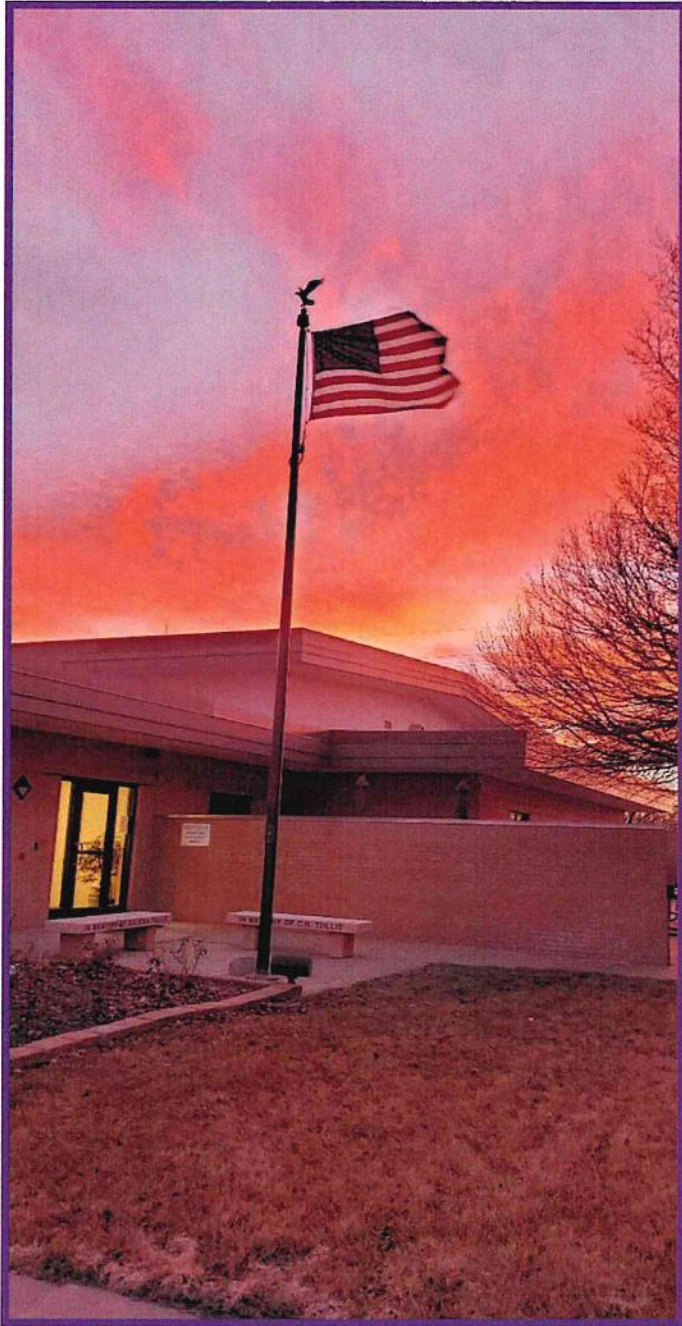
## **AGENDA ITEM #7.B**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Shelly Bredemeier Director of Youth Services

**AGENDA TOPIC:**  
Yearly update from Youth Services

# ***2021 Annual Report***



## **Reno County Youth Services**

219 W. 2nd Avenue  
Hutchinson, KS

**Juvenile Intake  
& Assessment**

**Bob Johnson  
Youth Shelter**

**Juvenile Detention  
Center**





## 2021 Employee of the Year ~ Dayton Hodson



Dayton Hodson, Youth Care Specialist, was named the 2021 Reno County Youth Services “Employee of the Year” at a surprise reception held for him on February 23, 2021.

Dayton was selected from the employees who were recognized during 2021 as “Employees of the Month” for Reno County Youth Services. Dayton was the “Employee of the Month” for the month of November 2021.

Dayton initially began his service with Reno County on May 10, 2011 through December 21, 2016 as both Youth Care Specialist and Juvenile Corrections Officer. He returned to Reno County Youth Serves on February 24, 2021 as a Youth Care Specialist.



## EMPLOYEES TO BE RECOGNIZED

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**JANUARY** 🕒 **ANGEL SCHROEDER**

**JULY** 🕒 **TRACEY PRAEUNER**

**FEBRUARY** 🕒 **ZARON HILL**

**AUGUST** 🕒 **JULISSA DELGADO**

**MARCH** 🕒 **KATHLEEN CARTER**

**SEPTEMBER** 🕒 **TREY SMITH**

**APRIL** 🕒 **CARNELIUS TERRY**

**OCTOBER** 🕒 **HALEE BONEBRIGHT**

**MAY** 🕒 **PAIGE CHAMBERLAIN**

**NOVEMBER** 🕒 **DAYTON HODSON**

**JUNE** 🕒 **TREY SMITH**

**DECEMBER** 🕒 **BRENT ROME**



## SHELTER DEMOGRAPHICS

	2021		2020		2019		2018		2017	
	Reno County	All Counties	Reno County	All Counties	Reno County	All Counties	Reno County	All Counties	Reno County	All Counties
<b>TOTAL ADMISSIONS</b>	60	95	41	122	83	158	64	158	73	161
<b>SEX</b>	2021		2020		2019		2018		2017	
Male	29	44	14	45	28	64	34	86	36	78
Female	31	51	27	77	55	94	30	72	37	83
<b>RACE</b>	2021		2020		2019		2018		2017	
Caucasian/Non-Hispanic	34	56	26	82	58	98	44	99	44	97
African American	10	12	9	20	13	24	11	27	15	29
Caucasian/Hispanic	15	26	4	13	8	27	9	28	13	30
Native American	1	1	2	6	3	8	0	4	1	4
Asian	0	0	0	1	1	1	0	0	0	1
Other	0	0	0	0	0	0	0	0	0	0
<b>AGE</b>	2021		2020		2019		2018		2017	
10	2	2	2	2	5	5	1	5	7	8
11	5	5	1	3	9	12	7	11	7	12
12	4	4	2	3	11	20	7	12	6	14
13	6	12	7	20	7	17	5	11	17	26
14	7	13	8	28	12	21	11	24	8	23
15	13	20	7	20	16	34	12	34	5	25
16	17	29	10	30	17	32	15	45	11	25
17	6	10	4	16	6	17	6	16	12	28
<b>PLACING AGENCY</b>	2021		2020		2019		2018		2017	
Law Enforcement	51	56	32	54	68	102	53	93	60	103
Contractors	9	39	9	68	15	56	11	65	13	58
<b>DISMISSAL DESTINATION</b>	2021		2020		2019		2018		2017	
Home/Relative	32	4	23	38	40	66	39	65	45	64
Out of Home	3	10	9	27	35	49	15	24	18	31
Detention	0	2	0	13	4	33	9	64	7	49
Other	23	42	12	48	4	6	1	8	6	10

## SHELTER PARENTAL SITUATION

PARENTAL SITUATION	ADMISSIONS FROM RENO COUNTY	PERCENT OF RENO COUNTY ADMISSIONS	ADMISSIONS FROM ALL COUNTIES	PERCENT OF ALL ADMISSIONS
<b>Two Biological Parents</b>	2	3%	6	6%
<b>Biological Mom &amp; Stepdad</b>	10	17%	12	13%
<b>Biological Dad &amp; Stepmom</b>	4	7%	4	4%
<b>One or Two Adoptive Parents</b>	6	10%	8	8%
<b>One Parent - Reason Unknown</b>	19	32%	23	24%
<b>One Parent - Due to Divorce</b>	9	15%	17	18%
<b>One Parent - Due to Death</b>	1	2%	2	2%
<b>One Parent - Other in Jail</b>	3	5%	3	3%
<b>One Step-Parent</b>	0	0%	0	0%
<b>No Parents - Living With Relatives</b>	5	8%	10	11%
<b>No Parents - Living In Placement</b>	1	2%	9	9%
<b>No Parents - Reason Unknown</b>	0	0%	1	1%



### SHELTER ADMISSIONS ~ CENSUS ~ AVERAGE STAY (DAYS)

COUNTY	ALL ADMITS	CENSUS	AVERAGE STAY	POLICE ADMITS	CENSUS	AVERAGE STAY	CUSTODY ADMITS	CENSUS	AVERAGE STAY
<b>Reno</b>	60	766	13	51	222	4	9	544	60
<b>Barber*</b>	1	419	419	-	-	-	1	419	760
<b>Barton*</b>	2	527	264	1	6	6	1	521	864
<b>Bourbon*</b>	0	32	-	-	-	-	-	32	-
<b>Butler</b>	2	114	57	-	-	-	2	114	77
<b>Cherokee</b>	2	10	5	-	-	-	2	10	5
<b>Cloud</b>	1	29	29	-	-	-	1	29	29
<b>Cowley</b>	1	1	1	-	-	-	1	1	1
<b>Dickinson</b>	1	18	18	-	-	-	1	18	18
<b>Elk*</b>	0	97	-	-	-	-	-	97	-
<b>Ellis</b>	7	421	60	-	-	-	7	421	60
<b>Finney</b>	2	84	42	-	-	-	2	84	42
<b>Franklin*</b>	0	298	-	-	-	-	-	298	-
<b>Harvey</b>	1	159	159	-	-	-	1	159	159
<b>Lyon</b>	1	253	253	-	-	-	1	253	253
<b>McPherson*</b>	1	111	111	1	3	3	-	108	-
<b>Pawnee</b>	2	35	18	1	2	2	1	33	33
<b>Rice</b>	1	50	50	-	-	-	1	50	50
<b>Riley</b>	3	134	45	-	-	-	3	134	45
<b>Rush</b>	1	3	3	1	3	3	-	-	-
<b>Russell*</b>	0	114	-	-	-	-	-	114	-
<b>Saline*</b>	0	63	-	-	-	-	-	63	-
<b>Scott</b>	2	323	162	-	-	-	2	323	162
<b>Sedgwick*</b>	2	718	359	-	-	-	2	718	359
<b>Sherman*</b>	1	104	104	-	-	-	1	104	104
<b>Stafford</b>	1	4	4	1	4	1	-	-	-
<b>ALL COUNTIES</b>	<b>95</b>	<b>4887</b>	<b>51</b>	<b>56</b>	<b>240</b>	<b>4</b>	<b>39</b>	<b>4647</b>	<b>119</b>

**SHELTER  
ADMISSIONS  
COMPARED  
TO CENSUS**

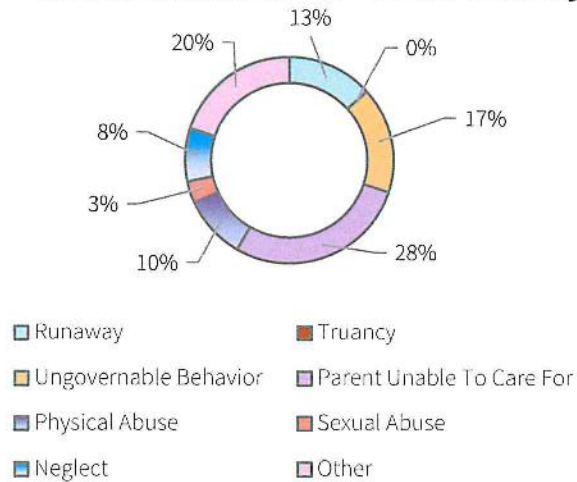
Years	Admits	Census	Average Stay
<b>2018</b>	158	6026	38
<b>2019</b>	158	4904	31
<b>2020</b>	122	4443	36
<b>2021</b>	95	4887	51

(\* ) 2020 admits with 2021 dismissals, meaning no intake number, but has census days

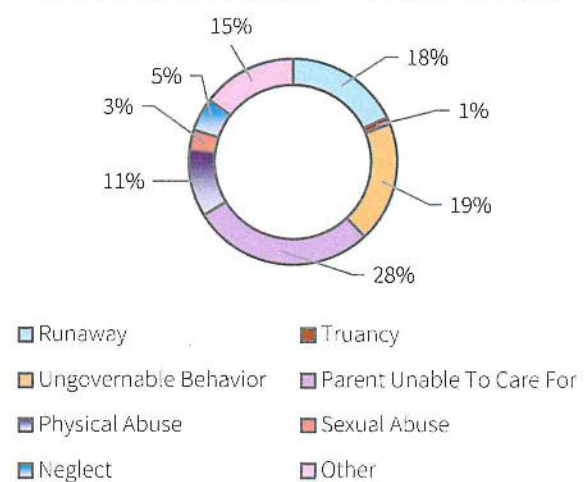
## SHELTER ADMISSION REASON

	2021		2020		2019		2018		2017	
	Reno	All Counties	Reno	All Counties	Reno	All Counties	Reno	All Counties	Reno	All Counties
<b>Runaway</b>	8	17	1	26	7	21	9	31	8	22
<b>Truancy</b>	0	1	0	2	0	2	0	2	0	2
<b>Ungovernable Behavior</b>	10	18	1	4	9	26	7	21	12	28
<b>Parent Unable To Care For</b>	17	27	19	56	32	54	31	60	38	52
<b>Physical Abuse</b>	6	10	11	17	20	31	5	17	5	15
<b>Sexual Abuse</b>	2	3	1	5	4	8	1	2	5	9
<b>Neglect</b>	5	5	2	4	1	4	1	9	1	9
<b>Other</b>	12	14	6	8	10	12	10	24	4	24
<b>Total Admissions</b>	60	95	41	122	83	158	64	166	73	161

**Admission Reason - Reno County**



**Admission Reason - All Counties**





## DETENTION DEMOGRAPHICS

	2021		2020		2019		2018		2017	
	Reno County	All Counties	Reno County	All Counties	Reno County	All Counties	Reno County	All Counties	Reno County	All Counties
<b>TOTAL ADMISSIONS</b>	<b>47</b>	<b>175</b>	<b>60</b>	<b>218</b>	<b>69</b>	<b>299</b>	<b>77</b>	<b>326</b>	<b>95</b>	<b>326</b>
<b>SEX</b>	<b>2021</b>		<b>2020</b>		<b>2019</b>		<b>2018</b>		<b>2017</b>	
Male	34	135	36	161	45	224	54	234	66	246
Female	13	40	24	57	24	75	23	92	29	80
<b>RACE</b>	<b>2021</b>		<b>2020</b>		<b>2019</b>		<b>2018</b>		<b>2017</b>	
Caucasian/Non-Hispanic	35	105	41	142	36	181	22	199	49	203
African American	7	34	10	30	8	43	14	44	24	47
Caucasian/Hispanic	5	34	7	35	20	63	41	81	20	63
Native American	0	1	2	10	5	8	0	1	2	11
Asian	0	1	0	1	0	3	0	1	0	0
Other	0	0	0	0	0	1	0	0	0	2
<b>AGE</b>	<b>2021</b>		<b>2020</b>		<b>2019</b>		<b>2018</b>		<b>2017</b>	
10	0	0	1	1	2	2	1	2	1	1
11	0	2	0	1	2	7	1	3	0	1
12	1	2	1	1	4	9	3	6	1	10
13	5	13	6	21	4	20	5	17	7	19
14	4	19	12	36	10	42	12	37	14	49
15	4	21	17	49	12	64	17	73	14	52
16	17	61	12	51	22	74	17	77	28	91
17	16	57	11	58	13	81	21	111	30	103
<b>DISMISSAL DESTINATION</b>	<b>2021</b>		<b>2020</b>		<b>2019</b>		<b>2018</b>		<b>2017</b>	
Home/Relative	25	81	27	88	47	101	44	97	55	120
Out of Home	2	5	10	41	8	47	7	28	18	63
Shelter	1	4	8	11	0	0	0	0	1	4
Court/Other	18	79	16	81	13	154	25	192	24	139



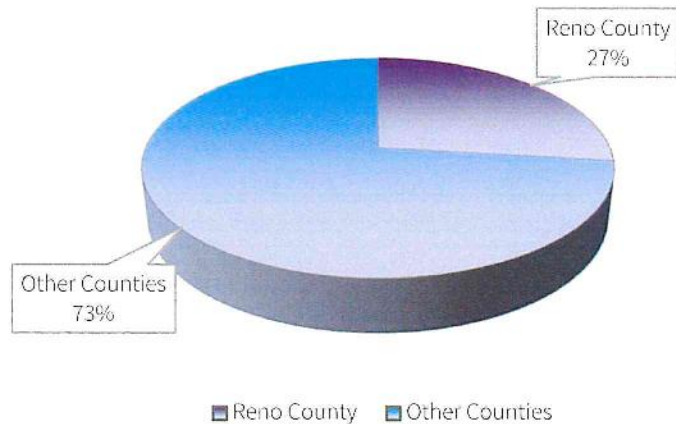
### DETENTION PARENTAL SITUATION

PARENTAL SITUATION	ADMISSIONS FROM RENO COUNTY	PERCENT OF RENO COUNTY ADMISSIONS	ADMISSIONS FROM ALL COUNTIES	PERCENT OF ALL ADMISSIONS
<b>Two Biological Parents</b>	6	13%	26	15%
<b>Biological Mom &amp; Stepdad</b>	3	6%	21	12%
<b>Biological Dad &amp; Stepmom</b>	7	15%	11	6%
<b>One or Two Adoptive Parents</b>	2	4%	6	3%
<b>One Parent - Reason Unknown</b>	13	28%	51	29%
<b>One Parent - Due to Divorce</b>	6	4%	17	10%
<b>One Parent - Due to Death</b>	2	4%	5	3%
<b>One Parent - Other in Jail</b>	0	0%	3	2%
<b>One Step-Parent</b>	0	0%	0	0%
<b>No Parents - Living With Relatives</b>	4	9%	16	9%
<b>No Parents - Living In Placement</b>	4	9%	19	11%
<b>No Parents - Reason Unknown</b>	0	0%	0	0%

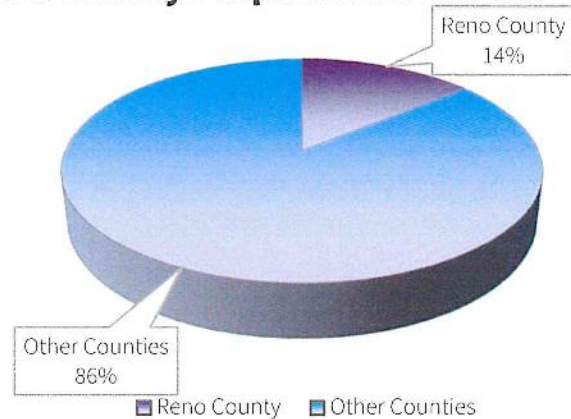
## DETENTION ADMISSIONS ~ CENSUS ~ AVERAGE STAY (DAYS)

COUNTY	ALL ADMISSIONS	CENSUS	AVERAGE STAY	ADMISSION & CENSUS COMPARISON BY YEAR			
				Year	Admissions	Census	Average Stay
<b>Reno*</b>	47	617	13				
<b>Barber</b>	2	5	3	<b>2018</b>	326	5657	17
<b>Barton*</b>	11	328	30	<b>2019</b>	299	4933	16
<b>Butler*</b>	17	444	26	<b>2020</b>	218	3121	14
<b>Cowley*</b>	9	287	32	<b>2021</b>	175	4038	23
<b>Elk*</b>	1	579	579				
<b>Ellis</b>	9	135	15				
<b>Ford</b>	1	2	2				
<b>Greenwood</b>	3	227	76				
<b>Harper</b>	3	70	23				
<b>Harvey*</b>	34	1032	30				
<b>Logan</b>	1	25	25				
<b>McPherson</b>	2	13	7				
<b>Osborne</b>	2	18	9				
<b>Pawnee*</b>	1	20	20				
<b>Phillips</b>	1	3	3				
<b>Pratt*</b>	2	108	54				
<b>Rice</b>	6	27	5				
<b>Russell</b>	1	2	2				
<b>Stafford</b>	1	1	1				
<b>Sumner</b>	20	78	4				
<b>Trego</b>	1	17	17				
<b>ALL COUNTIES</b>	<b>175</b>	<b>4038</b>	<b>23</b>				

**Reno County Proportion of Admissions 2021**



**Reno County Proportion of Census 2021**





## DETENTION ADMISSIONS BY OFFENSE (ALL COUNTIES)

Person Offenses					
	2017	2018	2019	2020	2021
<b>Murder</b>	0	0	0	4	4
<b>Negligent Manslaughter</b>	0	1	0	0	0
<b>Rape</b>	2	0	9	6	5
<b>Sexual Offense</b>	24	26	14	14	9
<b>Robbery</b>	2	8	8	4	1
<b>Aggravated Assault</b>	18	19	14	12	20
<b>Criminal Threat</b>	15	25	19	13	14
<b>Assault/Battery</b>	30	36	38	38	21
<b>Burglary</b>	18	12	18	5	6
<b>Person Offense Totals</b>	<b>109</b>	<b>127</b>	<b>120</b>	<b>96</b>	<b>80</b>

Non-Person Offenses					
	2017	2018	2019	2020	2021
<b>Warrant</b>	75	78	67	44	44
<b>Weapon Violation</b>	6	2	3	0	4
<b>Larceny</b>	19	16	16	3	4
<b>Vandalism</b>	14	9	18	10	6
<b>Trespassing</b>	1	1	0	0	0
<b>Arson</b>	7	4	5	0	2
<b>Forgery</b>	1	0	0	0	0
<b>Stolen Property</b>	0	1	2	3	3
<b>Auto Theft</b>	12	12	9	6	3
<b>Shoplifting</b>	3	0	0	0	0
<b>Harboring Runaway</b>	2	1	0	0	0
<b>Fraud</b>	0	1	0	0	0
<b>Disorderly Conduct</b>	6	6	1	5	0
<b>Escape Detention</b>	2	1	0	0	0
<b>Other</b>	12	8	12	29	15
<b>Sanction House</b>	23	14	14	2	4
<b>Non-Person Totals</b>	<b>183</b>	<b>154</b>	<b>147</b>	<b>102</b>	<b>85</b>

Traffic Offenses					
	2017	2018	2019	2020	2021
<b>DUI</b>	0	0	2	0	1
<b>Leaving Scene/Accident</b>	0	0	0	0	0
<b>Reckless Driving</b>	0	0	0	0	0
<b>Driving w/o License</b>	0	0	0	0	0
<b>Driving While Suspended</b>	0	0	0	0	0
<b>Eluding Police</b>	7	1	7	4	1
<b>Other</b>	0	0	0	0	0
<b>Traffic Offense Totals</b>	<b>7</b>	<b>1</b>	<b>9</b>	<b>4</b>	<b>2</b>

Drug/Alcohol Offenses					
	2017	2018	2019	2020	2021
<b>Liquor Violation</b>	0	0	0	0	0
<b>Non-Narcotic Drug</b>	0	1	2	9	1
<b>Narcotic Drug</b>	9	23	6	7	3
<b>Drug/Alcohol Totals</b>	<b>9</b>	<b>24</b>	<b>8</b>	<b>16</b>	<b>4</b>

Children In Need of Care					
	2017	2018	2019	2020	2021
<b>Runaway</b>	12	20	14	0	4
<b>Ungovernable Behavior</b>	0	0	0	0	0
<b>Other</b>	6	0	1	0	0
<b>CINC Totals</b>	<b>18</b>	<b>20</b>	<b>15</b>	<b>0</b>	<b>4</b>

TOTAL ADMISSIONS	2017	2018	2019	2020	2021
	<b>326</b>	<b>326</b>	<b>299</b>	<b>218</b>	<b>175</b>

## DETENTION ADMISSIONS BY OFFENSE (RENO COUNTY)

Person Offenses					
	2017	2018	2019	2020	2021
<b>Murder</b>	0	0	0	0	0
<b>Negligent Manslaughter</b>	0	0	0	0	0
<b>Rape</b>	0	0	1	0	0
<b>Sexual Offense</b>	4	3	1	0	2
<b>Robbery</b>	1	0	2	0	1
<b>Aggravated Assault</b>	1	2	3	7	3
<b>Criminal Threat</b>	4	5	2	8	4
<b>Assault/Battery</b>	11	14	11	8	7
<b>Burglary</b>	6	3	4	0	2
<b>Person Offense Totals</b>	<b>27</b>	<b>27</b>	<b>24</b>	<b>23</b>	<b>19</b>

Non-Person Offenses					
	2017	2018	2019	2020	2021
<b>Warrant</b>	35	25	18	13	9
<b>Weapon Violation</b>	0	0	0	0	0
<b>Larceny</b>	4	5	1	2	2
<b>Vandalism</b>	3	1	4	2	1
<b>Trespassing</b>	0	0	0	0	0
<b>Arson</b>	1	1	1	0	0
<b>Forgery</b>	0	0	0	0	0
<b>Stolen Property</b>	0	0	0	0	2
<b>Auto Theft</b>	3	4	2	1	3
<b>Shoplifting</b>	0	0	0	0	0
<b>Harboring Runaway</b>	0	0	0	0	0
<b>Fraud</b>	0	0	0	0	0
<b>Disorderly Conduct</b>	5	4	0	15	0
<b>Escape Detention</b>	1	0	0	0	0
<b>Other</b>	0	1	5	2	5
<b>Sanction House</b>	9	4	8	0	2
<b>Non-Person Totals</b>	<b>61</b>	<b>45</b>	<b>39</b>	<b>35</b>	<b>24</b>

Traffic Offenses					
	2017	2018	2019	2020	2021
<b>DUI</b>	0	0	2	0	1
<b>Leaving Scene/Accident</b>	0	0	0	0	0
<b>Reckless Driving</b>	0	0	0	0	0
<b>Driving w/o License</b>	0	0	0	0	0
<b>Driving While Suspended</b>	0	0	0	0	0
<b>Eluding Police</b>	2	0	0	0	1
<b>Other</b>	0	0	0	0	0
<b>Traffic Offense Totals</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>

Drug/Alcohol Offenses					
	2017	2018	2019	2020	2021
<b>Liquor Violation</b>	0	0	0	0	0
<b>Non-Narcotic Drug</b>	0	0	0	1	1
<b>Narcotic Drug</b>	0	3	2	1	1
<b>Drug/Alcohol Totals</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>

Children In Need of Care					
	2017	2018	2019	2020	2021
<b>Runaway</b>	0	2	2	0	0
<b>Unmanageable Behavior</b>	4	0	0	0	0
<b>Other</b>	1	0	0	0	0
<b>CINC Totals</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>

TOTAL ADMISSIONS	2017	2018	2019	2020	2021
	<b>95</b>	<b>77</b>	<b>69</b>	<b>60</b>	<b>47</b>

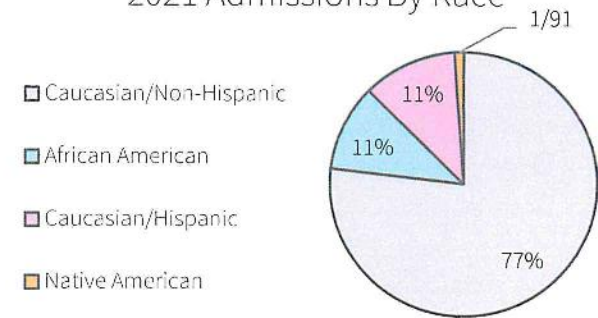


## INTAKE & ASSESSMENT ADMISSION DEMOGRAPHICS

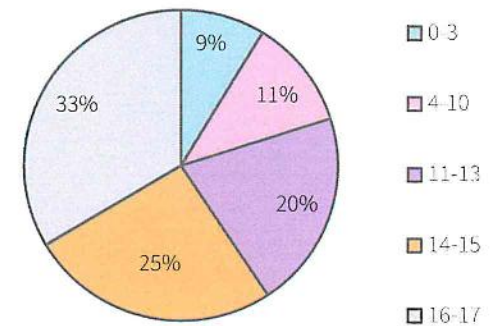
		2017	2018	2019	2020	2021
<b>Sex</b>	<b>Male</b>	469	443	442	301	360
	<b>Female</b>	304	302	308	238	280
<b>Race</b>	<b>Caucasian/Non-Hispanic</b>	479	504	468	344	492
	<b>African American</b>	140	117	110	72	68
	<b>Caucasian/Hispanic</b>	124	97	143	94	73
	<b>Native American</b>	24	18	22	29	7
	<b>Asian</b>	0	1	7	0	0
	<b>Other</b>	6	8	0	0	0
<b>Age</b>	<b>Birth to 1 Year</b>	32	31	40	17	36
	<b>1 Year</b>	10	15	13	9	10
	<b>2 Years</b>	11	13	13	10	9
	<b>3 Years</b>	17	11	16	6	8
	<b>4 Years</b>	10	13	10	8	11
	<b>5 Years</b>	9	13	10	10	7
	<b>6 Years</b>	15	7	12	9	7
	<b>7 Years</b>	12	13	8	15	6
	<b>8 Years</b>	26	24	11	5	14
	<b>9 Years</b>	26	28	18	9	11
	<b>10 Years</b>	26	21	28	20	16
	<b>11 Years</b>	33	25	34	19	20
	<b>12 Years</b>	28	37	57	19	43
	<b>13 Years</b>	76	47	67	55	67
	<b>14 Years</b>	85	99	72	78	85
	<b>15 Years</b>	95	120	109	80	78
	<b>16 Years</b>	127	110	110	88	100
<b>17 Years</b>	135	118	122	82	112	
<b>Placing Agency</b>	<b>Hutchinson PD</b>	539	558	553	379	481
	<b>Reno SO</b>	121	115	126	115	95
	<b>Other Reno Co. LE's</b>	80	53	60	36	58
	<b>Walk-Ins</b>	27	17	10	7	3
	<b>Other</b>	6	2	1	2	3
<b>Resulting Placement</b>	<b>Bob Johnson Youth Shelter</b>	109	92	93	86	90
	<b>Juvenile Detention Center</b>	88	84	75	62	50
	<b>Emergency Shelter Homes</b>	99	95	97	61	79
	<b>Parent / Guardian / Relative</b>	422	381	424	294	342
	<b>DCF Foster Care / Other</b>	55	93	61	36	79

### 2021 Data Analysis

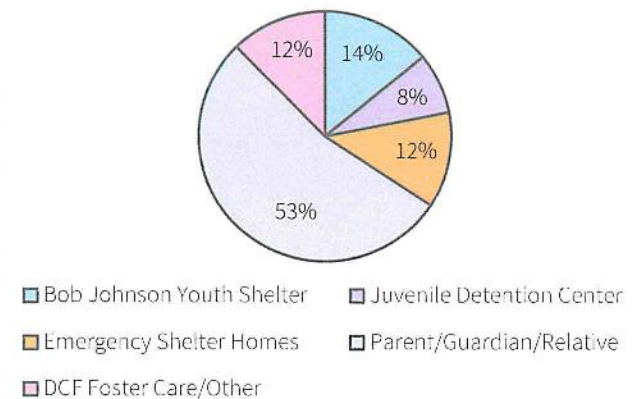
2021 Admissions By Race



2021 Admissions By Age



2021 Placement Results





## INTAKE & ASSESSMENT ADMISSIONS BY OFFENSE

Person Offenses	2019	2020	2021
Murder	0	0	0
Manslaughter	0	0	0
Rape	2	0	2
Sexual Offense	2	2	4
Robbery	4	0	2
Agg. Assault/Agg. Battery	6	8	10
Assault/Battery	91	50	55
Burglary	9	1	9
<b>Person Offense Totals</b>	<b>114</b>	<b>61</b>	<b>82</b>

Non-Person Offenses	2019	2020	2021
Warrant	21	15	12
Weapon Violation	0	0	0
Larceny	46	31	35
Vandalism	30	25	36
Trespassing	6	9	2
Arson	2	0	4
Forgery	0	0	0
Stolen Property	0	1	2
Auto Theft	0	0	0
Harboring Runaway	0	0	0
Obstruction	11	14	7
Disorderly Conduct	15	10	6
*Curfew Violation	22	6	1
Other	30	20	20
<b>Non-Person Offense Totals</b>	<b>183</b>	<b>131</b>	<b>125</b>

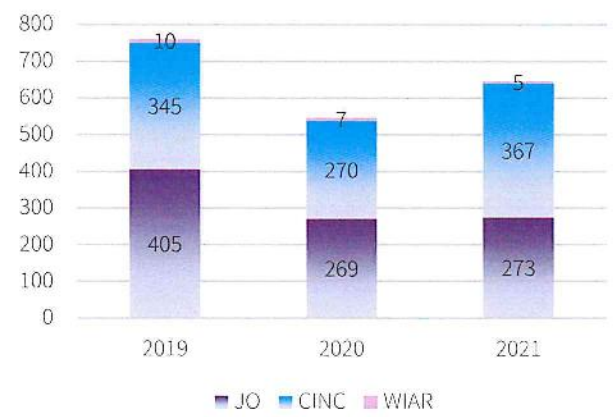
Traffic Offenses	2019	2020	2021
DUI	1	2	1
Reckless Driving	0	0	0
Driving While Suspended	0	0	0
Illegal Use of DL	0	0	0
Other	0	0	2
<b>Traffic Offense Totals</b>	<b>1</b>	<b>2</b>	<b>3</b>

Drug/Alcohol Offenses	2019	2020	2021
Liquor Violation	53	27	7
Non-Narcotic Drug	53	47	54
Narcotic Drug	1	1	2
<b>Drug/Alcohol Totals</b>	<b>107</b>	<b>75</b>	<b>63</b>

\* Within the City Limits of Hutchinson

\*\* Outside the City Limits of Hutchinson

Intake Admissions By Type  
2019-2021



Children In Need of Care	2019	2020	2021
Runaway	80	90	123
Truancy	0	0	0
** Curfew Violation	0	0	1
Ungovernable Behavior	36	28	15
Physical Abuse	24	12	8
Sexual Abuse	12	8	4
Mental Abuse	1	0	1
Neglect	2	4	5
Abandonment	3	10	5
Unable To Care	120	74	139
Substandard Home	1	6	3
Protective Custody	46	28	25
Other	10	3	33
<b>CINC Totals</b>	<b>335</b>	<b>263</b>	<b>362</b>

Walk-In At Risk	2019	2020	2021
	<b>10</b>	<b>7</b>	<b>5</b>

TOTAL CINC ADMISSIONS (CINC + WIAR)	2019	2020	2021
	345	270	367

TOTAL JUVENILE OFFENSE ADMISSIONS	2019	2020	2021
	405	269	273

TOTAL OVERALL ADMISSIONS	2019	2020	2021
	<b>750</b>	<b>539</b>	<b>640</b>

## INTAKE & ASSESSMENT ADDITIONAL INFORMATION

Historical Characteristics	2017		2018		2019		2020		2021	
Prior Arrests	276	36%	229	35%	248	33%	203	38%	250	39%
One-Parent Family	383	50%	312	48%	354	47%	268	50%	241	38%
Suicide Attempt*	139	18%	124	19%	135	18%	152	28%	122	19%
Runaway*	281	36%	262	40%	265	35%	242	45%	229	36%
Gang Involvement	10	1%	21	3%	19	3%	23	4%	5	1%
Substance Abuse Treatment*	47	6%	29	4%	21	3%	29	5%	10	2%

\* CURRENT AND/OR PREVIOUS

Educational Status	2017		2018		2019		2020		2021	
Suspension/Expulsion	430	56%	392	53%	438	58%	310	58%	341	53%
Individual Education Plan	187	24%	167	22%	182	24%	114	21%	185	29%
Not Attending	46	6%	29	4%	37	5%	19	4%	27	4%
Attendance Problems	271	35%	235	32%	217	29%	183	34%	160	25%
No School Problems	94	12%	73	10%	87	12%	82	15%	153	24%
Completed GED	6	1%	4	1%	2	0%	0	0%	1	0%

Substance Abuse	2017		2018		2019		2020		2021	
Alcohol	376	49%	298	40%	343	46%	279	52%	236	37%
Tobacco	277	36%	263	35%	299	40%	270	50%	260	41%
Marijuana	347	45%	307	41%	321	43%	272	50%	310	48%
Cocaine	16	2%	25	3%	24	3%	20	4%	24	4%
Inhalants	3	0%	3	0%	1	0%	0	0%	1	0%
Crack	4	1%	0	0%	0	0%	1	0%	6	1%
Heroin	3	0%	1	0%	4	1%	4	1%	12	2%
Methamphetamines	30	4%	23	3%	19	3%	21	4%	19	3%
LSD	3	0%	7	1%	1	0%	12	2%	4	1%
IV Drug Use	2	0%	0	0%	1	0%	0	0%	2	0%
Other	81	10%	58	8%	37	5%	42	8%	70	11%
No Use	330	43%	278	37%	324	43%	193	36%	271	42%



## **AGENDA ITEM**

## **AGENDA ITEM #7.C**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Karla Nichols and Bethany Jantzen

**AGENDA TOPIC:**

Health Department's Aid to Local Grant Applications in the amount of \$1,249,538.65.

**SUMMARY & BACKGROUND OF TOPIC:**

On an annual basis, the Health Department asks the Chairman of the Board of County Commissioners to sign the Aid to Local Grant Application Signature pages. For Grant Period: July 1, 2022 - June 30, 2023.

**ALL OPTIONS:**

1. Approve and sign the Health Department's Aid to Local Grant Application signature pages.
2. Deny the Health Department's Aid to Local Grant Application signature pages and have the Health Department publicly funded.

**RECOMMENDATION / REQUEST:**

The Chairman of the Board of County Commission to sign the attached documents.

**POLICY / FISCAL IMPACT:**

Aid to Local Grant funds in the amount of \$1,249,538.65 to be utilized to fund a portion of the Health Department's General Fund (003).



**Grant Application Signature Page**  
**State of Kansas Department of Health and Environment**

**Grant Period: July 1, 2022 - June 30, 2023**

**1000 SW Jackson, Suite 340**  
**Topeka, Kansas 66612-1365**

**This form, complete with signatures, is required to complete your Aid to Local application package. Upload as an attachment under Work Area, Agency Imports. All applications due March 11, 2022. tiny-K applications are due April 22, 2022.**

**Applicant:(Name of Agency)**

Reno County Health Department

**Address**

209 W 2nd Street  
 Hutchinson, Kansas 67501-5232

**KGMS Administrator**

Karla Nichols

**KGMS Administrator Phone**

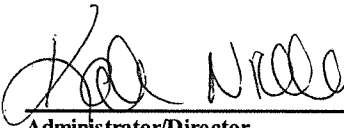
620-294-2900 620-259-8161

**Programs**

Child Care Licensing Program (CCL)	\$196,274.00
Chronic Disease Risk Reduction (CDRR)	\$92,487.00
COVID-19 ELC Expanding Infrastructure	\$115,000.00
COVID-19 IAP Supplemental 3 - Vaccine Access	\$47,500.00
COVID-19 IAP Supplemental 4 - Vaccine Equity	\$120,000.00
ELC	\$38,845.65
ELC Optional Opportunities - Care Resource Coordination and Expanded Testing	\$170,000.00
Family Planning (FP)	\$122,175.00
Immunization Action Plan (IAP)	\$22,955.00
Maternal & Child Health (MCH)	\$206,974.00
Public Health Emergency Preparedness (PHEP)	\$59,998.00
State Formula (SF)	\$57,330.00
	<b>\$1,249,538.65</b>

**Signatures**

\_\_\_\_\_  
 President/Chairman Local Board of Health or Board of Directors

  
 Administrator/Director

Date:

Date:

3/2/22





209 West 2nd Ave.  
Hutchinson, Kansas 67501-5232  
(620) 694-2900  
Fax (620) 694-2901  
[www.renogov.org/health](http://www.renogov.org/health)

March 8, 2022

Kansas Department of Health and Environment  
900 SW Jackson, Room 900N  
Topeka, KS 66612

To: Babette Dixon  
Contracts Manager

The Reno County Health Department wish to participate in the KDHE Healthy Families Outreach, Prevention, and Early Intervention Program and understand that a match is required in order to pull down federal funding for the program. The source for matching dollars will be combined funds from the Maternal Child Health Grant, United Way, grants from local foundations (Hutchinson Community Foundation) and private donations. Reno County has adequate funding to provide up to \$160,000 in matching dollars.

Sincerely,

Reno County Board of Commission



**Public Health**  
Prevent. Promote. Protect.

**AGREEMENT**  
**between the**  
**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT**  
**DIVISION OF HEALTH CARE FINANCE**  
**the**  
**RENO COUNTY BOARD OF COMMISSIONERS**  
**and the**  
**RENO COUNTY HEALTH DEPARTMENT**  
**for**  
**Outreach, Prevention and Early Intervention Services**

This agreement is entered into by and between the Kansas Department of Health and Environment, Division of Health Care Finance, hereinafter sometimes referred to as "KDHE/DHCF", the Reno County Board of Commissioners, hereinafter sometimes referred to as "County," and the Reno County Health Department, hereinafter sometimes referred to as "Service Contractor."

WHEREAS, K.S.A. Supp. 75-7401 authorizes the KDHE/DHCF to enter into a contract for services, and;

WHEREAS, the County and the Service Contractor desire to develop, implement, and maintain a voluntary program that provides outreach, prevention and early intervention services to new, low-income parents and children with emphasis on adolescent and pregnant teen parents of at-risk infants in the County, and;

WHEREAS, the KDHE/DHCF and the County recognize a need for the program proposed by the Service Contractor and desire to promote said program, and;

WHEREAS, Federal Financial Participation (FFP) is available to pay a portion of the project costs, and;

NOW, THEREFORE, for and in consideration of their mutual promises, the parties hereby agree as follows:

**I. KDHE/DHCF RESPONSIBILITIES:**

- A. Consultation/Review: KDHE/DHCF shall provide consultation and technical assistance to the Service Contractor during the term of this agreement, as well as review the quarterly program reports as part of the evaluation process for the program.
- B. Funding: KDHE/DHCF shall draw down and pay the County \$160,000 for the annual draw-down of Medicaid Funds for the year, in quarterly increments of approximately \$40,000, after an invoice showing expenditures made or to be made for the quarter and requesting "draw down" and remittance to the County of Medicaid funds (Federal Financial Participation or FFP); and, certification of non-federal matching funds using the form provided by KDHE/DHCF and signed by the Chairperson on behalf of the Board of County Commissioners, County Administrator, or other elected official or employee authorized to sign on behalf of the County, is received by KDHE/DHCF.

## II. COUNTY RESPONSIBILITIES:

- A. Funding: The County shall provide certifiable, matching, non-federal funds in the amount of \$160,000 which is fifty percent (50.0%) of the total contract amount of \$320,000. Certifiable funds include, but are not limited to, taxes levied and received by the County, fees, bona fide donations, and other funds received by the County from non-federal sources (generally, although there may be exceptions) that are not already used as match for other FFP funds. Bona fide donations must comply with the requirements found in the Code of Federal Regulations (CFR) Section 433.54 that interprets and implements Section 1902(a)(2) and section 1903(w)(7)(G) of the Social Security Act.
1. "42 CFR Section 433.54 Bona fide donations.
    - (a) A bona fide donation means a provider-related donation, as defined in Sec. 433.52, made to the State or unit of local government, that has no direct or indirect relationship, as described in paragraph (b) of this Section, to Medicaid payments made to--
      - (1) The health care provider;
      - (2) Any related entity providing health care items and services; or
      - (3) Other providers furnishing the same class of items or services as the provider or entity.
    - (b) Provider-related donations will be determined to have no direct or indirect relationship to Medicaid payments if those donations are not returned to the individual provider, the provider class, or related entity under a hold harmless provision or practice, as described in paragraph (c) of this section.
    - (c) A hold harmless practice exists if any of the following applies:
      - (1) The State (or other unit of government) provides for a direct or indirect non-Medicaid payment to those providers or others making, or responsible for, the donation, and the payment amount is positively correlated to the donation. A positive correlation includes any positive relationship between these variables, even if not consistent over time.
      - (2) All or any portion of the Medicaid payment to the donor, provider class, or related entity, varies based only on the amount of the donation, including where Medicaid payment is conditional on receipt of the donation.
      - (3) The State (or other unit of government) receiving the donation provides for any direct or indirect payment, offset, or waiver such that the provision of that payment, offset, or waiver directly or indirectly guarantees to return any

- portion of the donation to the provider (or other parties responsible for the donation).
- (d) CMS will presume provider-related donations to be bona fide if the voluntary payments, including, but not limited to, gifts, contributions, presentations or awards, made by or on behalf of individual health care providers to the State, county, or any other unit of local government does not exceed--
    - (1) \$5,000 per year in the case of an individual provider donation; or
    - (2) \$50,000 per year in the case of a donation from any health care organizational entity.
  - (e) To the extent that a donation presumed to be bona fide contains a hold harmless provision, as described in paragraph (c) of this section, it will not be considered a bona fide donation. When provider-related donations are not bona fide, CMS will deduct this amount from the State's medical assistance expenditures before calculating FFP. This offset will apply to all years the State received such donations and any subsequent fiscal year in which a similar donation is received."

Bona fide donations must be given directly to the County from the donor and the donor and amount donated must be identified in the funding certification submitted quarterly by the Board of County Commissioners.

- B. **Funding Certification:** During the contract year, on a quarterly basis, the Board of County Commissioners, County Administrator, or other official or employee authorized to sign for the County shall certify to KDHE/DHCF on a form provided by KDHE/DHCF (Attachment C - Certification of Non-Federal Match Form) or duplicate thereof, that it has expended or will expend \$160,000 as matching funds required to match the FFP for this contract and that both federal and matching funds have been or will be expended for the purposes specified herein. In the event that the County expends more or less than \$40,000 in any one or more quarters, the County may seek reimbursement of the actual amount expended in that quarter or those quarters. The amount reimbursed in any one contract year shall not exceed \$160,000 unless this contract is changed by amendment hereto. This form should be submitted to KDHE/DHCF for expenditures incurred in each calendar quarter (Ex: Jan-Mar, April-Jun, July-Sept, Oct-Dec).
- C. **Invoice:** The County Budget Officer or other authorized elected official or employee shall submit an invoice each calendar quarter (Attachment D – Sample Invoice or other Invoice in a format preferred by the County) showing funds expended or to be expended for services as specified in this agreement and requesting draw down of federal financial participation (FFP) and reimbursement to the County.
- D. **Hold Harmless:** The County shall indemnify the State against any and all loss of federal funds as a result of a finding by the federal government that the "certified match funds" provided by the County did not meet federal requirements or to loss



of federal funds to any extent arising out of the County's negligence in the performance of services under this contract.

- E. Debarment and Suspension: Before federal funds can be disbursed to the County, federal law requires that the County certify that it, all principals representing the County, and any subcontractors providing services to the County, are not currently under debarment or suspension and have not been under debarment or suspension within the past three years. The County will make this certification by attesting to Attachment E, Compliance With The Enhancement of Contractor Protection from Reprisal For Disclosure of Certain Information and Non-Debarment Certification and Warranty form by signature to this Contract.

### III. SERVICE CONTRACTOR RESPONSIBILITIES:

- A. Program Development: Service Contractor shall develop, implement and maintain Program elements to promote best practices in providing prevention/early intervention services to new parents. Program elements shall include:
1. Identify all families of at-risk infants from a targeted geographic area using reliable screening mechanisms.
  2. Provide intensive, long-term, home visitor support.
  3. Facilitate bonding between parent and infant.
  4. Empower parents to seek support services through available community resources.
  5. Promote healthy child development.
  6. Prevent child abuse and neglect among project children from birth to age 5.
  7. Link the child to a pediatric medical facility, other community services, and to developmental resources, as needed.
  8. Initiate services with new parents before birth or at birth.
  9. Identify families who are most in need of services
  10. Offer services voluntarily and use positive, persistent, outreach efforts to build family trust.
  11. Offer services intensively (at least once a week) and over the long term (2-5 years), with well-defined criteria for increasing or decreasing frequency of services.
  12. Ensure services are culturally appropriate and staff acknowledges, understands and respects the family's cultural differences. Staff and materials used shall reflect the cultural, linguistic, geographic, racial and ethnic diversity of the population served.
  13. Ensure services are comprehensive, focusing on supporting the family as a whole (parent(s) and child or children).
  14. Ensure services are provided by staff with caseloads limited and monitored, to assure that home visits provide an adequate amount of time for each family visit to meet their unique and varying needs and to plan for future activities.
  15. At a minimum, all families shall be linked to a medical provider to assure optimal health and development (i.e., the Medicaid Early, Periodic Screening, Diagnosis and Treatment Program (EPSDT), timely immunizations, well-child care, etc.). Dependent upon the family's needs,

they may also be linked to additional services such as financial, food and housing assistance programs; school readiness programs; child care and job training programs; family support centers, substance abuse treatment programs and domestic violence shelters.

- B. Reports: The Service Contractor shall report to KDHE/DHCF quarterly regarding the program success. Reports, using Attachment B – KDHE Quarterly Report, are due with the certification of funds and invoice requesting draw-down and payment of the Medicaid matching funds.

The Certification of Matching Funds and the Program Report must be made on Forms provided as Attachments B – Quarterly Report and C – Certification of Non-Federal Match. The invoice (Attachment D – Sample Invoice) showing amounts expended or to be expended and requesting draw-down and remittance to the County of the quarterly, Federal Match (FFP) may be made using the format used in Attachment D or in any other format preferred by the County and showing amounts expended or to be expended and requesting draw-down and remittance to the County of the FFP.

- C. Services to be Provided: The Service Contractor acknowledges that KDHE/DHCF may adjust Attachment B at any point within the contracting period to include the addition of new information. The Service Contractor shall make potential adjustments within 60 days at the Service Contractor's expense.

1. Service providers should receive intensive training specific to their role in order to understand the essential components of family assessment and visitation. This training must include, but is not limited to, the areas of:
  - (a) identifying at-risk families
  - (b) offering services and making referrals
  - (c) assisting with the application for Medicaid or CHIP services
  - (d) promoting use of preventive health care
  - (e) securing medical homes
  - (f) emphasizing the importance of immunizations and the EPSDT Program
  - (g) utilizing creative outreach efforts
  - (h) establishing and maintaining trust with families
  - (i) building upon family strengths
  - (j) developing an individual family support plan
  - (k) observing parent-child interactions
  - (l) determining the safety of the home
  - (m) managing crisis situations
2. Service providers should receive ongoing, effective supervision on a weekly basis so they are able to:
  - (a) develop realistic and effective plans to empower families to meet their objectives;
  - (b) understand why a family may not be making progress and how to work with that family more effectively;
  - (c) develop accurate assessment skills.
3. Home visitors should have a framework of education/experience which prepares them for handling the variety of situations they may encounter

when working with at-risk families. All service providers should participate in basic training opportunities in order to effectively perform their job in the areas of cultural competency, substance abuse, reporting child abuse, domestic violence, drug exposed infants, and services in their community.

Failure of the Service Contractor to provide qualified staffing at the level required may result in termination of this contract.

#### IV. CONTRACT TERMS AND CONDITIONS:

- A. Term: The term of this contract shall begin July 1, 2022 through June 30, 2023 with three (3) additional one (1) year renewals, at the option of the parties hereto, and in written agreement of the parties.
- B. Compensation: Total annual funding under this agreement shall not exceed \$320,000, said amount comprising the County's certified matching funds of \$160,000 and the FFP amount of \$160,000. In the event increased funding becomes available to the County, and the County wishes to expand the scope of services, the County shall notify KDHE/DHCF in order that an amendment to the contract be prepared, if applicable.

County shall submit the quarterly certification and request the quarterly "draw down" of funds on or about July 1, October 1, January 1, and April 1 of the agreement year. The Service Contractor's report must accompany the certification and request for quarterly "draw down" of funds.

Quarterly payments shall be processed within two weeks of receiving the County's invoice or "draw down" request; Quarterly Report; and, Certification of Non-Federal Match. In no event shall the payment exceed forty-five days from date of request.

- C. Suspension/Termination: Any of the parties hereto may terminate this agreement for any reason by giving written notice of the termination to the remaining parties at least 30 days prior to the date of termination stated in the written notice.

Further, it is understood and agreed that all obligations of KDHE/DHCF, including continuance of payments hereunder, are contingent upon the availability and continued appropriation of state and federal funds, and in no event shall KDHE/DHCF be liable for any payments hereunder in excess of such available appropriated funds. In the event that the amount of any available or appropriated funds provided by the state or federal sources for the purchase of services hereunder shall be reduced, terminated or shall not be continued at an aggregate level sufficient to allow for the purchase of the services specified hereunder for any reason whatsoever, KDHE/DHCF shall notify the County and Service Contractor of such reduction of funds available and shall be entitled to reduce the KDHE/DHCF's commitment hereunder or to terminate the contract as it deems necessary.

- D. Termination for Unavailability of Funds: It is understood and agreed by the County and the Service Contractor that all obligations of the State of Kansas, including continuance of payments hereunder, are contingent upon the availability and

continued appropriation of state and federal funds, and in no event shall the State of Kansas be liable for any payments hereunder in excess of such available appropriated funds. In the event that the amount of any available or appropriated funds provided by the state or federal sources for the purchase of services hereunder shall be reduced, terminated or shall not be continued at an aggregate level sufficient to allow for the purchase of the services specified hereunder for any reason whatsoever, the State of Kansas shall notify County and the Service Contractor of such reduction of funds available and shall be entitled to reduce the State's commitment hereunder or to terminate the contract as it deems necessary.

- E. **Retention of and Access to Records:** All records prepared pursuant to this agreement shall be retained and safeguarded for a six-year period following termination of this agreement, and said records shall be made available to any other party to this agreement, and independent auditor retained by any other party, the Secretary of Health & Human Services, the U.S. Comptroller General, the Auditor of the Kansas Legislative Division of Post Audit, or their designees.

Each party shall bear the costs of storing, retrieving, and producing its records created and required to be kept under this agreement.

In the event that the terms of this agreement give rise to litigation, the parties shall retain all documents arising out of the litigation, for two years following termination of the litigation and any appeal thereof.

- F. **Independent Contractor Status:** At all times pertinent to this agreement the County and Service Contractor shall perform as and hold the status of independent Contractors and at no time be deemed employees of the State. County and Service Contractor shall have sole discretion in directing the conduct, activities, and duties performed by their respective employees pursuant to this agreement.

County and Service Contractor shall take appropriate measures to ensure that their personnel who perform services are adequately covered by any and all employer related taxes and insurance in accordance with applicable law. KDHE/DHCF will not withhold any form of taxes, insurances, assessments, or plan payments required of an employer-employee status or that which may be requested by the County or Service Contractor, and County and Service Contractor shall be solely responsible for said taxes, insurances, assessments, and plan payments.

- G. **Confidentiality:**

The Service Contractor may have access to private or confidential data maintained by State to the extent necessary to carry out its responsibilities under this contract. Service Contractor must comply with all the requirements of the Kansas Open Records Act in providing services under this contract. Service Contractor shall accept full responsibility for providing adequate supervision and training to its agents and employees to ensure compliance with the Act. No private or confidential data collected, maintained or used in the course of performance of this contract shall be disseminated by either party except as authorized by statute, either during the period of the contract or thereafter. Service Contractor must agree to return any or all data furnished by the State promptly at the request of



State in whatever form it is maintained by Service Contractor. On the termination of expiration of this contract, Service Contractor will not use any of such data or any material derived from the data for any purpose and, where so instructed by State, will destroy or render it unreadable.

KDHE/DHCF shall not disclose Private Health Information to the County or Service Contractor.

- H. Attachments: The provisions found in Attachments A, Contractual Provisions Attachment (DA-146a), B (KDHE Quarterly Report), C (Certification of Non-Federal Match Form), D (Sample Invoice), E (Compliance With The Enhancement of Contractor Protection from Reprisal For Disclosure of Certain Information and Non-Debarment Certification and Warranty form), F (Business Associate Agreement) and G (Policy Regarding Sexual Harassment) which are attached hereto, are hereby incorporated in this contract and made a part thereof.
- I. Modifications: Modification or amendment to this agreement shall be in writing and executed with the same formality as the original.
- J. Assignment: Neither the County nor the Service Contractor may assign or delegate its duties or obligations under this agreement without prior written consent of the KDHE/DHCF.

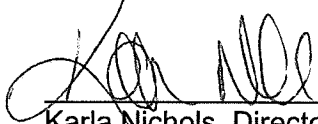
IN WITNESS HEREOF, the parties hereby execute this agreement on the day and year identified by the signatures below.

**RENO COUNTY**

\_\_\_\_\_  
Reno County Board of County Commissioners

\_\_\_\_\_  
Date

**RENO COUNTY  
HEALTH DEPARTMENT**

  
\_\_\_\_\_  
Karla Nichols, Director  
Reno County Health Department

3/2/22  
Date

**KANSAS DEPARTMENT OF HEALTH  
AND ENVIRONMENT**

\_\_\_\_\_  
Janet Stanek  
Acting Secretary

\_\_\_\_\_  
Date

State of Kansas  
 Department of Administration DA-146a  
 (Rev. 07-19)

**ATTACHMENT A  
 CONTRACTUAL PROVISIONS ATTACHMENT**

**Important:** This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the 2<sup>nd</sup> day of March 2022

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.
6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information: No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, et seq.**
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

**Attachment B**  
**Outreach, Prevention and Early Intervention Services**  
**Kansas Department of Health and Environment**  
**QUARTERLY REPORT**  
**Fiscal Year \_\_\_\_\_**  
**\_\_\_\_\_ COUNTY HEALTH DEPARTMENT**

<b>NEW PARTICIPANTS IN REPORTING QUARTER</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Total new participants				
Total prenatal referrals				
Total referrals at birth				
Total referrals at discharge				
Total of pregnant teens				
Total of post delivery teens				
Total home visits				
Total enrolled in Medicaid at first contact				
Total of applicants to Medicaid				
Total participating in family planning, if applicable				
Total with private health insurance				
<b>TEEN PREGNANCY PARTICIPANTS IN REPORTING QUARTER</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Total pregnant teens in program				
Total teen mothers in program				
Total teen mothers with more than one child				
Total of pregnant teens receiving prenatal care				
Total enrolled in Medicaid at first contact				
Total of applicants to Medicaid				
Total participating in family planning, if applicable				
Total with private health insurance				
<b>OVERALL PROGRAM PARTICIPATION</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Total enrolled in program				
Total enrolled in Medicaid				
Total participating in EPSDT				
Total number of home visits				
Total participants actively utilizing program services				
Total number unresponsive to outreach efforts				
Total number completing program through age 2				
Total number completing program through age 3				
Total number completing program through age 5				
Total number dropping out of program or inactive for three or more months				
Total with private health insurance				
Total with drug/alcohol abuse history				
Total with daily tobacco use				

**Attachment B**  
**Outreach, Prevention and Early Intervention Services**  
**Kansas Department of Health and Environment**  
**QUARTERLY REPORT**  
**Fiscal Year \_\_\_\_\_**  
**\_\_\_\_\_ COUNTY HEALTH DEPARTMENT**

**PROGRAM SUMMARY/COMMENTS:**

**Attachment C  
 Certification of Non-Federal Match Form  
 (To be used to certify Medicaid Matching Funds)**

**INSTRUCTIONS:** Complete items 1 through 4 below, sign and date, and return the form to the address at the top of the second page. Please refer to your Invoice - Total Program Expenditures for this Quarter section when completing this form. **Please round dollar amounts to the nearest dollar.**

**COUNTY:** \_\_\_\_\_

**Federal Employer Identification Number:** \_\_\_\_\_

**QUARTER:** (MO/YY – MO/YY) \_\_\_\_\_

**1. TOTAL FUNDS ALLOWABLE\*:** \_\_\_\_\_

\*Note-This amount should come from the Quarterly Invoice and **MUST** equal the Total Expenses submitted for the Quarter

**2. TOTAL MEDICAID EXPENDITURES:** \_\_\_\_\_  
 (Amount Expended - FEDERAL SHARE ONLY)

**3. NON FEDERAL MATCH REQUIRED = (#1 – #2)** \_\_\_\_\_  
 (Certified Funds that the County must identify in #4 below)

**4. NON FEDERAL MATCH FUNDS provided by County.** Designate the source and amount of funds in your County budget that you are using to match the federal funds received from Medicaid. The total amount of the certified funds that you identify **must** equal the amount shown in item #3 above.

**SOURCE AMOUNT**

\_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

I, on behalf of the Board of County Commissioners, certify that, to the best of my knowledge, the Non-Federal Match identified in #3 above, for the Quarter ending \_\_\_\_\_ represents funds expended or to be expended for Outreach, Prevention and Early Intervention Services. The amount expended or to be expended is from the sources identified and is eligible for federal match and does not duplicate any Federal claims for reimbursement, nor are the funds used to match other federal funds, unless expressly allowed by federal regulation. The funds sought from federal financial participation and the certified funds expended or to be expended as the non-federal match requirement have been or will be expended for Medicaid activities related to the delivery or coordination of outreach, screening, diagnosis, treatment, intervention or other program services, and I certify that to the best of my knowledge the County Health Department has records on file documenting that there were allowable paid claims for these services that were actually delivered to program beneficiaries during the quarter.

**CERTIFICATION OF FUNDS BY THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OR OTHER AUTHORIZED ELECTED OFFICIAL OR EMPLOYEE OF THE COUNTY:**

Signature \_\_\_\_\_  
 Chairperson of the Board of County Commissioners

Name (Printed): \_\_\_\_\_

Date: \_\_\_\_\_

Or other authorized elected official or employee of the County whose title is:  
 \_\_\_\_\_



**RETURN THIS COMPLETED FORM TO:**  
**Kansas Department of Health and Environment**  
**Division of Health Care Finance**  
**Attention: Contracts Unit**  
**900 SW Jackson St., Room 900-N**  
**Topeka, KS 66612**

The County hereby requests that the Kansas Department of Health and Environment, Division of Health Care Finance (KDHE/DHCF) draw down and distribute to the County, on behalf of the Lawrence-Douglas County Health Department the amount identified in paragraph 2., on the preceding page, for Program related services that are eligible for reimbursement by the federal share only of the Medicaid allowed amount. The County is responsible for "matching" the federal payment with certifiable funds already in their budgets. This involves identifying the certifiable funds in the County budget being designated to match the federal Medicaid payment received by the County. Certifiable funds include, but are not limited to, taxes levied and received by the County, fees, bona fide donations, and other funds received by the County from non-federal sources (generally, although there may be exceptions) that are not already used for other federal financial participation (FFP) funds.

The County must certify the availability of the matching non-federal share of service expenditures, using this form. This form should be submitted to KDHE/DHCF for expenditures incurred in a calendar quarter (Ex: Jan-Mar, April-Jun, July-Sept, or Oct-Dec).

**Procedure for Completing the Certification Form**

1. **Total Medicaid Allowable** - All costs that Medicaid will allow as certifiable Medicaid expenditures. This amount is shown in the quarterly invoice as "Total Expense" and should be equal to the total in that column. Please round all amounts to the nearest dollar.
2. **Total Medicaid Expenses** - The amount of expenses reimbursable by federal funds received or to be received in support of the Medicaid program. This amount is shown in the invoice as "Medicaid Expenses" and should be equal to the total in that column. Please round all amounts to the nearest dollar.
3. **Non-Federal Match Required** – These are the matching funds that the County must identify. The amount is shown in the invoice as "County Expenses" and should be equal to the total in that column.
4. **Non-Federal Match Funds** – Designate the source and the amount of funds in your County budget that you are using to match the federal funds received by Medicaid. This amount should be equal to the amount in #3.
5. **The Chairman of the County's Board of County Commissioners or other authorized elected official or employee of the County** must sign and date this form, certifying the accuracy and completeness of the amounts listed.
6. **The County's Budget Officer or other authorized officer or employee of the County** must sign and date the Quarterly Invoice.

**Attachment D  
SAMPLE INVOICE**

for the  
\_\_\_\_\_ County Contract KDHE2023-\_\_\_\_\_  
Quarter \_\_\_\_\_ State Fiscal Year: \_\_\_\_\_

PERSONNEL			Quarterly			Year-to-Date		
Name	Title	% FTE	Medicaid Expense (1)	County Expense	Total Expense	Medicaid Expense (1)	County Expense	Total Expense
<b>TRAVEL</b>	<b>In-state only</b>							
<b>SUPPLIES</b>	<b>Project Supplies</b>							
<b>OTHER</b>	<b>Telephone</b>							
	<b>Communications</b>							
	<b>Photocopying</b>							
	<b>Postage</b>							
<b>TOTAL COST</b>								

I, (Name) \_\_\_\_\_, do hereby certify that the amounts shown as Medicaid and county expenses for the \_\_\_\_\_ quarter, State Fiscal Year \_\_\_\_\_ were or will be incurred and expended by \_\_\_\_\_ County for the purposes required by the contract number indicated above.

I further certify that the amounts shown as county expenses were or will be paid for using certified matching funds provided by \_\_\_\_\_ County and hereby request that Kansas Department of Health and Environment draw down the federal funds required to reimburse \_\_\_\_\_ County for Medicaid funding participation in this program.

\_\_\_\_\_  
Signature of the County Budget Officer  
For the County of: \_\_\_\_\_

\_\_\_\_\_  
Date

Bill To: [kdhe.AccountsPayable@ks.gov](mailto:kdhe.AccountsPayable@ks.gov)

Kansas Department of Health and Environment  
Division of Health Care Finance  
Attn: Contract Manager  
900 SW Jackson St., Room 900-N  
Topeka, KS 66612

## Attachment E

### COMPLIANCE WITH THE "ENHANCEMENT OF CONTRACTOR PROTECTION FROM REPRISAL FOR DISCLOSURE OF CERTAIN INFORMATION" and NON-DEBARMENT CERTIFICATION AND WARRANTY

Congress has enacted a law, found at 41 U.S.C. 4712, which encourages employees to report fraud, waste, and abuse. This law applies to **all** employees working for contractors, grantees, subcontractors and subgrantees on federal grants and contracts [for the purpose of this document, "Recipient of Funds"].

This program requires all grantees, their subgrantees and subcontractors to:

- Inform their employees working on any Federal award they are subject to whistleblower rights and remedies,
- Inform their employees in writing of employee whistleblower protections under 41 U.S.C. 4712 in the predominant native language of the workforce; and,
- Contractors and grantees will include such requirements in any agreement made with a subcontractor or subgrantee.

Employees of a contractor, subcontractor, grantee [or subgrantee] may not be discharged, demoted, or otherwise discriminated against as reprisal for "whistleblowing." In addition, whistleblower protections cannot be waived by any agreement, policy, form or condition of employment.

Whistleblowing is defined as making a disclosure "that the employee reasonably believes is evidence of any of the following:

- Gross mismanagement of a federal contract or grant,
- A gross waste of federal funds,
- An abuse of authority relating to a federal contract or grant,
- A substantial and specific danger to public health or safety; or,
- A violation of law, rule, or regulation related to a federal contract or grant (including the competition for, or negotiation of, a contract or grant).

To qualify under the statute, the employee's disclosure must be made to:

- A Member of Congress or a representative of a Congressional committee,
- An Inspector General,
- The Government Accountability Office,
- A federal employee responsible for contract or grant oversight or management at the relevant agency,
- An official from the Department of Justice, or other law enforcement agency,
- A court or grand jury; or,
- A management official or other employee of the contractor, subcontractor, grantee, or subgrantee who has the responsibility to investigate, discover, or address misconduct.

For all grants, contracts, sub-grants, and subcontracts funded directly or indirectly and in part or totally by federal funds, the Contractor shall inform all of its employees in writing of employee whistleblower rights and protections stated by 41 U.S.C. 4712.

#### NON-DEBARMENT CERTIFICATION AND WARRANTY

The Recipient of Funds acknowledges that KDHE is required to verify that the Recipient of Funds has not been suspended, debarred or otherwise excluded from receiving federal funds. Verification may be accomplished by 1) checking the System of Award Management (SAM) database; 2) obtaining a certification from the entity; or 3) by adding a clause or condition to the transaction.

**The Recipient of Funds, as a condition of receiving funds, certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, or by any department or agency of the State of Kansas.**

## Attachment F

### BUSINESS ASSOCIATE AGREEMENT

THIS AGREEMENT is made and entered into by and between the Kansas Department of Health and Environment (hereinafter referred to as "KDHE") and the Reno County Health Department (hereinafter referred to as "Business Associate").

Notwithstanding Section V of this Business Associate Agreement (hereinafter referred to as "BAA"), the term of this BAA shall run concurrently with the Underlying Contract between the parties and shall have the same effective date and termination date as the Underlying Agreement.

#### RECITALS

The Parties to this BAA have a relationship whereby KDHE may provide Business Associate access to Protected Health Information (hereinafter referred to as "PHI"), which may include electronic Protected Health Information, that Business Associate will use to fulfill its contractual obligations to KDHE.

KDHE and Business Associate acknowledge that each party has certain obligations under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended, including those provisions of the American Recovery and Reinvestment Act of 2009 ("ARRA"), specifically the Health Information Technology for Economic and Clinical Health Act ("HITECH"), and the statutes implementing regulations to maintain the privacy and security of PHI, and the parties intend this BAA to satisfy those obligations including, without limitation, the requirements of 45 CFR 164.504(e).

KDHE is a Hybrid Contractor under HIPAA, specifically the Division of Health Care Finance within KDHE containing the Covered Contractor functions. Therefore Business Associate is not permitted to use or disclose health information in ways that KDHE could not. This protection continues as long as the data is in the hands of Business Associate. Business Associate acknowledges that for the purposes of this BAA, Business Associate is a "business associate" as that term is defined in 45 CFR § 160.103, and therefore the requirements of HIPAA apply to Business Associate in the same manner that they apply to KDHE pursuant to 42 USC § 17931(a).

NOW THEREFORE, in consideration of the mutual promises below and other good and valuable consideration the parties agree as follows:

#### I. DEFINITIONS

- A. "Administrative Safeguards" shall mean the administrative actions, policies and procedures to manage the selection, development, implementation and maintenance of security measures to protect PHI and to manage the conduct of Business Associate's workforce in relation to the protection of that PHI.
- B. "Business Associate" shall have the same meaning as the term "Business Associate" as defined in 45 CFR 160.103.
- C. "Data Aggregation Services" shall mean, with respect to PHI created or received by Business Associate in its capacity as a Business Associate of KDHE, the combining of such PHI by the Business Associate with the PHI received by the

Business Associate in its capacity as a business associate of another covered Contractor, to permit data analyses that relate to the health care operations of the respective covered entities, as defined in 45 CFR § 164.501 and as such term may be amended from time to time in this cited regulation.

- D. "Designated Record Set" shall mean a group of records maintained by or for KDHE that consists of the following: (a) medical records and billing records about Individuals maintained by or for a health care provider; (b) enrollment, payment, claims adjudication, and case or medical management record systems maintained by or for a health plan; or (c) records used in whole or in part, by or for KDHE to make decisions about Individuals. For these purposes, the term "record" means any item, collection, or group of information that includes PHI and is maintained, collected, used, or disseminated by or for KDHE.
- E. "Disclosure" shall mean the release, transfer, provision of, access to, or divulging in any other manner of PHI outside the Contractor holding the information.
- F. "HIPAA" shall mean the Health Insurance Portability and Accountability Act of 1996, the implementation regulations promulgated thereunder by the U.S. Department of Health and Human Services, the HITECH (as defined below) and any future regulations promulgated thereunder, all as may be amended from time to time.
- G. "HITECH Act" shall mean the Health Information Technology for Economic Clinical Health Act, Title VIII of Division A and Title VI of Division B of the American Recovery and Reinvestment Act of 2009 (ARRA) (Pub.L.111-5).
- H. "Individual" shall have the same meaning as the term "individual" as defined in 45 CFR 160.103, and any amendments thereto, and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- I. "Physical Safeguards" shall mean the physical measures, policies and procedures to protect KDHE's electronic information systems and related buildings and equipment from natural and environmental hazards and unauthorized intrusion.
- J. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164.
- K. "Protected Health Information" shall have the same meaning as the term "protected health information", as defined in 45 CFR 160.103 and any amendments thereto, limited to the information created or received by Business Associate from or on behalf of KDHE.
- L. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR 164.103.
- M. "Secretary" shall mean the Secretary of the United States Department of Health and Human Services or his/her designee.



- N. "Security Incident" shall mean the attempted or successful unauthorized access, use, disclosure, modification or destruction of information or interference with system operations in an information system.
- O. "Security Rule" shall mean the Standards for Security of Electronic Protected Health Information at 45 CFR Parts 160, 162 and 164.
- P. "Technical Safeguards" shall mean the technology and the policy and procedures for its use that protect PHI and control access to it.
- Q. "Underlying Contract" means any written contract for services between KDHE.
- R. "Unsecure Protected Health Information (PHI)" means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized persons through the use of a technology or methodology specified by the Secretary in the guidance issued under section 13402(h)(2) of Public Law 111-5.
- S. "Use" shall mean, with respect to PHI, the sharing, employment, application, utilization, examination, or analysis of such information within any Contractor that maintains such information.
- T. Capitalized terms used, but not otherwise defined, in this BAA shall have the same meaning ascribed to them in HIPAA, the Privacy Rule, the Security Rule, or HITECH or any future regulations promulgated or guidance issued by the Secretary.

## II. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE

- A. Use and Disclosure. Business Associate agrees to not use or disclose PHI other than as permitted or required by this BAA or as Required by Law.
- B. Safeguards to be in Place. Business Associate agrees to use appropriate safeguards to prevent the use or disclosure of PHI other than as provided for by this BAA. Additionally, Business Associate shall implement Administrative, Physical and Technical Safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the PHI that it creates, receives, maintains or transmits on behalf of KDHE as required by the Security Rule.
- C. HIPAA Training. Business Associate agrees to ensure all members of its workforce, including subcontractor workforce members, that will or potentially will provide services pursuant to the Underlying Agreement, will be appropriately trained on the requirements of HIPAA.
- D. Duty to Mitigate. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of this BAA or the Privacy Rule and to communicate in writing, such procedures to KDHE.
- E. Business Associate's Agents and Subcontractors. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of KDHE agrees, in

writing in the form of a Business Associate Agreement, to the same restrictions and conditions that apply through this BAA to Business Associate with respect to such information, including implementation of reasonable and appropriate safeguards to protect PHI. Business Associate agrees that it is directly liable for any actions of its subcontractors that results in a violation of this Agreement. Business Associate also agrees to make available to KDHE any contracts or agreements Business Associate has with any subcontractors Business Associate provides PHI under this BAA.

- F. Duty to Provide Access. To the extent Business Associate has PHI in a Designated Record Set, Business Associate agrees to provide access, at the request of KDHE, to the PHI in the Designated Record Set to KDHE or, as directed by KDHE, to the Individual, in order to meet the requirements under 45 CFR 164.524. Any denial by Business Associate of access to PHI shall be the responsibility of, and sufficiently addressed by, Business Associate, including, but not limited to, resolution of all appeals and/or complaints arising therefrom.
- G. Amendment of PHI. Business Associate agrees to make any amendment(s) to PHI in its possession contained in a Designated Record Set that KDHE directs or agrees to pursuant to 45 CFR 164.526 at the request of KDHE or an Individual, and within a reasonable time and manner.
- H. Duty to Make Internal Practices Available. Business Associate agrees to make its internal practices, books and records, including policies and procedures relating to the use and disclosure of PHI, and any PHI received from, or created or received by Business Associate on behalf of KDHE, available to the Secretary, in a time and manner designated by the Secretary, for purposes of the Secretary determining KDHE's compliance with the Privacy Rule.
- I. Documenting Disclosures/Accounting. Business Associate agrees to document any disclosures of PHI and information in its possession related to such disclosures as would be required for KDHE to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528. Business Associate agrees to provide to KDHE information collected in accordance with Section II(h) of this BAA, to permit KDHE to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528.
- J. Reporting Disclosures to KDHE. In addition to the duty to mitigate under Section II(c), Business Associate agrees to report to KDHE any unauthorized use or disclosure of unsecure PHI not provided for by this BAA or the Privacy Rule of which it or its officers, employees, agents or subcontractors discover, including any breach of unsecure PHI of which it becomes aware, as soon as practicable but no longer than five (5) business days after the discovery of such disclosure. Notice to KDHE shall consist of notifying the KDHE Privacy Officer by phone or email of the occurrence of an unauthorized use, disclosure or security incident.
- K. Notification of Breach. Business Associate shall notify Covered Contractor within five (5) business days after it, or any of its employees, subcontractors, or agents, discovers that a breach of unsecured PHI as defined by 45 CFR 164.402 may have occurred, irrespective of any occurrence or non-occurrence of harm. Notice to

KDHE shall consist of notifying the KDHE Privacy Officer by phone or email of the occurrence of a Breach or suspected occurrence of a Breach. Business Associate shall exercise reasonable diligence to become aware of whether a breach of unsecured PHI may have occurred and, except as stated to the contrary in this Section, shall otherwise comply with 45 CFR 164.410 in making the required notification to Covered Contractor. Business Associate shall cooperate with Covered Contractor in the determination as to whether a breach of unsecured PHI has occurred and whether notification to affected individuals of the breach of unsecured PHI is required by 45 CFR 164.400 *et seq.*, including continuously providing the Covered Contractor with additional information related to the suspected breach as it becomes available. In the event that Covered Contractor informs Business Associate that (i) Covered Contractor has determined that the affected individuals must be notified because a breach of unsecured PHI has occurred and (ii) Business Associate is in the best position to notify the affected individuals of such breach, Business Associate shall immediately provide the required notice (1) within the time frame defined by 45 CFR 164.404(b), (2) in a form and containing such information reasonably requested by Covered Contractor, (3) containing the content specified in 45 CFR 164.404(c), and (4) using the method(s) prescribed by 45 CFR 164.404(d). In addition, in the event that Covered Contractor indicates to Business Associate that Covered Contractor will make the required notification, Business Associate shall promptly take all other actions reasonably requested by Covered Contractor related to the obligation to provide a notification of a breach of unsecured PHI under 45 CFR 164.400 *et seq.* Business Associate shall indemnify and hold Covered Contractor harmless from all liability, costs, expenses, claims or other damages that Covered Contractor, its related corporations, or any of its or their directors, officers, agents, or employees, may sustain as a result of a Business Associate's breach, or Business Associate's subcontractor or agent's breach, of its obligations under this Agreement.

### III. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE

- A. General Use and Disclosure Provisions. Except as otherwise limited in this Agreement, Business Associate may use or disclose PHI on behalf of, or to provide services to, Covered Contractor for the purposes set forth in III(b), if such use or disclosure of PHI would not violate the Privacy Rule if done by Covered Contractor.
- B. Specific Use and Disclosure Provisions.
  - A. Business Associate may use and disclose PHI to perform services for Covered Contractor, including specific services, as set out in the Underlying Agreement, and any additional services necessary to carry out those specific services in the Underlying Agreement.
  - B. Business Associate may use PHI in its possession for the proper management and administration of Business Associate and to carry out the legal responsibilities of Business Associate.

Business Associate may disclose PHI in its possession for the proper management and administration of Business Associate, provided that disclosures are Required By Law.

Business Associate may only de-identify PHI in its possession obtained from Covered Contractor with Covered Contractor's prior written consent, in accordance with all de-identification requirements of the Privacy Rule.

- C. Business Associate may use PHI to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1). Covered Contractor shall be furnished with a copy of all correspondence sent by Business Associate to a federal or state authority.
- D. Except as otherwise limited in this Agreement, Business Associate may use PHI to provide Data Aggregation Services to Covered Contractor.
- E. Any use or disclosure of PHI by Business Associate shall be in accordance with the minimum necessary policies and procedures of Covered Contractor and the regulations and guidance issued by the Secretary on what constitutes the minimum necessary for Business Associate to perform its obligations to Covered Contractor under this Agreement and the Underlying Agreement.

#### IV. OBLIGATIONS OF COVERED CONTRACTOR

- A. Covered Contractor shall notify Business Associate of any limitation(s) in its Notice of Privacy Practices of Covered Contractor in accordance with 45 CFR 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.
- B. Covered Contractor shall notify Business Associate in a timely manner of any changes in, or revocation of, permission by an Individual to use or disclose PHI to the extent that such change may affect Business Associate's permitted or required use or disclosure of PHI.
- C. Covered Contractor shall notify Business Associate in a timely manner of any restriction to the use and/or disclosure of PHI, which the Covered Contractor has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.
- D. Covered Contractor shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by Covered Contractor.

#### V. TERMINATION

- A. Term. The term of this Agreement shall run concurrently with the Underlying Contract with Covered Contractor and shall terminate upon termination of the Underlying Contract and when all of the PHI provided by Covered Contractor to Business Associate, or created or received by Business Associate on behalf of Covered Contractor, is destroyed or returned to Covered Contractor, or, if it is infeasible to return or destroy the PHI, protections are extended to such information, in accordance with the termination provisions of Section (V)(c)(2).

- B. Termination for Cause. Upon either party's knowledge of a material breach by the other party, such party shall either:
1. Provide an opportunity for the breaching party to cure the breach, end the violation, or terminate this Agreement if the breaching party does not cure the breach or end the violation within five (5) business days;
  2. Immediately terminate the Agreement if the breaching party has breached a material term of this Agreement and cure is not possible; or
  3. If neither termination nor cure is feasible, the non-breaching party shall report the violation to the Secretary.
- C. Effect of Termination.
1. Except as provided in paragraph V(c)(2) of this Agreement, upon termination of this Agreement, for any reason, Business Associate shall return or destroy all PHI received from Covered Contractor, or created or received by Business Associate on behalf of Covered Contractor. This provision shall apply to PHI that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the PHI.
  2. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to Covered Contractor notification in writing of the conditions that make return or destruction infeasible. Upon verification that return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Agreement to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI. If it is infeasible for Business Associate to obtain, from a subcontractor or agent, any PHI in the possession of the subcontractor or agent, Business Associate must provide a written explanation to Covered Contractor and require the subcontractors and agents to agree to extend any and all protections, limitations and restrictions contained in this Agreement to the subcontractors' and/or agents' use and/or disclosure of any PHI retained after the termination of this Agreement, and to limit any further uses and/or disclosures to the purposes that make the return or destruction of the PHI infeasible.
- D. Judicial or Administrative Proceedings. Notwithstanding any other provision herein, Covered Contractor may terminate the applicable Underlying Agreement, effective immediately, upon a finding or stipulation that Business Associate violated any applicable standard or requirement of the Privacy Rule or the Security Rule or any other applicable laws related to the security or privacy of PHI, relating to the Underlying Agreement, in any criminal, administrative or civil proceeding in which the Business Associate is a named party.



## VI. MISCELLANEOUS

- A. Regulatory References. A reference in this Agreement to a section in the Privacy Rule or Security Rule means the section as in effect or as amended and for which compliance is required.
- B. Amendment. No change, amendment, or modification of this Agreement shall be valid unless set forth in writing and agreed to by both parties, except as set forth in Section VI(l) below.
- C. Indemnification. Subject to the terms of the underlying contract, Business Associate shall indemnify Covered Contractor for any and all claims, inquiries, costs or damages, including but not limited to any monetary penalties, that Covered Contractor incurs arising from a violation by Business Associate, or a subcontractor or agent of Business Associate, of its obligations hereunder.
- D. Survival. The respective obligations of Business Associate under this Agreement shall survive the termination of this Agreement.
- E. Interpretation. Any ambiguity or inconsistency in this Agreement shall be resolved in favor of a meaning that permits Covered Contractor to comply with the Privacy Rule, the Security Rule, and the ARRA.
- F. No Third Party Beneficiaries. Nothing express or implied in this Agreement is intended to confer, nor shall anything herein confer, upon any person other than Covered Contractor and its respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.
- G. Notices. Any notices to be given to either party under this Agreement shall be made in writing and delivered via e-mail at the address given below:
- |                     |   |
|---------------------|---|
| Business Associate: | <u><a href="mailto:Karla.Nichols@renogov.org">Karla Nichols, <a href="mailto:karla.nichols@renogov.org">karla.nichols@renogov.org</a></a></u> |
| Covered Contractor: | <u><a href="mailto:Michael.Smith@ks.gov">Michael Smith, <a href="mailto:Michael.Smith@ks.gov">Michael.Smith@ks.gov</a></a></u>                |
- H. Headings. The section headings are for convenience only and shall not be construed to define, modify, expand, or limit the terms and provisions of this Agreement.
- I. Governing Law and Venue. This Agreement shall be governed by, and interpreted in accordance with, the internal laws of the State of Kansas, without giving effect to its conflict of law provisions.
- J. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective permitted successors and assigns.
- K. Effect on Underlying Agreement. If any portion of this Agreement is inconsistent with the terms of the Underlying Agreement, the terms of this Agreement shall prevail. Except as set forth above, the remaining provisions of the Underlying Agreement are ratified in their entirety.

- L. Modification. The parties acknowledge that state and federal laws relating to electronic data security and privacy are rapidly evolving and that amendment of this Agreement may be required to ensure compliance with such developments. The parties specifically agree to take such action as may be necessary to implement the standards and requirements of HIPAA and other applicable state and federal laws relating to the security or confidentiality of PHI as determined solely by Covered Contractor.

In the event that a federal or state law, statute, regulation, regulatory interpretation or court/agency determination materially affects this Agreement, as is solely determined by Covered Contractor, the parties agree to negotiate in good faith any necessary or appropriate revisions to this Agreement. If the parties are unable to reach an agreement concerning such revisions within the earlier of sixty (60) days after the date of notice seeking negotiations or the effective date of the change in law or regulation, or if the change in law or regulation is effective immediately, the Covered Contractor, in its sole discretion, may unilaterally amend this Agreement to comply with the change in law upon written notice to Business Associate.

## VII. OBLIGATIONS OF BUSINESS ASSOCIATE PURSUANT TO HITECH

- A. Access to PHI in an Electronic Format. If Business Associate uses or maintains PHI in an Electronic Health Record, Business Associate must provide access to such information in an electronic format if so requested by an Individual. Any fee that Business Associate may charge for such electronic copy shall not be greater than Business Associate's labor costs in responding to the request. If an Individual makes a direct request to Business Associate for access to a copy of PHI, Business Associate will promptly inform the Covered Contractor in writing of such request.
- B. Prohibition on Marketing Activities. Business Associate shall not engage in any marketing activities or communications with any individual unless such marketing activities or communications are allowed by the terms of the Underlying Agreement and are made in accordance with HITECH or any future regulations promulgated thereunder. Notwithstanding the foregoing, any payment for marketing activities should be in accordance with HITECH or any future regulations promulgated thereunder.
- C. Application of the Security Rule to Business Associate. Business Associate shall abide by the provisions of the Security Rule and use all appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement. Without limiting the generality of the foregoing sentence, Business Associate shall:
1. Adopt written policies and procedures to implement the same administrative, physical, and technical safeguards required of the Covered Contractor; and
  2. Abide by the most current guidance on the most effective and appropriate technical safeguards as issued by the Secretary.

If Business Associate violates the Security Rule, it acknowledges that it is directly subject to civil and criminal penalties.

**VIII. ADDITIONAL OBLIGATIONS OF BUSINESS ASSOCIATE**


Business Associate shall not receive any remuneration, directly or indirectly, in exchange for any PHI, unless so allowed by the terms of the Underlying Agreement and in accordance with HITECH and any future regulations promulgated thereunder.

**IX. ENFORCEMENT**

Business Associate acknowledges that, in the event it, or its subcontractor or agent, violates any applicable provision of the Security Rule or any term of this Agreement that would constitute a violation of the Privacy Rule, Business Associate will be subject to and will be directly liable for any and all civil and criminal penalties that may result from such violation.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have executed this Agreement as of the date reflected below.

**BUSINESS ASSOCIATE**

  
\_\_\_\_\_  
Karla Nichols, Director  
Reno County Health Department

3/2/22  
\_\_\_\_\_  
Date

**KANSAS DEPARTMENT OF  
HEALTH AND ENVIRONMENT**

\_\_\_\_\_  
Janet Stanek  
Acting Secretary

\_\_\_\_\_  
Date

**Attachment G**  
**Policy Regarding Sexual Harassment**

**WHEREAS**, sexual harassment and retaliation for sexual harassment claims are unacceptable forms of discrimination that must not be tolerated in the workplace; and

**WHEREAS**, state and federal employment discrimination laws prohibit sexual harassment and retaliation in the workplace; and

**WHEREAS**, officers and employees of the State of Kansas are entitled to working conditions that are free from sexual harassment, discrimination, and retaliation; and

**WHEREAS**, the Governor and all officers and employees of the State of Kansas should seek to foster a culture that does not tolerate sexual harassment, retaliation, and unlawful discrimination.


**NOW THEREFORE**, pursuant to the authority vested in me as Governor of the State of Kansas, I hereby order as follows:

1. All Executive Branch department and agency heads shall have available, and shall regularly review and update at least every three years or more frequently as necessary, their sexual harassment, discrimination, and retaliation policies. Such policies shall include components for confidentiality and anonymous reporting, applicability to intern positions, and training policies.
2. All Executive Branch department and agency heads shall ensure that their employees, interns, and contractors have been notified of the state's policy against sexual harassment, discrimination, or retaliation, and shall further ensure that such persons are aware of the procedures for submitting a complaint of sexual harassment, discrimination, or retaliation, including an anonymous complaint.
3. Executive Branch departments and agencies shall annually require training seminars regarding the policy against sexual harassment, discrimination, or retaliation. All employees shall complete their initial training session pursuant to this order by the end of the current fiscal year.
4. Within ninety (90) days of this order, all Executive Branch employees, interns, and contractors under the jurisdiction of the Office of the Governor shall be provided a written copy of the policy against sexual harassment, discrimination, and retaliation, and they shall execute a document agreeing and acknowledging that they are aware of and will comply with the policy against sexual harassment, discrimination, and retaliation.
5. Matters involving any elected official, department or agency head, or any appointee of the Governor may be investigated by independent legal counsel.
6. The Office of the Governor will require annual mandatory training seminars for all staff, employees, and interns in the office regarding the policy against sexual harassment, discrimination, and retaliation, and shall maintain a record of attendance.
7. Allegations of sexual harassment, discrimination, or retaliation within the Office of the Governor will be investigated promptly, and violations of law or policy shall constitute grounds for disciplinary action, including dismissal.

8. This Order is intended to supplement existing laws and regulations concerning sexual harassment and discrimination, and shall not be interpreted to in any way diminish such laws and regulations. The Order provides conduct requirements for covered persons, and is not intended to create any new right or benefit enforceable against the State of Kansas.
9. Persons seeking to report violations of this Order, or guidance regarding the application or interpretation of this Order, may contact the Office of the Governor regarding such matters.

**Agreement to Comply with the Policy Against Sexual Harassment, Discrimination, and Retaliation.**

I hereby acknowledge that I have received a copy of the State of Kansas Policy Against Sexual Harassment, Discrimination, and Retaliation established by Executive Order 18-04 and agree to comply with the provisions of this policy.

  
Signature and Date

Karla Nichols  
Printed Name





## AGENDA ITEM

## **AGENDA ITEM #8.A**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Randy Partington, County Administrator

**AGENDA TOPIC:**  
Monthly Department Reports

**SUMMARY & BACKGROUND OF TOPIC:**

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments. Attached are reports for Aging-Public Transport, Appraiser, Automotive, Community Corrections, Communications, Emergency Management, Health Department and HR

**ALL OPTIONS:**

n/a

**RECOMMENDATION / REQUEST:**

Discussion Only

**POLICY / FISCAL IMPACT:**

n/a



120 W. Avenue B, Hutchinson, KS 67501

(620)694-2911 Fax: (620)694-2767

### **Monthly Report for February 2022**

**Submitted by**

**Barbara Lilyhorn**

**Director- Department of Aging and Public Transportation**

#### **Staff**

One Rcat driver position is open. This is a full time Fixed Route position. Two new drivers are in the hiring process, and we are waiting on routine employment test results before we can move forward. The impact is three full time positions or 120 hours must be covered each week until the new drivers come on board and the other position is filled. These hours are now being covered by either pulling drivers from Paratransit service or Overtime.

Rcat driver Frank Vigil passed away unexpectedly on February 20, 2022. Frank had been with Rcat since September.

#### **Budget**

The Department of Aging has spent 10% and the Department of Public Transportation has spent 11% of the Department budgets respectively – a composite total of 11% of the entire 002 expenditure budget as of 2/22/2022. Composite revenue is 10%.

#### **Operations**

Winter weather caused Rcat to operate Snow Routes on three occasions.

Rcat's dispatching software (REVEAL) received a major internal upgrade during an onsite visit by the provider. This fixed bugs and adjusted internal operations for more efficiency. There were also some changes to input processes. This system is used daily to schedule rides and create manifests, it is also used to create monthly and yearly compliance reports for KDOT and the National Transit Data system.

The Department of Aging has been handling routine calls and walk-in visits. We also assisted the Kansas Department of Aging in making corrections to entries made in the database for Reno County regarding Medicare Part D.

I worked with Information Services to purchase a laptop and install the REVEAL software programs used by Rcat. The laptop is for emergency use and will enable the Dispatch Center to continue operations during periods of power-outages. It will also be used for staff to work from home using the Citrix system when there is a need.



**RENO COUNTY**  
125 West First Ave.  
Hutchinson, Kansas 67501  
(620) 694-2915  
Fax: (620) 694-2987

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RE: Monthly report ending February 2022

Dear Randy Partington, County Administrator:

**Staffing changes or issues**

The County Appraiser's office is at full staff except for the County Appraiser's position

**Financial summary**

- As of January, the Appraiser's office will have spent approximately 12% of the year-to-date budget, with the majority of it being payroll. The remaining expenses were primarily regular/seasonal monthly expenses.

**Projects/Issues/Challenges/Concerns**

Personal Property

- Personal property staff is adding and removing personal property items as calls and documents come in.
- Renditions are being worked as they come in.
- Values are being placed on added items.
- Personal property staff attended a virtual oil and gas class.

Residential Department

- Residential Field staff have set values on all Residential properties.
- Residential staff continues to do Payment under protest hearings.
- Residential staff has completed all clean up queries on values.
- The Change of Value notice file has been sent off to be mailed on March 1<sup>st</sup>.

## Commercial Department

- Commercial staff have set values on all commercial properties.
- Commercial staff have completed all clean up queries.
- Commercial staff is holding Payment under protest hearings.
- The Change of Value notice file has been off to be mailed on March 1<sup>st</sup>.



120 W. Avenue B, Hutchinson, KS 67501  
620-694-2585  
Fax: 620-694-2767

### **Budget YTD Summary**

As of February 25, 2022, we are at 16% of our overall budget. This amounts to \$24,771 out of the overall budget of \$154,645. The internal service fund (fuel and parts) stands at 9% or \$51,705 out of total of \$428,000.

### **Projects/Issues**

Replacement vehicles have been ordered for the District Attorney and Appraiser's office. Looking at four-to-six-month delivery dates on these vehicles. New vehicle orders continue to be a challenge with supply chain issues and vehicle manufacturer shutdowns.

We are seeing price increases in several of our parts categories such as tires, parts and probably will be seeing oil increases.





# COMMUNITY CORRECTIONS

115 West 1<sup>st</sup>  
Hutchinson, Ks. 67501  
Phone 620-665-7042  
Fax 620-662-8613

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County Commission Report

February 2022

## Staffing

There have been no staffing changes in February and there are no current vacancies.

## Projects/Concerns

On February 10, the Director of Northwest Kansas Community Corrections and I testified before the House Transportation and Public Safety Budget Committee to advocate for more funding statewide for Community Corrections. On February 15, I testified before the Senate Ways and Means Budget Committee on this issue. Both of these committees have supported the Governor's recommended \$8.4 million increase for FY'23. While this is significantly less than our requested \$14.3 million it is a positive move to help support public safety across the State. The Governor's budget recommendation also included a \$2.6 million increase for the last quarter of FY'22, starting in April 2022. If approved, this will assist Community Corrections here in Reno County significantly.

For our FY'23 grants the Department of Corrections has instructed us to submit budgets with flat funding from this current year. If the Governor's recommended increases for Community Corrections are approved the Department of Corrections will still need to determine allocation amounts for each jurisdiction. It is likely budget adjustments will need to be completed.

December and January were good months for adult client successful completions with success rates in the mid-eighty percents. We've had 85 successful completions this year and 35 people revoked to prison for a current success rate of 70.8%. We've had 173 adult clients assigned this fiscal year which is about 30 higher than this point last year. Our average daily adult population is 367 which is also up just over 30 from the beginning of the year. Our juvenile numbers are up slightly with four youth recently being sentenced to the Juvenile Correctional Facility in Topeka.

## Financial

We're on track to finish this year as expected. We're also making plans to efficiently use an increase in grant funds. Additional funding will improve our ability to provide the supervision and services needed to keep our community safe.

---

## Communications Monthly Report- February 2022

**Projects:** The main initiatives for the month included the Community Health Assessment Survey promotion, the new Landfill Facility opening, learning Peak agenda procedures, and creating new Instagram account

### Press Releases:

- RCAT Fixed Route Changes, Childcare Provider Orientation, FDA approves Moderna COVID Vaccine

### Graphic Design:

- Connect with us graphic (social media), childcare orientation, Sheriff stand banner, Community Needs Survey, RCAT route change flyer, RCAT snow routes, weekly job openings

### Website:

- General updates for all departments daily, 6 news flashes (Health Department Building Hours, RCAT fixed route changes, RCAT snow routes, District Court weather closing, Childcare Orientation Class, Resolution to Cancel Warrants ), added to Childcare Licensing resource page, updated Environmental links, Changed Health Department Hours, changed landfill address (on google maps as well), Board Vacancies, snow routes, resolution for warrants, Clerk annual reports new page, CHA spotlight, youth services I&A stats, updated new hires on website directory

### Videos/Audio/Photos:

- Youth Services Employee of the year, landfill opening day at new facilities, posted commission meeting, edited and posted Treasurer videos x 4, Lisa French appreciation photo

### Social Media:

- Facebook Reno Co.: 3,008 followers (+41), 30 posts
  - Top Post: CHA survey (2.17.22)
    - 7,719 reach, 10,368 impressions, 274 clicks, 25 shares, 40 reactions, 3 comments
- Twitter: 821 followers (+13), 23 tweets
  - Top post: Lisa French Recognition (2.8.22)
    - 440 impressions, 11 engagements, 6 likes, 2 retweets
- YouTube: 197 subscribers (+6) 7 videos
  - Top video: How to Use QLess System- Treasurer's Office (2.22.22)
    - 136 views
- LinkedIn: 38 followers (+0) 3 posts
- Instagram: 4 followers (started account 2.25.22) 6 posts
- Other posts: HR job openings, Commission meeting promotion, RCAT snow routes, court closing, free covid tests, canceled warrants, Formula recall, childcare orientation, treasurer videos, Rcat route changes, Youth Services Employee of the Year, Instagram courthouse photos x 6, Health department hours

**Committees:** Market Hutch Workshop

**Other Activities:** Final Leadership Training, Teams and Sharepoint Training

**Issues/Concerns:** None



Emergency Management

Reno County  
206 W 1<sup>st</sup> Ave  
Hutchinson, KS 67501  
620-694-2974

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**Staffing changes or issues (if any)**

There are no staffing changes to report. In my department, I have a full time Emergency Management Specialist and an administrative assistant.

**Budget YTD summary**

At the end of February, Emergency Management has used 12% of its year-to-date budget.

**Projects/Issues/Challenges/Concerns**

Two weeks of February were consumed by the Albright Fire and Linksland fires. The long hours during these weeks were taxing on the department.

The community's request for personal protective equipment has gone down along with the positive test rate in the community. Right now, we are only filling a couple of requests per week.

There has been change in the procedures when Dispatch takes a controlled burn call. When a citizen calls in a controlled burn into the Dispatch Center, and the grassland fire index is very high or above, the caller will be advised they cannot burn. Prior to this change, the caller was not advised they could not burn.

Interviews for the Rual County Fire Administrator position will start on March 4, 2022.

March is generally the start if our busy time of year.



RE: Monthly report ending February 2022

Dear Randy Partington, County Administrator:

**Staffing changes or issues**

Current vacancies include a Women Infant Children (WIC) Dietitian, Environmental Health Specialist, and Administrative Associate II Environmental Health.

**Financial summary**

Staff are completing grant reporting requirements to prepare for our new grant cycles.

**Projects/Issues/Challenges/Concerns**

<u>Covid-19 Update.</u>	<i>Active Cases</i>	<i>14-day PTR</i>	<i># of residents with at least 1 dose</i>
Last month:	1,343	45.4%	53.59%
This month:	91	16.1%	54.43%

Vaccine Administration. We continued to have offsite flu and Covid-19 vaccine administration events, along with daily vaccine administration at the health department.

Clinical – Basic Health Services (BHS), Maternal Child Health (MCH), Family Practice (FP), Older Adult Services (OAS), and Epidemiology. We continue to promote the health of infants, children and adolescents with Well Child Checks and Kan Be Healthy’s.

WIC – Women, Infant & Children. Staff were interviewed by the media regarding supply chain issues with baby formula supply shortages, and baby formula recalls. WIC has 977 active clients. We have a full-time Registered Dietitian vacancy with zero applicants.

Health Education – Chronic Disease and Risk Reduction (CDRR), Opioid Overdose to Action (OD2A), Rural Response to the Opioid Epidemic (RROE), Pathways to a Healthy Kansas, and Community Education. CDRR-Staff presented at many community organizations regarding tobacco cessation programs and assisted with the Food Policy Advisory Board. OD2A-Because of the efforts by Reno County staff, Kansas Board of EMS now has an API feed into ODMAP; making Kansas the first Midwest state to be fully online. RROE-Continued Narcan education in the community. Pathways-Staff worked with the Farmers Market on their strategic plan.

Environmental Health (EH). Staff continue to work on Geopermits wastewater section; staff are working with our Information Technology staff on testing the program. Staff are working on the conversion of paper files to be available to the public online. Staff saw a slight decrease in site request for well, wastewater, and mortgage inspections due to the colder weather.





Licensed Child Care (LCC). During the month, staff provided an Orientation class to 3 interested providers, conducted 17 surveys, partnered with KCCTO and offered an all-day training event for Reno and Harvey County providers and centers, worked with Nickerson High School in the development of an internship program, and performed Childcare website updates.

Electronic Health Record (EHR). During the month, we had our Discovery Call with CureMD: we are currently in the Implementation Phase of the project. Super User Training will begin in early March, Staff training will begin the end of March and into April, with a tentative Go Live date of 5/2/22.

Community Health Needs Assessment. During the month, staff worked with Hutchinson Regional Medical Center, Prairie Star, United Way, and other community organizations in Reno County and conducted an online Community Health Needs Assessment. Residents of Reno County were asked to give feedback on their top overall concerns, health concerns, and school concerns; these answers will assist us with our Community Health Assessment.

### **Upcoming Projects**

Naloxone Trainings. Staff have been meeting with Hospice and Home Health with HRMC, DCCCA, and Rise Up Reno on planning some overdose recognition, naloxone training, and resource sharing presentations at the hospital in the coming months. The first event will be in March, and a a day-long event in April.

Community Health Assessment (CHA). As follow up to the discussion by the Board of County Commissioner's Strategic Plan, the Health Department, in cooperation with the Hutchinson Regional Healthcare System, will be conducting our CHA in April. Childcare and Housing are two issues that will be addressed with the upcoming CHA.

National Association of Counties (NACo). NACo will be hosting a webinar on March 30<sup>th</sup> on Strategies in Jail Reentry for People with Substance Use Disorder Part 3: Sharing and Using Data. Health Department staff will be presenting at the webinar regarding our data dashboard (ODMAP) and how we are using this information to aide in responses/outreach. You can registered for the event at: <https://www.naco.org/events/jail-reentry-people-substance-use-disorders-part-3-sharing-and-using-data>.

Circles of Hope Reno County. Circles of Hope is an effective poverty reduction initiative (flyer attached). They are starting a new class in March, if interested, call (620) 669-7569.

Substance Misuse. Our Substance Misuse Health Educator has been asked by the Hutchinson Policy Department to be the keynote speaker at the Kansas Association of Chiefs of Police Conference on May 23<sup>rd</sup> in Manhattan, Kansas.

Sincerely,  
Karla Nichols  
Director of Public Health





# PRESS RELEASE

FOR IMMEDIATE  
RELEASE

## Contact Information:

**Aubrey Nuss, RN, BS**

Hutchinson Regional Medical Center  
620-960-7473  
nussa@hutchregional.com

**DJ Gering**

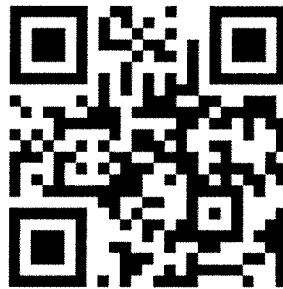
Reno County Health Department  
620-694-2900  
dj.gering@renogov.org

## Input Requested for Community Health Assessment

**Reno County, Kan.- February 14, 2022-** In conjunction with the Healthcare Access Taskforce, Hutchinson Regional Medical Center is conducting a Community Health Assessment (CHA). The CHA guides community organizations to what are the greatest needs facing Reno County residents and areas of focus regarding the health and well-being of our community.

For the first part of the CHA, we are asking Reno County residents to participate in an online 3-question survey to identify the community's top priorities. The questions are related to overall concerns, health concerns, and school concerns. In April, the second part of the CHA survey will take place with 210 randomly selected households for a more in-depth discussion regarding the issues the community at large identified in the first part of the survey.

The anonymous survey can be accessed now through Monday, February 21 at <https://arcg.is/biyiX> or scan the QR code using the camera on your cell phone.



###

Teach  
Learn  
Case-based Learning

# SUD 2022 ECHO: OVERDOSE PREVENTION AND HARM REDUCTION IN KANSAS

Inviting  
**Primary Care, Emergency Department,  
Hospital & Pharmacy Practitioners**  
*to join the Kansas Substance Use Disorder  
(SUD) Community of Practice ECHO Series*

Extension for **Community Healthcare Outcomes**



**March 3, 2022**  
Starting the Difficult  
Conversations:  
Practical Pathways for  
Identification and  
Referral for Patients  
at Risk for Overdose

Christina Boyd, LCSW, LCAC  
Associate Professor of Practice  
University of Kansas School of Social Welfare  
Lawrence, KS

**March 10, 2022, Substance Use Disorder in  
Kansas: Leveraging Data to Inform Intervention**



Krista Machado, MS  
Program Coordinator, DCCCA Chair,  
Kansas Prevention Drug and Opioid  
Advisory Committee, Lawrence, KS



Julia Baughman, BS  
Overdose/SUD Program Manager,  
Kansas Department of Health and  
Environment, Topeka, KS

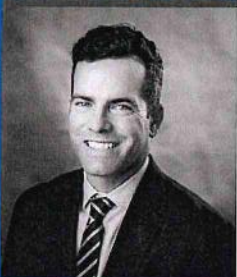


Daniel Warren, MD  
Assistant Professor, Department of  
Family and Community Medicine,  
University of Kansas School of  
Medicine-Wichita, Wichita, KS



**March 17, 2022**  
The Time Is Now:  
The Vital Importance  
of Harm Reduction  
Strategies in Kansas

Seth Dewey  
Health Educator and Grant Projects Coordinator,  
Substance Misuse, Reno County Health  
Department  
Founding Member, Kansas Recovery Network &  
Student Senate Member, Fort Hays State  
University  
Hutchinson, KS

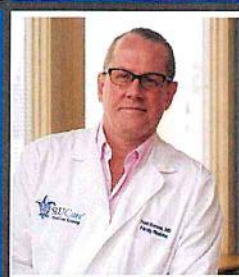



**March 24, 2022**  
Medication Assisted  
Treatment in Kansas:  
What Providers Need  
to Know

Shane Hudson, MS, MSHCT, LCP, LCAC  
President & CEO of OAT Addiction Treatment  
Governor Appointee, Kansas Behavioral  
Health Services Planning Council  
Salina, KS

### Continuing Education Credit

- ✓ No-cost available to physicians, advanced practice clinicians and nurses, and social workers in live attendance via Zoom (pharmacists: pending KBOP approval)
- ✓ 2 hours (3/10 & 3/24) designed to meet KSBHA's new Category III Requirement
- ✓ Video recordings available without CE credit to all completing registration



**March 31, 2022**  
 Addressing  
Psychostimulant Use  
Disorder in Kansas:  
What Every Provider  
Needs to Know

Fred Rattnek, MD, MAHCM  
Professor and Director of Community  
Medicine, Program Director of the  
Addiction Medicine Fellowship, Department  
of Family and Community Medicine, Saint  
Louis University, St. Louis, MO

Register at:  
<https://bit.ly/SUD2022>

5 Session Series  
**March 3 – 31, 2022**  
Thursdays

**KU** MEDICAL  
CENTER  
The University of Kansas





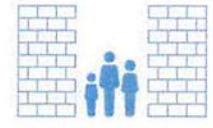


## What Do Circles Chapters Do?

**1** Help families get out of poverty



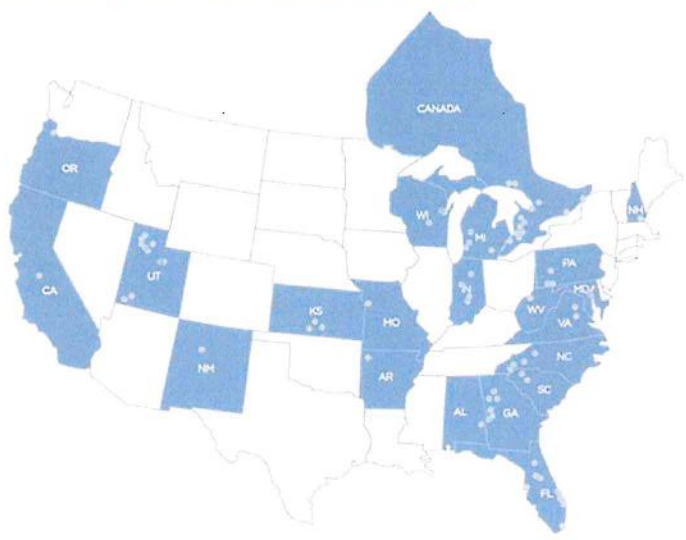
**2** Remove barriers that keep people in poverty



## How Does a Circles Chapter Work?

- All participants and volunteers receive training.
- Circle Leaders set goals, and Allies support them as they meet their goals.
- Circle Leaders and Allies gather for weekly large group meetings.
- Monthly sessions engage community leaders in the work of poverty reduction.

## Where Is Circles Located?



## What Is Circles?

Circles is an effective poverty reduction initiative that revolves around building intentional relationships across income lines. **Almost 80 communities in the United States and Canada** use Circles because the results are so encouraging. After 18 months, participants achieve an average **71% increase** in their income.

Circles participants are called **Circle Leaders** because they lead themselves out of poverty. Each Circle Leader is matched with two **Allies**, middle- and upper-income volunteers who help Circle Leaders use their unique gifts and skills to reach their personal and financial goals.

Social capital is often the missing link between short-term relief and long-term stability. Many who live in poverty are hardworking and motivated, so when two Allies join them, advice is offered, social networks are shared, and the obstacles that keep people in poverty start to disappear.

*“Circles is one of the best models for long-term poverty reduction I have ever encountered. It is unique because it offers extensive training for both participants seeking economic stability and volunteers wanting to make a difference. Families who want to become economically stable are in the driver’s seat.”*

LYNETTE FIELDS, ED  
POVERTY SOLUTIONS GROUP

*“Circles changes lives, and Circles creates a new conversation that’s focused on ending poverty rather than just managing it. Our community was treating the symptoms of poverty for decades, but Circles is allowing us to actually work on ending poverty.”*

SARAH THORNBURG, ED  
FRIENDS IN-DEED

## Contact Us

TrinityHutch.org  
MckeeMarla1@gmail.com  
(620) 669-7569



**RENO COUNTY**  
206 West First Ave.  
Hutchinson, Kansas 67501-5245  
PHONE: (620) 694-2982  
FAX: (620) 694-2508

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**Board of Commissioners - Department Update**  
**Human Resources – February 2022**  
**Helen Foster – Human Resources Director**

**Position Openings**

We currently have 15 job openings. For the month of February, we have had eleven (11) separations and gained fourteen (14) new employees. Submitted applications received for open positions was 36 applications completed through February 27th. The average daily views for the month of February was 297.

**New Carriers**

We are working closely with USI to try to find resolve in some of the lingering disruptions that have come with the change in the new carriers. At this time, members are still having some disruption with accumulators for deductibles. BML is continuing to audit these accounts for accuracy. RX claims are only reported once a week so BML has to upload that information after the event has occurred which has contributed to the lag in deductibles being updated.

On the administration side, we are still working through issues with the COBRA billing for dental and the claims detail. Our account representative is working with their team to get these problems resolved and I am hopeful that COBRA issues will be resolved for March.

**End of the Year**

The IRS has extended the deadline for providing the 1095's to employees this year to March 2<sup>nd</sup>. These were distributed to employees on February 21<sup>st</sup>. I will be sending the electronic transmittal report to the IRS within the next couple of weeks.

**Unemployment Fraud**

I have received a total of 7 fraudulent unemployment claims. All fraudulent claims have been duplicated employees from last year. DOL is working on the issue and are trying to implement stricter protocols for the dual authentication.

**Digitalizing Records**

Conversations around creating an electronic PCN are in the works with Information Technology. This will be the first move to creating digital personnel records. At this time, we have moved to digital position files. As we move forward, we will need to develop a plan to scan all documents prior to 2005 in existing personnel files. This will be a huge project.





## AGENDA ITEM

## **AGENDA ITEM #8.B**

**AGENDA DATE:** March 8, 2022

**PRESENTED BY:** Randy Partington, County Administrator

**AGENDA TOPIC:**  
Financial Report

**SUMMARY & BACKGROUND OF TOPIC:**

Attached is a report to keep the commission informed of the county's financial status.

**ALL OPTIONS:**

Non action agenda item

**RECOMMENDATION / REQUEST:**

Discussion only

**POLICY / FISCAL IMPACT:**

None



## 2021 YTD BUDGET REPORT

Organization Set.Organization

00 Dept

As of 12/31/2021

Department	Adopted Budget	Actual Amount	% Rec'd / Used
<b>001 General Fund</b>			
<b>00 Dept</b>			
Revenue			
Interest	299,000.00	878,249.21	293.73%
Taxes	14,958,710.00	16,496,015.08	110.28%
Licenses, Permits, and Fees	640,250.00	342,291.85	129.04%
Reimbursements	752,500.00	819,228.60	108.87%
Other	9,685,990.00	95,180.27	0.98%
<b>Revenue Total</b>	<b>26,336,450.00</b>	<b>18,630,965.01</b>	<b>71.76%</b>
Expenses			
Other Expense & Reimbursements	0.00	(3,024.00)	
<b>Expenses Total</b>	<b>0.00</b>	<b>(3,024.00)</b>	
<b>01 County Commission</b>			
Expenses			
Personal Services	54,000.00	54,276.29	100.51%
Contractual Services	6,800.00	4,078.20	59.97%
Commodities	0.00	2,372.06	
<b>Expenses Total</b>	<b>60,800.00</b>	<b>60,726.55</b>	<b>99.88%</b>
<b>02 County Clerk</b>			
Revenue			
Reimbursements	0.00	293.73	
<b>Revenue Total</b>	<b>0.00</b>	<b>293.73</b>	
Expenses			
Personal Services	240,606.00	245,683.76	102.11%
Contractual Services	7,710.00	5,879.30	76.26%
Commodities	4,600.00	2,309.67	50.21%
Other Expense & Reimbursements	0.00	0.00	
<b>Expenses Total</b>	<b>252,916.00</b>	<b>253,872.73</b>	<b>100.38%</b>
<b>03 County Treasurer</b>			
Revenue			
Reimbursements	0.00	249.24	
<b>Revenue Total</b>	<b>0.00</b>	<b>249.24</b>	
Expenses			
Personal Services	161,431.00	164,440.98	101.86%
Contractual Services	44,450.00	31,290.78	70.40%
Commodities	32,150.00	26,616.62	82.79%
Capital Improvement & Outlay	500.00	280.48	56.10%
<b>Expenses Total</b>	<b>238,531.00</b>	<b>222,628.86</b>	<b>93.33%</b>

## 2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
<b>04 District Attorney</b>			
Revenue			
Licenses, Permits, and Fees	80,000.00	169,559.50	211.95%
<b>Revenue Total</b>	<b>80,000.00</b>	<b>169,559.50</b>	<b>211.95%</b>
Expenses			
Personal Services	1,022,088.00	1,021,471.74	99.94%
Contractual Services	123,080.00	68,084.77	55.32%
Commodities	38,500.00	38,210.98	99.25%
<b>Expenses Total</b>	<b>1,183,668.00</b>	<b>1,127,767.49</b>	<b>95.28%</b>
<b>05 Register of Deeds</b>			
Revenue			
Licenses, Permits, and Fees	0.00	644,236.00	171.80%
<b>Revenue Total</b>	<b>0.00</b>	<b>644,236.00</b>	<b>171.80%</b>
Expenses			
Personal Services	136,297.00	134,824.08	98.92%
Contractual Services	9,400.00	6,944.80	73.88%
Commodities	4,800.00	3,804.48	79.26%
Capital Improvement & Outlay	2,000.00	0.00	0.00%
<b>Expenses Total</b>	<b>152,497.00</b>	<b>145,573.36</b>	<b>95.46%</b>
<b>06 Sheriff</b>			
Revenue			
Licenses, Permits, and Fees	60,000.00	32,245.00	53.74%
Reimbursements	42,000.00	35,895.40	85.47%
<b>Revenue Total</b>	<b>102,000.00</b>	<b>68,140.40</b>	<b>66.80%</b>
Expenses			
Personal Services	2,555,732.00	2,621,085.72	98.10%
Contractual Services	315,802.00	282,269.44	89.38%
Commodities	220,350.00	260,715.10	119.21%
Capital Improvement & Outlay	189,425.00	186,029.60	105.23%
Other Expense & Reimbursements	2,000.00	1,060.77	53.04%
<b>Expenses Total</b>	<b>3,283,309.00</b>	<b>3,351,160.63</b>	<b>99.03%</b>
<b>07 Administration</b>			
Expenses			
Personal Services	422,617.00	453,130.74	107.22%
Contractual Services	45,550.00	54,735.58	120.17%
Commodities	2,700.00	2,294.64	84.99%
Other Expense & Reimbursements	0.00	149.65	
COVID CRF and ARPA Grant Expenditures	0.00	(8,506.74)	
<b>Expenses Total</b>	<b>470,867.00</b>	<b>501,803.87</b>	<b>106.57%</b>

## 2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
<b>08 Unified Courts</b>			
Revenue			
Reimbursements	10,000.00	17,121.00	171.21%
<b>Revenue Total</b>	<b>10,000.00</b>	<b>17,121.00</b>	<b>171.21%</b>
Expenses			
Contractual Services	543,103.00	482,815.97	88.90%
Commodities	53,900.00	48,609.51	90.18%
Other Expense & Reimbursements	0.00	0.00	
<b>Expenses Total</b>	<b>597,003.00</b>	<b>531,425.48</b>	<b>89.02%</b>
<b>09 Courthouse General</b>			
Revenue			
Reimbursements	15,000.00	25,608.56	170.72%
<b>Revenue Total</b>	<b>15,000.00</b>	<b>25,608.56</b>	<b>170.72%</b>
Expenses			
Personal Services	71,272.00	73,608.88	103.28%
Contractual Services	1,502,250.00	1,405,941.79	84.13%
Commodities	1,000.00	314.59	31.46%
Capital Improvement & Outlay	1,000,000.00	19,278.04	2.32%
Other Expense & Reimbursements	24,000.00	51,993.45	216.64%
Outside Agencies Appropriation	570,500.00	570,500.00	100.00%
Ambulance Services	1,525,764.00	1,384,244.14	90.72%
Emergency Communications	650,000.00	563,672.91	86.72%
Economic Development Projects	400,000.00	50,000.00	12.50%
Transfers Out to Other Funds	856,279.00	0.00	
Commission Discretionary	20,000.00	4,655.87	23.28%
Reserve for Cash Carryover & Contingencies	6,893,800.00	0.00	0.00%
<b>Expenses Total</b>	<b>13,514,865.00</b>	<b>4,124,209.67</b>	<b>32.58%</b>
<b>10 County General</b>			
Expenses			
Other Expense & Reimbursements	0.00	1,853.78	
Transfers Out to Other Funds	0.00	856,279.00	100.00%
<b>10 County General Total</b>	<b>0.00</b>	<b>858,132.78</b>	<b>100.22%</b>
<b>11 Maintenance</b>			
Revenue			
Reimbursements	30,000.00	40,478.47	134.93%
<b>Revenue Total</b>	<b>30,000.00</b>	<b>40,478.47</b>	<b>134.93%</b>
Expenses			
Personal Services	737,052.00	576,462.61	78.21%
Contractual Services	82,411.00	60,055.60	77.58%
Commodities	72,309.00	57,312.05	79.26%
Capital Improvement & Outlay	15,000.00	20,000.00	100.00%
<b>Expenses Total</b>	<b>906,772.00</b>	<b>713,830.26</b>	<b>78.72%</b>

## 2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
<b>12 Planning Zoning Utilities</b>			
Expenses			
Personal Services	60,611.00	60,890.66	100.46%
Contractual Services	18,400.00	10,242.99	55.67%
Commodities	700.00	102.07	14.58%
<b>12 Planning Zoning Utilities Total</b>	<b>79,711.00</b>	<b>71,235.72</b>	<b>89.37%</b>
<b>13 Emergency Management</b>			
Revenue			
Licenses, Permits, and Fees	0.00	1,000.00	
Reimbursements	0.00	1,023.40	
<b>Revenue Total</b>	<b>0.00</b>	<b>2,023.40</b>	
Expenses			
Personal Services	119,143.00	131,704.95	110.54%
Contractual Services	27,375.00	21,233.75	77.57%
Commodities	15,350.00	17,017.23	110.86%
Capital Improvement & Outlay	7,482.00	6,682.79	89.32%
Other Expense & Reimbursements	0.00	27,258.31	
COVID CRF and ARPA Grant Expenditures	0.00	(13,311.51)	
<b>Expenses Total</b>	<b>169,350.00</b>	<b>190,585.52</b>	<b>112.54%</b>
<b>14 Jail</b>			
Revenue			
Reimbursements	90,000.00	47,733.32	53.04%
Other	5,000.00	0.00	0.00%
<b>Revenue Total</b>	<b>95,000.00</b>	<b>47,733.32</b>	<b>50.25%</b>
Expenses			
Personal Services	2,222,689.00	2,088,485.62	99.14%
Contractual Services	874,246.00	913,969.81	104.54%
Commodities	171,000.00	183,286.28	107.18%
Capital Improvement & Outlay	60,600.00	15,702.23	25.91%
Other Expense & Reimbursements	0.00	435.00	
<b>Expenses Total</b>	<b>3,328,535.00</b>	<b>3,201,878.94</b>	<b>99.67%</b>
<b>15 Human Resources</b>			
Expenses			
Personal Services	194,872.00	181,983.23	93.39%
Contractual Services	55,724.00	42,200.32	75.73%
Commodities	16,500.00	6,283.20	38.08%
<b>Expenses Total</b>	<b>267,096.00</b>	<b>230,466.75</b>	<b>86.29%</b>

## 2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
<b>16 Appraiser</b>			
Revenue			
Reimbursements	3,000.00	9,253.67	308.46%
<b>Revenue Total</b>	<b>3,000.00</b>	<b>9,253.67</b>	<b>308.46%</b>
Expenses			
Personal Services	585,769.00	525,342.03	89.68%
Contractual Services	84,245.00	64,244.04	76.26%
Commodities	22,000.00	16,892.23	76.78%
Capital Improvement & Outlay	10,000.00	8,500.00	85.00%
<b>Expenses Total</b>	<b>702,014.00</b>	<b>614,978.30</b>	<b>87.60%</b>
<b>17 Election</b>			
Revenue			
Reimbursements	500.00	726.66	145.33%
<b>Revenue Total</b>	<b>500.00</b>	<b>726.66</b>	<b>145.33%</b>
Expenses			
Personal Services	116,540.00	107,099.03	91.90%
Contractual Services	185,775.00	125,465.69	67.54%
Commodities	14,800.00	8,388.68	56.68%
Capital Improvement & Outlay	4,000.00	1,375.55	34.39%
Transfers Out to Other Funds	58,296.00	0.00	0.00%
<b>Expenses Total</b>	<b>379,411.00</b>	<b>242,328.95</b>	<b>63.87%</b>
<b>18 Information Technology</b>			
Revenue			
Reimbursements	28,000.00	30,570.39	109.18%
<b>Revenue Total</b>	<b>28,000.00</b>	<b>30,570.39</b>	<b>109.18%</b>
Expenses			
Personal Services	397,680.00	353,893.54	88.99%
Contractual Services	267,875.00	262,663.60	98.05%
Commodities	5,000.00	3,664.58	73.29%
Capital Improvement & Outlay	13,000.00	10,161.99	78.17%
<b>Expenses Total</b>	<b>683,555.00</b>	<b>630,383.71</b>	<b>92.22%</b>
<b>24 Auto Center</b>			
Revenue			
Reimbursements	20,000.00	19,760.00	98.80%
<b>Revenue Total</b>	<b>20,000.00</b>	<b>19,760.00</b>	<b>98.80%</b>
Expenses			
Personal Services	124,390.00	125,443.48	100.85%
Contractual Services	14,667.00	13,584.32	92.62%
Commodities	9,695.00	7,678.01	79.20%
Capital Improvement & Outlay	6,000.00	561.52	9.36%
<b>Expenses Total</b>	<b>154,752.00</b>	<b>147,267.33</b>	<b>95.16%</b>



## 2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
REVENUE TOTALS	26,719,950.00	19,706,719.35	73.75%
EXPENSE TOTALS	26,425,652.00	17,217,232.90	65.15%
Fund 001 General Fund	294,298.00	2,489,486.45	

Beginning Fund Balance: 14,919,894.47

Ending Fund Balance: 17,409,380.92

## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
<b>002 Dept of Aging</b>				
<b>Revenue</b>				
Taxes	254,689.00	258,820.37	101.62%	
Licenses, Permits, and Fees	250.00	1.00	0.40%	
Reimbursements	192,025.00	15,361.77	8.00%	
Other	1,830,279.00	1,761,614.64	96.25%	
<b>Revenue Total</b>	<b>2,277,243.00</b>	<b>2,035,797.78</b>	<b>89.40%</b>	
<b>Expenses</b>				
Personal Services	1,147,398.00	1,128,461.31	98.35%	
Contractual Services	590,870.00	498,288.51	84.33%	
Commodities	282,150.00	147,228.87	52.18%	
Capital Improvement & Outlay	249,565.00	124,399.94	49.85%	
Other Expense & Reimbursements	425.00	(11.06)	-2.60%	
<b>Expenses Total</b>	<b>2,270,408.00</b>	<b>1,898,367.57</b>	<b>83.61%</b>	
	REVENUE TOTALS	2,277,243.00	2,035,797.78	89.40%
	EXPENSE TOTALS	2,270,408.00	1,898,367.57	83.61%
Fund 002-Dept of Aging Totals	6,835.00	137,430.21		
	Beginning Fund Balance:	763,137.16		
	Ending Fund Balance:	900,567.37		

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
<b>003 Health</b>				
<b>Revenue</b>				
Taxes	1,187,305.00	1,203,582.89	101.37%	
Licenses, Permits, and Fees	10,000.00	2,564.45	25.64%	
Reimbursements	850,000.00	1,211,377.46	142.51%	
Other	1,282,470.00	1,248,214.56	97.33%	
<b>Revenue Total</b>	<b>3,329,775.00</b>	<b>3,665,739.36</b>	<b>110.09%</b>	
<b>Expenses</b>				
Personal Services	2,445,944.00	2,563,934.42	104.82%	
Contractual Services	585,600.00	800,930.42	136.77%	
Commodities	261,700.00	233,615.59	89.27%	
Capital Improvement & Outlay	5,000.00	19,051.56	381.03%	
Other Expense & Reimbursements	0.00	(301.02)		
COVID CRF and ARPA Grant Expenditures	0.00	(85,889.06)		
<b>Expenses Total</b>	<b>3,298,244.00</b>	<b>3,531,341.91</b>	<b>107.07%</b>	
	REVENUE TOTALS	3,329,775.00	3,665,739.36	110.09%
	EXPENSE TOTALS	3,298,244.00	3,531,341.91	107.07%
Fund 003-Health Totals	31,531.00	134,397.45		
	Beginning Fund Balance:	1,358,836.24		
	Ending Fund Balance:	1,493,233.69		

3/1/2022

## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>004 Noxious Weed</b>			
<b>Revenue</b>			
Taxes	63,951.00	64,435.61	100.76%
Reimbursements	25,000.00	0.00	0.00%
Other	42,703.00	20,500.26	48.01%
<b>Revenue Total</b>	<b>131,654.00</b>	<b>84,935.87</b>	<b>64.51%</b>
<b>Expenses</b>			
Personal Services	79,518.00	79,648.88	100.16%
Contractual Services	3,800.00	2,457.14	64.66%
Commodities	36,550.00	33,008.00	90.31%
Transfers Out to Other Funds	10,000.00	0.00	0.00%
<b>Expenses Total</b>	<b>129,868.00</b>	<b>115,114.02</b>	<b>88.64%</b>
REVENUE TOTALS	131,654.00	84,935.87	64.51%
EXPENSE TOTALS	129,868.00	115,114.02	88.64%
Fund 004-Nox Weed Totals	1,786.00	<span style="color: red;">(30,178.15)</span>	
Beginning Fund Balance:		57,791.63	
Ending Fund Balance:		27,613.48	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>006 Special Bridge Fund</b>			
<b>Revenue</b>			
Taxes	969,095.00	996,958.75	102.88%
Reimbursements	1,200,000.00	328,561.31	27.38%
Other	605,368.00	0.00	0.00%
<b>Revenue Total</b>	<b>2,774,463.00</b>	<b>1,325,520.06</b>	<b>47.78%</b>
<b>Expenses</b>			
Contractual Services	1,725,000.00	114,539.12	6.64%
Commodities	350,000.00	0.00	0.00%
Capital Improvement & Outlay	675,000.00	0.00	0.00%
Other Expense & Reimbursements	0.00	1,427,410.66	
<b>Expenses Total</b>	<b>2,750,000.00</b>	<b>1,541,949.78</b>	<b>56.07%</b>
REVENUE TOTALS	2,774,463.00	1,325,520.06	47.78%
EXPENSE TOTALS	2,750,000.00	1,541,949.78	56.07%
Fund 006-Sp Bridge Totals	24,463.00	<span style="color: red;">(216,429.72)</span>	
Beginning Fund Balance:		2,937,495.13	
Ending Fund Balance:		2,721,065.41	

## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used	
<b>007 Public Works</b>				
<b>Revenue</b>				
Taxes	4,963,448.00	5,017,029.47	101.08%	
Reimbursements	275,000.00	32,471.06	11.81%	
Other	1,411,995.00	1,776,045.71	125.78%	
<b>Revenue Total</b>	<b>6,650,443.00</b>	<b>6,825,546.24</b>	<b>102.63%</b>	
<b>Expenses</b>				
Personal Services	2,139,249.00	1,924,718.28	89.97%	
Contractual Services	307,550.00	194,081.26	63.11%	
Commodities	3,212,500.00	3,437,396.90	107.00%	
Capital Improvement & Outlay	557,500.00	515,126.49	92.40%	
Reserve for Cash Carryover & Contingencies	200,000.00	0.00	0.00%	
Transfers Out to Other Funds	100,000.00	0.00	0.00%	
<b>Expenses Total</b>	<b>6,516,799.00</b>	<b>6,071,322.93</b>	<b>93.16%</b>	
	REVENUE TOTALS	6,650,443.00	6,825,546.24	102.63%
	EXPENSE TOTALS	6,516,799.00	6,071,322.93	93.16%
Fund 007-Public Works	133,644.00	754,223.31		
	Beginning Fund Balance:	1,456,446.02		
	Ending Fund Balance:	2,210,669.33		

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
<b>008 Solid Waste</b>				
<b>Revenue</b>				
Reimbursements	20,000.00	381,693.25	1908.47%	
Other	9,307,597.00	5,180,115.91	55.65%	
<b>Revenue Total</b>	<b>9,327,597.00</b>	<b>5,561,809.16</b>	<b>59.63%</b>	
<b>Expenses</b>				
Personal Services	1,514,173.00	1,268,460.04	83.77%	
Contractual Services	1,174,450.00	1,111,053.09	94.79%	
Commodities	571,500.00	353,462.40	61.85%	
Capital Improvement & Outlay	1,003,000.00	698,640.58	69.66%	
Other Expense & Reimbursements	0.00	36.30		
Transfers Out to Other Funds	400,000.00	0.00	0.00%	
Reserve for Cash Carryover & Contingencies	4,074,707.00	0.00	0.00%	
<b>Expenses Total</b>	<b>8,737,830.00</b>	<b>3,431,652.41</b>	<b>39.30%</b>	
	REVENUE TOTALS	9,327,597.00	5,561,809.16	59.63%
	EXPENSE TOTALS	8,737,830.00	3,431,652.41	39.27%
Fund 008-Solid Waste	589,767.00	2,130,156.75		
	Beginning Fund Balance:	5,878,172.12		
	Ending Fund Balance:	8,008,328.87		

## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
<b>009 Youth Shelter</b>				
<b>Revenue</b>				
Reimbursements	1,168,995.00	1,407,927.38	120.44%	
Other	943,736.00	504,279.00	53.43%	
<b>Revenue Total</b>	<b>2,112,731.00</b>	<b>1,912,206.38</b>	<b>90.51%</b>	
<b>Expenses</b>				
Personal Services	1,696,194.00	1,511,203.79	89.09%	
Contractual Services	115,925.00	75,259.98	64.92%	
Commodities	53,100.00	26,448.53	49.81%	
Capital Improvement & Outlay	15,200.00	14,246.00	93.72%	
Other Expense & Reimbursements	132,312.00	82,250.33	62.16%	
Reserve for Cash Carryover & Contingencies	100,000.00	0.00	0.00%	
<b>Expenses Total</b>	<b>2,112,731.00</b>	<b>1,709,408.63</b>	<b>80.91%</b>	
	REVENUE TOTALS	2,112,731.00	1,912,206.38	90.51%
	EXPENSE TOTALS	2,112,731.00	1,709,408.63	80.91%
Fund 009-Youth Services	0.00	202,797.75		
	Beginning Fund Balance:	674,969.49		
	Ending Fund Balance:	877,767.24		

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
<b>013 Solid Waste Reserve</b>				
<b>Revenue</b>				
Other	5,800,782.00	0.00	0.00%	
<b>Revenue Total</b>	<b>5,800,782.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Expenses</b>				
Contractual Services	355,000.00	622,860.34	175.45%	
Capital Improvement & Outlay	5,445,782.00	0.00	0.00%	
<b>Expenses Total</b>	<b>5,800,782.00</b>	<b>622,860.34</b>	<b>10.74%</b>	
	REVENUE TOTALS	5,800,782.00	0.00	0.00%
	EXPENSE TOTALS	5,800,782.00	622,860.34	10.74%
Fund 013-Solid Waste Reserve	0.00	(622,860.34)		
	Beginning Fund Balance:	5,635,294.76		
	Ending Fund Balance:	5,012,434.42		



## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>015 Employee Benefits</b>			
<b>Revenue</b>			
Taxes	6,620,542.00	6,756,995.63	102.06%
Reimbursements	1,350,000.00	1,461,215.51	108.24%
Other	3,515,184.00	0.00	0.00%
<b>Revenue Total</b>	<b>11,485,726.00</b>	<b>8,218,211.14</b>	<b>71.55%</b>
<b>Expenses</b>			
Personal Services	3,803,000.00	3,605,618.35	94.81%
Contractual Services	5,000.00	58,118.00	1162.36%
Capital Improvement & Outlay	1,700,000.00	0.00	0.00%
Other Expense & Reimbursements	4,000.00	181.96	4.55%
Transfers Out to Other Funds	5,000,000.00	4,350,380.00	87.01%
Reserve for Cash Carryover & Contingencies	800,000.00	0.00	0.00%
COVID CRF and ARPA Grant Expenditures	0.00	(36,563.52)	
<b>Expenses Total</b>	<b>11,312,000.00</b>	<b>7,977,734.79</b>	<b>70.52%</b>
REVENUE TOTALS	11,485,726.00	8,218,211.14	71.55%
EXPENSE TOTALS	11,312,000.00	7,977,734.79	70.52%
Fund 015-Employee Benefits	173,726.00	240,476.35	
	Beginning Fund Balance:	4,783,260.34	
	Ending Fund Balance:	5,023,736.69	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>017 Training &amp; Evaluation Center</b>			
<b>Revenue</b>			
Taxes	512,789.00	522,426.58	101.88%
Other	10,772.00	0.00	0.00%
<b>Revenue Total</b>	<b>523,561.00</b>	<b>522,426.58</b>	<b>99.78%</b>
<b>Expenses</b>			
Contractual Services	510,000.00	510,000.00	100.00%
<b>Expenses Total</b>	<b>510,000.00</b>	<b>510,000.00</b>	<b>100.00%</b>
REVENUE TOTALS	523,561.00	522,426.58	99.78%
EXPENSE TOTALS	510,000.00	510,000.00	100.00%
Fund 017-Training & Evaluation Center	13,561.00	12,426.58	
	Beginning Fund Balance:	25,859.08	
	Ending Fund Balance:	38,285.66	

## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>018 Mental Health</b>			
<b>Revenue</b>			
Taxes	455,382.00	462,561.51	101.58%
Other	8,740.00	0.00	0.00%
<b>Revenue Total</b>	<b>464,122.00</b>	<b>462,561.51</b>	<b>99.66%</b>
<b>Expenses</b>			
Contractual Services	452,025.00	452,025.00	100.00%
<b>Expenses Total</b>	<b>452,025.00</b>	<b>452,025.00</b>	<b>100.00%</b>
	REVENUE TOTALS	464,122.00	462,561.51
	EXPENSE TOTALS	452,025.00	452,025.00
Fund 018-Mental Health	12,097.00	10,536.51	
	Beginning Fund Balance:	21,290.55	
	Ending Fund Balance:	31,827.06	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>029 Special Park &amp; Recreation</b>			
<b>Revenue</b>			
Taxes	10,269.00	18,151.05	176.76%
Other	139.00	0.00	0.00%
<b>Revenue Total</b>	<b>10,408.00</b>	<b>18,151.05</b>	<b>174.40%</b>
<b>Expenses</b>			
Contractual Services	10,269.00	10,269.00	100.00%
Other Expense & Reimbursements	139.00	0.00	0.00%
<b>Expenses Total</b>	<b>10,408.00</b>	<b>10,269.00</b>	<b>98.66%</b>
	REVENUE TOTALS	10,408.00	18,151.05
	EXPENSE TOTALS	10,408.00	10,269.00
Fund 029 Special Park & Recreation	0.00	7,882.05	
	Beginning Fund Balance:	4,409.37	
	Ending Fund Balance:	12,291.42	

## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>030 Special Alcohol &amp; Drug</b>			
<b>Revenue</b>			
Taxes	10,269.00	19,959.59	194.37%
Other	17,117.00	0.00	0.00%
<b>Revenue Total</b>	<b>27,386.00</b>	<b>19,959.59</b>	<b>72.88%</b>
<b>Expenses</b>			
Contractual Services	10,000.00	10,000.00	100.00%
Reserve for Cash Carryover & Contingencies	17,386.00	0.00	0.00%
<b>Expenses Total</b>	<b>27,386.00</b>	<b>10,000.00</b>	<b>36.52%</b>
REVENUE TOTALS	27,386.00	19,959.59	72.88%
EXPENSE TOTALS	27,386.00	10,000.00	36.52%
Fund 030 Special Alcohol & Drug	0.00	9,959.59	
	Beginning Fund Balance:	17,146.87	
	Ending Fund Balance:	27,106.46	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>083 County Bond &amp; Interest</b>			
<b>Revenue</b>			
Taxes	318,076.00	328,629.57	103.32%
Other	220,079.00	54,148.85	24.60%
<b>Revenue Total</b>	<b>538,155.00</b>	<b>382,778.42</b>	<b>71.13%</b>
<b>Expenses</b>			
Contractual Services	379,756.00	374,441.00	98.60%
Other Expense & Reimbursements	0.00	1,000.00	
Reserve for Cash Carryover & Contingencies	150,000.00	0.00	0.00%
<b>Expenses Total</b>	<b>529,756.00</b>	<b>375,441.00</b>	<b>70.87%</b>
REVENUE TOTALS	538,155.00	382,778.42	71.13%
EXPENSE TOTALS	529,756.00	375,441.00	70.87%
Fund 083 County Bond & Interest	8,399.00	7,337.42	
	Beginning Fund Balance:	142,252.49	
	Ending Fund Balance:	149,589.91	

## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>085 Noxious Weed/Capital Outlay</b>			
<b>Revenue</b>			
Other	109,776.00	0.00	0.00%
<b>Revenue Total</b>	<b>109,776.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expenses</b>			
Capital Improvement & Outlay	109,776.00	0.00	0.00%
<b>Expenses Total</b>	<b>109,776.00</b>	<b>0.00</b>	<b>0.00%</b>
	REVENUE TOTALS	109,776.00	0.00%
	EXPENSE TOTALS	109,776.00	0.00%
Fund 085 Noxious Weed Capital Outlay	0.00	0.00	
	Beginning Fund Balance:	89,776.58	
	Ending Fund Balance:	89,776.58	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>086 Health/Capital Outlay</b>			
<b>Revenue</b>			
Other	336,041.00	0.00	0.00%
<b>Revenue Total</b>	<b>336,041.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expenses</b>			
Capital Improvement & Outlay	336,041.00	50,427.56	15.01%
<b>Expenses Total</b>	<b>336,041.00</b>	<b>50,427.56</b>	<b>15.01%</b>
	REVENUE TOTALS	336,041.00	0.00%
	EXPENSE TOTALS	336,041.00	15.01%
Fund 086 Health Capital Outlay	0.00	<span style="color: red;">(50,427.56)</span>	
	Beginning Fund Balance:	378,479.84	
	Ending Fund Balance:	328,052.28	

## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>087 Historical Museum</b>			
<b>Revenue</b>			
Taxes	185,831.00	189,152.40	101.79%
Other	4,071.00	0.00	0.00%
<b>Revenue Total</b>	<b>189,902.00</b>	<b>189,152.40</b>	<b>99.61%</b>
<b>Expenses</b>			
Contractual Services	185,000.00	185,000.00	100.00%
<b>Expenses Total</b>	<b>185,000.00</b>	<b>185,000.00</b>	<b>100.00%</b>
REVENUE TOTALS	189,902.00	189,152.40	99.61%
EXPENSE TOTALS	185,000.00	185,000.00	100.00%
Fund 087 Historical Museum	4,902.00	4,152.40	
	Beginning Fund Balance:	4,719.53	
	Ending Fund Balance:	8,871.93	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>093 Special Equipment Fund</b>			
<b>Revenue</b>			
Taxes	218,341.00	221,380.14	101.39%
Reimbursements	124,605.00	130,289.13	104.56%
Other	668,343.00	0.00	0.00%
<b>Revenue Total</b>	<b>1,011,289.00</b>	<b>351,669.27</b>	<b>34.77%</b>
<b>Expenses</b>			
Capital Improvement & Outlay	910,500.00	270,837.14	29.75%
Reserve for Cash Carryover & Contingencies	95,000.00	0.00	0.00%
<b>Expenses Total</b>	<b>1,005,500.00</b>	<b>270,837.14</b>	<b>26.94%</b>
REVENUE TOTALS	1,011,289.00	351,669.27	34.77%
EXPENSE TOTALS	1,005,500.00	270,837.14	26.94%
Fund 093 Special Equipment Fund	5,789.00	80,832.13	
	Beginning Fund	684,312.89	
	Ending Fund Balance:	765,145.02	



## YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>094 Special Road Fund</b>			
<b>Revenue</b>			
Taxes	685,941.00	697,305.36	101.66%
Reimbursements	0.00	3,521.73	
Other	87,211.00	0.00	0.00%
<b>Revenue Total</b>	<b>773,152.00</b>	<b>700,827.09</b>	<b>90.65%</b>
<b>Expenses</b>			
Capital Improvement & Outlay	755,000.00	0.00	0.00%
Contractual Services	0.00	3,521.63	
<b>Expenses Total</b>	<b>755,000.00</b>	<b>3,521.63</b>	<b>0.47%</b>
REVENUE TOTALS	773,152.00	700,827.09	90.65%
EXPENSE TOTALS	755,000.00	3,521.63	0.47%
Fund 094 Special Road Fund	18,152.00	697,305.46	
	Beginning Fund Balance:	681,589.21	
	Ending Fund Balance:	1,378,894.67	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
<b>098 Capital Improvement Program</b>			
<b>Revenue</b>			
Taxes	646,272.00	662,461.05	102.50%
Other	432,224.00	0.00	0.00%
<b>Revenue Total</b>	<b>1,078,496.00</b>	<b>662,461.05</b>	<b>61.42%</b>
<b>Expenses</b>			
Capital Improvement & Outlay	812,000.00	461,569.19	56.84%
Reserve for Cash Carryover & Contingencies	250,000.00	0.00	0.00%
<b>Expenses Total</b>	<b>1,062,000.00</b>	<b>461,569.19</b>	<b>43.46%</b>
REVENUE TOTALS	1,078,496.00	662,461.05	61.42%
EXPENSE TOTALS	1,062,000.00	461,569.19	43.46%
Fund 098 Capital Improvement Program	16,496.00	200,891.86	
	Beginning Fund Balance:	482,206.01	
	Ending Fund Balance:	683,097.87	

# YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
<b>180 Internal Services</b>				
<b>Revenue</b>				
Reimbursements	678,000.00	519,233.02	76.58%	
Other	71,568.00	0.00	0.00%	
<b>Revenue Total</b>	<b>749,568.00</b>	<b>519,233.02</b>	<b>0.69</b>	
<b>Expenses</b>				
Commodities	678,000.00	523,114.19	0.77	
Reserve for Cash Carryover & Contingencies	71,568.00	0.00	0.00%	
<b>Expenses Total</b>	<b>749,568.00</b>	<b>523,114.19</b>	<b>0.70</b>	
	REVENUE TOTALS	749,568.00	519,233.02	69.27%
	EXPENSE TOTALS	749,568.00	523,114.19	69.79%
Fund 180 Internal Services	0.00	<b>(3,881.17)</b>		
	Beginning Fund Balance:	112,489.42		
	Ending Fund Balance:	108,608.25		